

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND

**UGENYA CONSTITUENCY**

**INVITATION TO TENDER**

**THE PROPOSED EMERGENCY RENOVATION OF A LABORATORY AND DORMITORIES AT ST. MARY'S UKWALA BOYS HIGH SCHOOL, UKWALA WARD, UGENYA SUB-COUNTY.**

**Tender Dated: 27<sup>th</sup> January, 2026**

<b>NAME OF PROJECT</b>	<b>TENDER NUMBER</b>	<b>ACTIVITY</b>	<b>CATERORY</b>
THE PROPOSED EMERGENCY RENOVATION OF A LABORATORY AND DORMITORIES AT ST. MARY'S UKWALA BOYS HIGH SCHOOL	UGENYA NGCDF/245/2024-2025	Emergency Renovation of a Laboratory and Dormitories	Open

The Ugenya NGCDF and the **PMC of ST. MARY'S UKWALA BOYS HIGH SCHOOL** invites sealed tenders for the **PROPOSED EMERGENCY RENOVATION OF A LABORATORY AND DORMITORIES AT ST. MARY'S UKWALA BOYS HIGH SCHOOL, UKWALA WARD, UGENYA SUB-COUNTY.**

1. Tendering will be conducted under open competitive method (National) using a standardized tender document. Tendering is open to all qualified and interested Tenderers.
2. Qualified and interested tenderers may obtain further information and inspect the Tender Documents during office hours between 0800 to 1700hours at the address given below.
3. A complete set of tender documents may be purchased or obtained by interested tenders upon payment of a non-refundable fees of Kshs. 1,000 Kenya Shillings One Thousand only in cash or Banker's Cheque and payable to the address given below.
4. Tender documents may be obtained electronically from the Website: **PIIP <https://tenders.go.ke>**. Tender documents obtained electronically will be free of charge. Hard copies will be available at the institution at Kshs. 1,000 each.
5. Tender documents may be viewed and downloaded for free from the website **PIIP <https://tenders.go.ke>**. Tenderers who download the tender document must forward their particulars immediately to P.O. BOX 132 – 40614, SEGA to facilitate any further clarification or addendum.
6. Tenders shall be quoted in Kenya Shillings and shall include all taxes. Tenders shall remain valid for (120)days from the date of opening of tenders.
7. Completed tenders must be delivered to the address below on or before **Monday 9<sup>th</sup> FEBRUARY, 2026 at 1000 HOURS.**
8. Tenders will be opened immediately after the deadline date and time specified above. They must be placed in a plain sealed envelope with the Tender Name and Tender Number clearly indicated.
9. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below. **Late tenders will be rejected.**

10. The addresses referred to above are:

A. Address for obtaining further information and for purchasing tender documents;

THE UGENYA NGCDF OFFICE, AT SEGA TOWN, ALONG THE KISUMU BUSIA ROAD  
P.O. Box 132 – 40614 SEGA

B. Address for Submission of Tenders;

TENDER BOX SITUATED AT  
THE UGENYA NGCDF OFFICE,  
AT SEGA TOWN, ALONG THE KISUMU - BUSIA ROAD  
PRELIMINARY BIDDING REQUIREMENTS AND CONDITIONS

The following are preliminary bidding requirements and conditions. All other bidding conditions as contained in the tender document equally applies.

1. Certified copy of Certificate of Registration/Incorporation.
2. Certified copy of CR.12 with certified copies of ID's of Directors.
3. Certified copy of a Valid Tax Compliance Certificate from KRA
4. Certified copy of Trade license (No receipts allowed).
5. Certified copies of PIN certificates
6. Certified Copies of Bank Statements in the name of the company for a period of 6 months prior to the date of the advertisement.
7. The tender must be signed by a person with power of attorney to sign.
8. The tenderer must provide proof for technical personnel.
9. The tenderer must provide proof of equipment holding.
10. The tenderer must have completed at least more than two project of similar nature and magnitude in the last five years and must in this respect provide copies of certified final account and/or practical completion certificates.
11. The tenderer must be registered by the National Construction Authority under Category Eight (8) and above.
12. There shall be no Tender Security.
13. The tenderer must have been in existence for the last 3 years. Provide evidence of the firm's physical location.
14. Audited Financial Statements for the last 3 years.
15. The tenderer must submit at least three referees (give full contact details- Names ,telephone, address ,email etc)
16. The tenderer must provide a clearly paginate the document **(mechanically, not by hand)** with a **table of contents**.

C. Address for Opening of Tenders.

THE UGENYA NGCDF OFFICE, SEGA TOWN, ALONG THE KISUMU - BUSIA ROAD  
FUND ACCOUNT MANAGER,  
UGENYA CONSTITUENCY