

**ST. MONICA CHAKOL GIRL'S 2025/2026 PROCUREMENT PLAN.
BOARDING DEPARTMENT.**

NO	ITEM	UNITS	QTY REQ	UNITS	WKS	PRICES	TOTAL IN A YEAR	PREFERRED PROCUREMENT	EXPECTED DELIVERY
1	MAIZE 90KG BAG	90KG BAG	741	25	39	7500	7,312,500.00	OPEN TENDER	JAN/MAY/SEPT
2	BEANS 90KG BAG	90KG BAG	234	10	39	17000	6,630,000.00	OPEN TENDER	JAN/MAY/SEPT
3	RICE 50KG BAG	50KG BAG	390	10	39	7000	2,730,000.00	DIRECT SOURCING	JAN/MAY/SEPT
4	SUGAR 50KG BAG	50KG BAG	234	7	39	6500	1,774,500.00	DIRECT SOURCING	JAN/MAY/SEPT
5	COOKING OIL 20LTR	20L	117	5	39	5500	1,072,500.00	DIRECT SOURCING	JAN/MAY/SEPT
6	BONE MEAT-KGS	KGS	5850	150	39	750	4,387,500.00	DIRECT SOURCING	JAN/MAY/SEPT
7	IDP POWDER-PAIRS	PAIRS	156	5	39	1200	234,000.00	DIRECT SOURCING	JAN/MAY/SEPT
8	SALT BALES	BELTS	156	5	39	1000	195,000.00	DIRECT SOURCING	JAN/MAY/SEPT
9	TEA LEAVES 500G	500G	1092	40	29	120	139,200.00	DIRECT SOURCING	WEEKLY
10	FIREWOOD	TONNES	390	250	3	4000	3,000,000.00	OPEN TENDER	JAN/MAY/SEPT
11	GREEN VEGETABLES KGS	KGS	1950	55	39	630	1,351,350.00	OPEN TENDER	JAN/MAY/SEPT
12	STEELWOOL ROLLS	ROLLS	390	6	39	300	70,200.00	DIRECT SOURCING	JAN/MAY/SEPT
13	TOILET PAPAERS	CARTONS	36	3	12	1500	54,000.00	DIRECT SOURCING	JAN/MAY/SEPT
14	MATCH BOX	BOX	3	1	3	1500	4,500.00	DIRECT SOURCING	JAN/MAY/SEPT
15	ONIONS IN KGS	KGS	390	10	39	300	117,000.00	OPEN TENDER	JAN/MAY/SEPT
16	TOMATOES KGS	KGS	312	8	39	100	31,200.00	OPEN TENDER	JAN/MAY/SEPT
17	GRINDING KFS	KGS	195	39	5	1260	245,700.00	FROM SCHOOL	JAN/MAY/SEPT
18	DISINFECTANTS20ltrs	20L	45	30	3	5000	450,000.00	OPEN TENDER	JAN/MAY/SEPT
19	LIQUID SOAP 20 LTRS	20L	45	40	3	3500	420,000.00	OPEN TENDER	JAN/MAY/SEPT
20	JIK 20LTRS	20L	30	30	3	4000	360,000.00	OPEN TENDER	JAN/MAY/SEPT
21	ARRRESHENER	G	12	4	3	500	6,000.00	DIRECT SOURCING	TERMILY
22	DOOM SPRAY	G	6	2	3	1200	7,200.00	DIRECT SOURCING	JAN/MAY/SEPT
23	MAKUTI BROOMS	PCS	210	400	3	100	120,000.00	DIRECT SOURCING	JAN/MAY/SEPT
24	MOP HEADS	PCS	300	10	3	450	13,500.00	DIRECT SOURCING	TERMILY
25	TORCHES	PCS	20	14	1	500	7,000.00	DIRECT SOURCING	JAN/MAY/SEPT
26	FLOOR DUSTERS (blankets)	PCS	120	20	3	400	24,000.00	DIRECT SOURCING	JAN/MAY/SEPT
27	HARPIC/VIM	PCS	72	24	3	520	37,440.00	DIRECT SOURCING	JAN/MAY/SEPT
28	MOP BUCKETS	PCS	5	5	1	600	3,000.00	DIRECT SOURCING	JAN/MAY/SEPT
29	TOILET BRUSH	PCS	60	20	3	230	13,800.00	DIRECT SOURCING	TERMILY
30	DUST BINS	PCS	22	20	1	800	16,000.00	DIRECT SOURCING	TERMILY
31	MAANILLA BRUSH	PCS	90	20	3	380	22,800.00	DIRECT SOURCING	TERMILY
32	DOOR MATS	PCS	6	2	3	520	3,120.00	DIRECT SOURCING	TERMILY
33	PARAFFINE 20LTRS	20L	3	1	3	3500	10,500.00	DIRECT SOURCING	TERMILY
34	KITCHEN RENOVATION		1			1,250,000.00	DIRECT SOURCING	TERMILY	
35	COBWEB REMOVER	PCS	15	4	3	300	3,600.00	DIRECT SOURCING	TERMILY
36	HAND GLOVES	PCS	240	40	3	250	30,000.00	DIRECT SOURCING	TERMILY
37	BLUE BAND	PCS	39	1	39	550	21,450.00	DIRECT SOURCING	TERMILY
38	VIM POWDER	PCS	72	23	3	180	12,420.00	DIRECT SOURCING	TERMILY
39	BAR SOAP 800G MENEENGAI C	CARTONS	48	16	3	1500	72,000.00	DIRECT SOURCING	TERMILY
40	SECURITY SERVICES					1,992,000.00	TENDER	YEARLY	
41	GUMBOOTS-PAIRS	PCS	17	17	1	1200	20,400.00	DIRECT SOURCING	MONTHLY
	TOTAL						34,265,380.00		

**ST. MONICA CHAKOL GIRLS
HIGH SCHOOL
P. O. Box 60 - 50400,
BUSIA**

ST. MONICA CHAKOL GIRL'S 2025/2026 PROCUREMENT PLAN.

MEDICAL

NO	ITEM	UNITS	PRICE	TOTAL PRICE	PREFERRED PROCUREMENT	EXPECTED DELIVERY
1	TABS PANADOL TINS	19	1000	19,000.00	DIRECT SOURCING	TERMILY
2	TABS COARTEM	150	1000	150,000.00	DIRECT SOURCING	TERMILY
3	TABS FLAGYL TINS	25	1050	26,250.00	DIRECT SOURCING	TERMILY
4	TABS SEPTIN TINS	25	900	22,500.00	DIRECT SOURCING	TERMILY
5	TABS AMOXYL TINS	7	5000	35,000.00	DIRECT SOURCING	TERMILY
6	TABS FOLIC ACID TINS	10	450	4,500.00	DIRECT SOURCING	TERMILY
7	TABS MULTIVITAMIN TINS	20	500	10,000.00	DIRECT SOURCING	TERMILY
8	TABS BASOPAN TINS	28	600	16,800.00	DIRECT SOURCING	TERMILY
9	TABS PIRITON TINS	12	350	4,200.00	DIRECT SOURCING	TERMILY
10	TABS BRUFEN TINS	15	500	7,500.00	DIRECT SOURCING	TERMILY
11	TABS DECFENAC TINS	25	400	10,000.00	DIRECT SOURCING	TERMILY
12	COUGH SYRUP SLTRS	14	1500	21,000.00	DIRECT SOURCING	TERMILY
13	METHYLATED SPIRIT SLTRS	10	1700	17,000.00	DIRECT SOURCING	TERMILY
14	COTTON WOOL ROLLS 400MG	12	900	10,800.00	DIRECT SOURCING	TERMILY
15	GAUZE ROLLS	6	1100	6,600.00	DIRECT SOURCING	TERMILY
16	SAVLON SLTRS	6	3000	18,000.00	DIRECT SOURCING	TERMILY
17	GLOVES BOXES	16	390	6,240.00	DIRECT SOURCING	TERMILY
18	STRAPPING ROLLS	15	500	7,500.00	DIRECT SOURCING	TERMILY
19	FARM LINNMENT SLTRS	5	2100	10,500.00	DIRECT SOURCING	TERMILY
20	TABS ACTOL BOXES	16	700	11,200.00	DIRECT SOURCING	TERMILY
21	GLUCOSE DOZENS	15	650	9,750.00	DIRECT SOURCING	TERMILY
22	IODINE SLTRS	6	1650	9,900.00	DIRECT SOURCING	TERMILY
23	CAPS AMPICLOX	5	1500	7,500.00	DIRECT SOURCING	TERMILY
24	PULPATING GIRLS	300	1000	300,000.00	DIRECT SOURCING	TERMILY
25	CLOTRIMAZOLE 20gm	50	100	5,000.00	DIRECT SOURCING	TERMILY
26	DICLOFENAC GEL	70	150	10,500.00	DIRECT SOURCING	TERMILY
27	CIPROBIOTIC 500gm	25	200	5,000.00	DIRECT SOURCING	TERMILY
28	DUO-COTEXIN(dose)	10	500	5,000.00	DIRECT SOURCING	TERMILY
29	SURGICAL BLADES	5	400	2,000.00	DIRECT SOURCING	TERMILY
30	DEEP HEAT	10	550	5,500.00	DIRECT SOURCING	TERMILY
31	SULPHUR TUBES OINMENT	40	100	4,000.00	DIRECT SOURCING	TERMILY
32	STERILE	12	300	3,600.00	DIRECT SOURCING	TERMILY
33	THERMOMETER	5	300	1,500.00	DIRECT SOURCING	TERMILY
34	HYDROGEN PEROXIDE(200ml)	50	100	5,000.00	DIRECT SOURCING	TERMILY
35	FIRE AND PERIL	1	400000	400,000.00	DIRECT SOURCING	TERMILY
36	BUS KBG 487C INSURANCE	1	500000	500,000.00	DIRECT SOURCING	TERMILY
37	LORRY KAB 931 B INSURANCE	1	10000	10,000.00	DIRECT SOURCING	TERMILY
38	INSURANCE- AFYA FOR STUDENTS	1	1,000,000	1,000,000.00	DIRECT SOURCING	TERMILY
	TOTAL			2,698,840.00		

ST. MONICA CHAKOL GIRLS
HIGH SCHOOL
P. O. BOX 60 - 50400,
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ST. MONICA CHAKOL GIRL'S 2025/2026 PROCUREMENT PLAN.

ACTIVITY

NO	ITEM	QUANTITY	PRICE PER UNIT	VALUE IN THE YEAR	PREFERRED METHOD	EXPECTED DELIVERY
1	NETBALL-MIKASA BALL	2	6,000	12,000.00	OPEN TENDER	PER YEAR
2	NETBALL-BIBS SET	2	4,000	8,000.00	OPEN TENDER	PER YEAR
3	VOLLEYBALL-NETS	1	5,000	5,000.00	OPEN TENDER	PER YEAR
4	VOLLEYBALL-MIKASA BALL	2	5,800	11,600.00	OPEN TENDER	PER YEAR
5	SOCCER-BOOTS	12	5,000	60,000.00	OPEN TENDER	PER YEAR
6	SOCCER-MIKASA BALL	2	6,000	12,000.00	OPEN TENDER	PER YEAR
7	HOCKEY STICKS	7	6,500	45,500.00	OPEN TENDER	PER YEAR
8	HOCKEY CORKS	4	4,500	18,000.00	OPEN TENDER	PER YEAR
9	HANDBALL-MIKASA BALL	1	5,000	5,000.00	OPEN TENDER	PER YEAR
10	BASKETBALL-MIKASA BALL	2	6,000	12,000.00	OPEN TENDER	PER YEAR
11	BADMINTON-RACQUETS	3	3,000	9,000.00	OPEN TENDER	PER YEAR
12	BADMINTON- SHUTTLE CORKS DOZ	2	5,000	10,000.00	OPEN TENDER	PER YEAR
13	BADMINTON-NETS	2	2,500	5,000.00	OPEN TENDER	PER YEAR
14	TABLE TENNIS-BUTTS	1	10,500	10,500.00	OPEN TENDER	PER YEAR
15	TABLE TENNIS-CORKS DOZ	2	3,000	6,000.00	OPEN TENDER	PER YEAR
16	LAWN TENNIS-NETS	1	4,000	4,000.00	OPEN TENDER	PER YEAR
17	LAWN TENNIS-BALLS	2	3,000	6,000.00	OPEN TENDER	PER YEAR
18	YCS -EVENTS	3	20,000	60,000.00	OPEN TENDER	PER YEAR
19	COACHES-TRACK SUITS	12	4,500	54,000.00	OPEN TENDER	PER YEAR
20	COACHES-SPORT SHOES	12	3,000	36,000.00	OPEN TENDER	PER YEAR
21	MUSIC TEAM OF 50GIRLS	3	113,000	339,000.00	OPEN TENDER	PER YEAR
22	DRAMA TEAM OF 50 GIRLS	5	118,400	592,000.00	OPEN TENDER	PER YEAR
23	YCS OUTFINGS	3	30,000	90,000.00	OPEN TENDER	PER YEAR
24	GAMES OUTFINGS	3	25,000	75,000.00	OPEN TENDER	PER YEAR
25	SCIENCE FAIR EVENTS	3	90,000	270,000.00	OPEN TENDER	PER YEAR
26	ASSORTED TEAM UNIFORMS	2	62,500	125,000.00	OPEN TENDER	PER YEAR
27	SUBCOUNTY AND COUNTY CAF ACT	1	480,000	480,000.00	OPEN TENDER	PER YEAR
	TOTAL			2,360,600.00		

ST. MONICA CHAKOL GIRLS

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ST. MONICA CHAKOL GIRL'S 2025/2026 PROCUREMENT PLAN.

ELECTRICITY WATER AND CONSERVANCY						
NO	ITEM	QUANTITY	PRICE PER	VALUE IN THE Y	PREFERRED	EXPECTED DELIVERY
1	ELECTRICITY BILLS	12	100,000	1,200,000	DIRECT SOURCING	MONTHLY
2	FUEL FOR DRAINAGE GENERATOR	39	1,500	58,500	DIRECT SOURCING	MONTHLY
3	DRAINAGE GENERATOR PIPES	2	10,000	20,000	DIRECT SOURCING	MONTHLY
4	LIGHT GENERATOR FUEL	12	20,000	240,000	DIRECT SOURCING	WEEKLY
5	WATER PUMP REPLACEMENT	1	90,000	90,000	TENDER	WHEN NEED ARISES
6	CHLORINE PURCHASE	3	3,000	9,000	TENDER	YEARLY
7	WATER ALAM	3	5,000	15,000	TENDER	YEARLY
8	ELECTRICAL FITTINGS IN TERMS	3	150,000	450,000	TENDER	YEARLY
9	PLASTIC WATER TANKS 5,000 LTRS	6	100,000	600,000	DIRECT SOURCING	WHEN NEED ARISES
10	GAS REFILLING	40	2,500	100,000	DIRECT SOURCING	YEARLY
11	PURCHASE OF MEKOS	15	8,500	127,500	DIRECT SOURCING	WHEN NEED ARISES
12	PURCHASE OF COOKERS	4	123,750	495,000	DIRECT SOURCING	WHEN NEED ARISES
13	WATER SUPPLY JAN AND FEB	2	180,000	360,000	DIRECT SOURCING	WHEN NEED ARISES
14	LIGHTENING ARRESTERS	2	150,000	300,000	TENDER	WHEN NEED ARISES
15	STUDENTS WATER TAPS MAINTAINANCE	1	100,000	100,000	TENDER	WHEN NEED ARISES
16	AUTOMATIC GENERATOR SERVICING MONTHLY	4	35,000	140,000	DIRECT SOURCING	MONTHLY
17	GENERATOR CONTROL MODULE	2	50,000	100,000	DIRECT SOURCING	WHEN NEED ARISES
18	LAWN MOWER FUELS	39	2,000	78,000	DIRECT SOURCING	MONTHLY
19	WATER PIPES PURCHASE AND REPAIRS	3	50,000	150,000	DIRECT SOURCING	WHEN NEED ARISES
20	CLEANING OF WATER TANKS	3	20,000	60,000	DIRECT SOURCING	WHEN NEED ARISES
21	LAWN MOWER PURCHASE	3	60,000	180,000	DIRECT SOURCING	WHEN NEED ARISES
22	KCB SOLAR PAYMENT	3	600,000	1,800,000		TERMLY
23	WIRING AND LIGHTING NEW TOILET	1	70,000	70,000	DIRECT SOURCING	WHEN NEED ARISES
24	WATER PUMP AND TAP REPAIRS	3	80,000	240,000	DIRECT SOURCING	WHEN NEED ARISES
25	PULB REPLACEMENTS	3	50,000	150,000	DIRECT SOURCING	WHEN NEED ARISES
26	RENTOKIL SERVICES/SEWAGE	1	900,000	900,000	SOURCE QUOTATION	TERMLY
	TOTAL			8,033,000		

ST. MONICA CHAKOL GIRLS
 HIGH SCHOOL
 P. O. Box 80 - 50400,
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**ST. MONICA CHAKOL GIRL'S 2025/2026 PROCUREMENT PLAN.
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NO	ITEM	UNITS	PRICE	VALUE IN THE YEAR	PREFERRED	EXPECTED DELIVERY
1	KBG BUS FUEL	30	20000	600,000	DIRECT SOURCING	WHEN NEED ARISES
2	KABG LORRY FUEL	12	8000	96,000	DIRECT SOURCING	WHEN NEED ARISES
3	TEACHERS SEMINAR TRAVEL	33	10000	330,000	TERMILY	WHEN NEED ARISES
4	TEACHERS WORKSHOPS	80	8125	650,000	TERMILY	WHEN NEED ARISES
5	BURSAR TRAVEL IN WKS	39	4000	156,000	WEEKLY	WHEN NEED ARISES
6	OFFICE MESSENGER TRAVELS IN WKS	39	2000	78,000	WEEKLY	WHEN NEED ARISES
7	PRINCIPAL REGIONAL MEETING	6	30000	180,000	TERMILY	WHEN NEED ARISES
8	PRINCIPAL NATIONAL MEETING	3	150000	450,000	TERMILY	WHEN NEED ARISES
9	PRINCIPAL SUB COUNTY MEETING	6	35000	210,000	TERMILY	WHEN NEED ARISES
10	PRINCIPAL SUB COUNTY WORKSHOP	3	35000	105,000	TERMILY	WHEN NEED ARISES
11	PRINCIPAL REGIONAL WORKSHOPS	1	100000	100,000	TERMILY	WHEN NEED ARISES
12	PRINCIPAL NATIONAL WORKSHOP	1	300000	300,000	TERMILY	WHEN NEED ARISES
13	BOM EXECUTIVE MEETINGS	3	150000	450,000	TERMILY	WHEN NEED ARISES
14	TEACHERS TRAVELS- JOINT EXAMS	32	15000	480,000	TERMILY	WHEN NEED ARISES
15	DEPUTY PRINCIPAL CONFERENCES	1	100000	100,000	TERMILY	WHEN NEED ARISES
16	DOS WORKSHOPS	1	50000	50,000	TERMILY	WHEN NEED ARISES
17	PA MEETINGS	3	120000	360,000	TERMILY	WHEN NEED ARISES
18	HOD WORKSHOPS	1	30000	30,000	TERMILY	WHEN NEED ARISES
19	KESSHA ACTIVITIES-SUBCOUNTY AND COUNTY	3	200000	600,000	TERMILY	WHEN NEED ARISES
20	KBG BUS MAINTAINANCE	1	1000000	1,000,000	TERMILY	WHEN NEED ARISES
21	NURSE AND STUDENTS TRAVEL TO HOSPITAL	12	4000	48,000	WEEKLY	WHEN NEED ARISES
22	BURSAR'S WORKSHOP	1	150000	150,000	YEARLY	WHEN NEED ARISES
	TOTAL			6,523,000		

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HIGH SCHOOL
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**ST. MONICA CHAKOL GIRL'S 2025/2026 PROCUREMENT PLAN.
RMI BUDGET.**

NO	ITEM	UNITS	PRICE	VALUE IN	PREFERRED	EXPECTED DELIVERY
1	REPAIR OF CHAIRS AND DESKS	330	300	99,000	SOURCE QUOTATION	WHEN NEED ARISES
2	WINDOW PENS REPLACEMENT	235	450	105,750	SOURCE QUOTATION	WHEN NEED ARISES
3	TURPENTINE SLTRS	10	950	9,500	DIRECT SOURCING	WHEN NEED ARISES
4	REPAIR OF BEDS	50	1,000	50,000	SOURCE QUOTATION	WHEN NEED ARISES
5	BENCHES AND TABLE REPAIRS IN THE DINNING HALL	200	702	140,400	SOURCE QUOTATION	WHEN NEED ARISES
6	PAINTING SCHOOL BUILDING (SUB SECTIONS)			300,000	DIRECT SOURCING	WHEN NEED ARISES
7	REPAIRS OF POSHOMILL	1	15,000	15,000	DIRECT SOURCING	WHEN NEED ARISES
8	RMI TO INFRASTRUCTURE (70% OF 2,700,000)			1,890,000		YEARLY
9	INFRASTRUCTURE	1350	5,000	6,750,000	OPEN TENDER	WHEN NEED ARISES
	TOTAL			9,359,650		

ST. MONICA CHAKOL GIRLS
HIGH SCHOOL
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**ST. MONICA CHAKOL GIRL'S 2025/2026 PROCUREMENT PLAN.
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NO	ITEM	UNIT	PRICE PRI	VALUE IN THE YE	PREFERRED PROCUREMENT METHOD	EXPECTED DELIVERY
1	PRINTING PAPERS	780	1,000	780,000.00	OPEN TENDER	JAN/MAY/SEPT
2	GRAPH PAPERS GROSSES	60	750	45,000.00	OPEN TENDER	JAN/MAY/SEPT
3	STAPLE PINS PACKETS-KANGAROO	250	300	75,000.00	OPEN TENDER	JAN/MAY/SEPT
4	RULLED PAPERS	300	500	150,000.00	OPEN TENDER	JAN/MAY/SEPT
5	PENS BLUE	50	750	37,500.00	OPEN TENDER	JAN/MAY/SEPT
6	PENS RED	240	750	180,000.00	OPEN TENDER	JAN/MAY/SEPT
7	MANILLA PAPER PCS	40	450	18,000.00	OPEN TENDER	JAN/MAY/SEPT
8	CLASS REGISTERS	150	30	4,500.00	OPEN TENDER	JAN/MAY/SEPT
9	BLACKBOARD DUSTERS	100	150	15,000.00	OPEN TENDER	JAN/MAY/SEPT
10	BOX FILES	50	400	20,000.00	OPEN TENDER	JAN/MAY/SEPT
11	ASSORTED FELT PENS	200	100	20,000.00	OPEN TENDER	JAN/MAY/SEPT
12	PAPER CLIPS	50	180	9,000.00	OPEN TENDER	JAN/MAY/SEPT
13	COUNTER BOOKS 2Q	400	200	80,000.00	OPEN TENDER	JAN/MAY/SEPT
14	OFFICE GLUE	55	400	22,000.00	OPEN TENDER	JAN/MAY/SEPT
15	STORES LEDGER	50	450	22,500.00	OPEN TENDER	JAN/MAY/SEPT
16	GRAPH BOOKS	1050	70	73,500.00	OPEN TENDER	JAN/MAY/SEPT
17	WHITE BOARD DUSTERS	200	120	24,000.00	OPEN TENDER	JAN/MAY/SEPT
18	MARK PEN REFILLERS	120	2,200	264,000.00	OPEN TENDER	JAN/MAY/SEPT
19	BINDING GLUE	25	650	16,250.00	OPEN TENDER	JAN/MAY/SEPT
20	BINDING TAPES	30	600	18,000.00	OPEN TENDER	JAN/MAY/SEPT
21	CARBON PAPERS	20	1,200	24,000.00	OPEN TENDER	JAN/MAY/SEPT
22	CELLOTAPE	90	60	5,400.00	OPEN TENDER	JAN/MAY/SEPT
23	CHALK BOARD DUSTERS	50	120	6,000.00	OPEN TENDER	JAN/MAY/SEPT
24	TONER TK 475	30	10,000	300,000.00	OPEN TENDER	JAN/MAY/SEPT
25	ENVELOPS(A3)	15	300	4,500.00	OPEN TENDER	JAN/MAY/SEPT
26	ENVELOPS (A4)	12	3,000	36,000.00	OPEN TENDER	JAN/MAY/SEPT
27	ENVELOPS (SMALL SIZE)	4	2,000	8,000.00	OPEN TENDER	JAN/MAY/SEPT
28	ENVELOPS (A5)	6	2,000	12,000.00	OPEN TENDER	JAN/MAY/SEPT

ST. MONICA CHAKOL GIRLS

HIGH SCHOOL

P. O. Box 60 - 50400,

BUSIA

29	PLASTIC FILES-CROWN	90	400	36,000.00	OPEN TENDER	JAN/MAY/SEPT
30	RISO CZ 100 INK	74	6,500	481,000.00	OPEN TENDER	JAN/MAY/SEPT
31	RISO CZ 100 MUSTERS	74	6,000	444,000.00	OPEN TENDER	JAN/MAY/SEPT
32	STAPLERS	40	300	12,000.00	OPEN TENDER	JAN/MAY/SEPT
33	EMBOSSED PAPER	20	1,200	24,000.00	OPEN TENDER	JAN/MAY/SEPT
34	OFFICE GLUE 2KGS	8	600	4,800.00	OPEN TENDER	JAN/MAY/SEPT
35	TANSPARENT PAPER	12	1,200	14,400.00	OPEN TENDER	JAN/MAY/SEPT
36	EXERCISE BOOKS RULED 200PG	120	5,980	717,600.00	OPEN TENDER	JAN/MAY/SEPT
37	EXERCISE BOOKS SQUIRED 200PG	120	3,000	360,000.00	OPEN TENDER	JAN/MAY/SEPT
38	HEAVY DUTY SAPPLE PINS	15	800	12,000.00	OPEN TENDER	JAN/MAY/SEPT
39	INVENTORY BOOKS	45	300	13,500.00	OPEN TENDER	JAN/MAY/SEPT
40	HARD COVER NOTE BOOKS	70	170	11,900.00	OPEN TENDER	JAN/MAY/SEPT
41	CPMT INK	9	2,700	24,300.00	OPEN TENDER	JAN/MAY/SEPT
42	CPMT MUSTERS	60	3,500	210,000.00	OPEN TENDER	JAN/MAY/SEPT
43	PHOCOPEIR TONER	20	500	10,000.00	OPEN TENDER	JAN/MAY/SEPT
44	PURCHASE OF COMPUTERS	10	70,000	700,000.00	OPEN TENDER	JAN/MAY/SEPT
45	PURCHASE OS LAPTOPS	5	35,000	175,000.00	OPEN TENDER	JAN/MAY/SEPT
46	REQUISITION BOOKS	50	1,350	67,500.00	OPEN TENDER	JAN/MAY/SEPT
	TOTAL			5,588,150.00	OPEN TENDER	JAN/MAY/SEPT

**ST. MONICA CHAKOL GIRL'S 2024/2025 PROCUREMENT PLAN.
ADMINISTRATIVE**

NO	ITEM	UNITS	PRICE	TOTAL COST	PREFERRED PROCUREMENT M	EXPECTED DELIVERY
1	PTA MEETINGS	1	210000	210,000.00	WHEN NEED ARISES	TERMILY
2	BOM EXECUTIVE MEETINGS	3	50000	150,000.00	WHEN NEED ARISES	TERMILY
3	FULL BOARD MEETING	3	100000	300,000.00	WHEN NEED ARISES	TERMILY
4	ACADEMIC COMMITTEE	3	50000	150,000.00	WHEN NEED ARISES	TERMILY
5	INFRASTRUCTURE MEETING	3	50000	150,000.00	WHEN NEED ARISES	TERMILY
6	AUDIT COMMITTEE	3	50000	150,000.00	WHEN NEED ARISES	TERMILY
7	TELEPHONE S/CARDS IN WKS	39	7000	273,000.00	DIRECT SOURCING	TERMILY
8	NEWSPAPERS	365	300	109,500.00	DIRECT SOURCING	YEARLY
9	INSTALLATION OF ACCOUNTING SYSTEM	1	350000	350,000.00	DIRECT SOURCING	YEARLY
10	SCHOOL DONATIONS-FUNCTIONS	12	10000	120,000.00	WHEN NEED ARISES	YEARLY
11	RISO SF 5030 MASTERS AND INKS	1	165000	165,000.00	OPEN TENDER	TERMILY
12	PHOTOGRAPHY	10	2500	25,000.00	WHEN NEED ARISES	TERMILY
13	POSTAGE	15	2000	30,000.00	DIRECT SOURCING	TERMILY
14	SMS SUBSCRIPTION	3	20000	60,000.00	DIRECT SOURCING	WEEKLY
15	SERVICING OF OFFICE MACHINES	3	100000	300,000.00	DIRECT SOURCING	TERMILY
16	POSTAL ADDRESS	1	8000	8,000.00	DIRECT SOURCING	YEARLY
17	DSTV SUBSCRIPTION	12	5500	66,000.00	DIRECT SOURCING	MONTHLY
18	ANTIVIRUS	60	4500	270,000.00	DIRECT SOURCING	YEARLY
19	PADLOCKS	50	1500	75,000.00	DIRECT SOURCING	TERMILY
20	OFFICE PRINTING CATRIGES	50	8000	400,000.00	OPEN TENDER	TERMILY
21	BOX FILES	50	500	25,000.00	OPEN TENDER	TERMILY
22	OFFICE REFRESHMENTS	12	8000	96,000.00	DIRECT SOURCING	WEEKLY
23	SECRETARY/ ACCOUNTS PRINTERS	2	52500	105,000.00	DIRECT SOURCING	YEARLY
24	SOLAR INSTALLATION IN PHASES	1	2000000	2,000,000.00	SOURCE QUOTATION	YEARLY
25	LASER JET CATRIAGE 1132	12	8500	102,000.00	OPEN TENDER	TERMILY
26	EPISON INKS	36	1800	64,800.00	OPEN TENDER	TERMILY
27	ASSORTED ENVELOPES	1	200000	200,000.00	DIRECT SOURCING	YEARLY
28	PURCHASE OF TEACHERS DIARIES	1	300000	300,000.00	DIRECT SOURCING	YEARLY
29	HIRE OF TENTS AND CHAIRS	1	150000	150,000.00	DIRECT SOURCING	YEARLY
30	PURCHASE OF WINDOW CURTAINS	1	200000	200,000.00	DIRECT SOURCING	YEARLY
31	PURCHASE OF CHAIRS	500	1000	500,000.00	DIRECT SOURCING	WHEN NEED ARISES
32	PURCHASE OF TENTS	4	100000	400,000.00	DIRECT SOURCING	WHEN NEED ARISES
33	OFFICE FURNITURE		630000			YEARLY
	TOTAL			7,504,300.00		

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