



REPUBLIC OF KENYA



INVITATION TO TENDER

FRAMEWORK AGREEMENTS

The National Gender and Equality Commission (**NGEC**) invites sealed tenders from eligible candidates for **Framework Agreement** for the following services;

- a) Provision of Catering Services – Tender No. NGEC/FA/CAT/01/2025-2026**
- b) Provision of Conference Facilities -Tender No. NGEC/FA/CON/02/2025-2026**
- c) Provision of Air Ticketing Services -Tender No. NGEC/FA/AT/03/2025-2026**

Interested eligible candidates may obtain further information and inspect the tender documents during office hours i.e. **0800 to 1700** hours on Monday to Friday at the address given below.

A complete set of tender documents may be purchased or obtained by interested tenderers upon payment of a non-refundable fee of (Kshs 1,000) in cash. Tender documents may be obtained electronically free of charge from the NGEC and PPIP websites, www.ngeckeny.org and www.tenders.go.ke respectively. Those who download the documents from the website must forward their particulars immediately to info@ngeckeny.org for recording and any further clarifications.

Prices quoted should be net, must be in Kenya Shillings and shall remain valid for a period 150 days from the closing date of the tender.

Completed tender documents are to be enclosed in plain sealed envelopes, marked with Tendername and referencenumber and deposited in the TenderBox located in our offices at the Reception area, first Floor, Solution Tech Place Building, Longonot Road, Upper Hill Nairobi, or if by post to be addressed to:

The Commission Secretary/CEO
National Gender and Equality Commission
P.O Box 27512 00506
Nairobi

So as to be received on or before **5th May, 2026 at 11.00 A.M.** Late tenders will be rejected.

Tenders will be opened immediately after the deadline date and time specified above or any deadline date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend.

Commission Secretary/CEO