



COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF ROADS, TRANSPORT, PUBLIC WORKS AND UTILITIES

NOTICE FOR EXPRESSION OF INTEREST (EOI)

EXPRESSION OF INTEREST FOR SHORTLISTING OF ROAD ENGINEERING CONSULTANTS

Leading to a Request for Proposal (RFP) which will only be issued to the shortlisted Consultants on a need basis for a period of 1 year with a possible extension of one year.

TENDER NO: CGK/RTPWU/EOI/040/2026–2027

Issue date: 21st April 2026

CLOSING DATE: 30th April 2025 AT 12.00 PM.

Tenderers who download the EOI document may forward their particulars immediately tenders@kiambu.go.ke to facilitate any further clarification or addendum.

Late submissions of the EOI shall be rejected.

Address for obtaining further information on tender documents

Name of Procuring Entity: County Government of Kiambu

Physical Address: Supply Chain Management Office at Red Nova Offices Block B, 2nd Floor, Room B-03

Postal Address: P. O. Box 2344-00900 Kiambu

Contact Person: Director, Supply Chain Management.

Email Address: tenders@kiambu.go.ke

Address for Submission of Tenders.

Name of Procuring Entity: County Government of Kiambu

Attention: Chief Officer- Roads

Postal Address: P. O. Box 2344-00900 Kiambu

Drop-off sealed bid envelopes in the tender box located at County Government of Kiambu Headquarters ground floor, main reception-governor's office

Address for Opening of Tenders.

COUNTY GOVERNMENT OF KIAMBU HEADQUARTERS - Boardroom

SUBMISSION OF EOI RESPONSES

One original and one copy of the Expression of Interest to be submitted manually by dropping-off sealed envelopes of the Expression of Interest in the Tender box located at the address above on or before Thursday, 30th April 2026 before 1200hrs East African Time.

JULIE WAWERU

A.g Chief Officer- Directorate of Roads

DESCRIPTION OF REQUIREMENTS

1. INVITATION FOR EXPRESSION OF INTEREST

The County Government of Kiambu, through the Department of Roads, Transport, Public Works and Utilities, invites eligible and qualified individual consultants and consultancy firms to submit Expressions of Interest (EOI) for shortlisting for the provision of Road Engineering Consultancy Services.

The purpose of this EOI is to establish a list of pre-qualified road engineering experts who may be invited to submit proposals for specific assignments on a need basis.

2. BACKGROUND

The County Government of Kiambu continues to invest in the development, rehabilitation, and maintenance of its road network to enhance mobility and service delivery.

To support these initiatives, the County seeks to identify and pre-qualify competent road engineering professionals to provide technical services in planning, design, supervision, and management of road works across the County.

3. OBJECTIVE OF THE ASSIGNMENT

The objective is to shortlist qualified road engineering consultants who will support the County in:

- Preparation of road designs and technical documentation
 - Supervision and quality assurance of road works
 - Materials testing and evaluation
 - Cost estimation and contract administration
 - Project planning & management and reporting
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4. SCOPE OF SERVICES

The scope of services shall include, but not be limited to:

4.1 Road Design and Engineering

- Geometric design of roads
 - Pavement design (gravel and bituminous roads)
 - Preparation of drawings and specifications
 - Road safety and traffic considerations
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4.2 Materials and Geotechnical Services

- Identification and assessment of borrow pits and material sources
 - Testing of construction materials (murram, laterite, aggregates, bitumen)
 - Soil investigations and subgrade evaluation
 - Recommendations on suitable materials
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4.3 Drainage and Road Infrastructure

- Design of drainage systems, culverts, and side drains
 - Erosion control and storm water management
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4.4 Quantity Surveying (Road Works)

- Preparation of Bills of Quantities and price schedules
 - Cost estimation and tender documentation
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4.5 Construction Supervision

- Site supervision and inspection of works
 - Quality assurance and compliance monitoring
 - Certification of works and contractor payments
 - Preparation of progress reports
-

4.6 Project Management

- Feasibility studies and project appraisal
 - Work planning and scheduling
 - Monitoring and reporting of project performance
-

5. DELIVERABLES

The consultants shall be expected to provide:

- Feasibility study reports
 - Engineering designs and drawings
 - Bills of Quantities and cost estimates
 - Materials investigation reports
 - Supervision and progress reports
 - Final reports and as-built documentation
-

6. ELIGIBILITY CRITERIA (MANDATORY REQUIREMENTS)

Interested applicants must provide:

- 1. For All Firms:**
 - Certificate of Incorporation/Registration
 - CR12/CR13 (issued within the last six months)
- 2. For All Applicants:**
 - Valid Tax Compliance Certificate
 - Registration with relevant professional bodies:
 - Engineers Board of Kenya (EBK) as consultants
 - Duly completed and signed:
 - Self-Declaration on Non-Debarment (SD1)
 - Anti-Corruption Declaration (SD2)
 - Commitment to Code of Ethics

Note: Joint ventures/consortia may apply but are **not mandatory**.

7. TECHNICAL EVALUATION CRITERIA

Applicants who meet the mandatory requirements shall be evaluated as follows:

No.	Main Criteria	Sub-Criteria	Max Marks
1	Relevant Experience in Road Engineering Projects Consultancy	5 or more projects (design/supervision/materials) – 35 marks 3–4 projects – 20 marks 1–2 projects – 10 marks	35
2	Qualifications & Experience of Key Personnel	<p>(a) Lead Road Engineer (20 Marks):</p> <ul style="list-style-type: none"> • EBK Registration – 5 marks • Bachelor’s Degree – 5 marks • Master’s Degree – 2 marks • Experience: <ul style="list-style-type: none"> >10 yrs – 8 marks 7–10 yrs – 6 marks 5–6 yrs – 4 marks <5 yrs – 2 marks <p>(b) lead Surveyor (15 Marks):</p> <ul style="list-style-type: none"> • ISK Registration– 5 marks • Bachelor’s Degree – 5 marks • Experience: <ul style="list-style-type: none"> 5yrs – 5marks below 5yrs - 2 marks 	35
3	Understanding of Assignment & Methodology	Clear and detailed methodology tailored to road works (design, materials, supervision, reporting) – 20 marks Good understanding with minor gaps – 10 marks General/basic methodology – 5 marks (The Evaluation Committee will assess whether the proposed methodology is clear, responds to the specifications, work plan is realistic and implementable; overall team composition is balanced and has an appropriate skill mix; and the work plan has right input of Experts)	20
4	Experience in Public Sector / County Road Consultancy Projects	3 or more government projects – 10 marks 1–2 projects – 5 marks	10
		TOTAL	100

Minimum Score for Shortlisting

Applicants must attain a minimum score of **70 marks out of 100** to be shortlisted.

8. SHORTLISTING

Only applicants who meet the eligibility criteria and achieve the minimum technical score shall be shortlisted and may be invited to submit proposals for specific assignments as and when required.

9. SUBMISSION REQUIREMENTS

Interested applicants shall submit:

- Expression of Interest document
- Detailed CV(s) of key personnel
- Company profile (for all firms)
- Copies of registration and compliance documents
- Evidence of relevant experience

SELF-DECLARATION FORMS

FORM SD1

SELF-DECLARATION THAT THE PERSON/TENDERER IS NOT DEBARRED IN THE MATTER OF THE PUBLIC PROCUREMENT AND ASSET DISPOSAL ACT 2015.

I,, of Post Office Boxbeing a resident of in the Republic of.....do hereby make a statement as follows: -

1. THAT I am the Company Secretary/Chief Executive/Managing Director/Principal Officer/Director of (Insert name of the Company) who is a Bidder in respect of **Tender No.** for (Insert tender title/description) for (*Insert name of the Procuring entity*) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its Directors, and subcontractors have not been debarred from participating in procurement proceedings under Part IV of the Act.
3. THAT what is deponed to herein above is true to the best of my knowledge, information, and belief.

..... (Signature) (Date) (Title)

Bidder Official Stamp

FORM SD2

SELF DECLARATION THAT THE PERSON/TENDERER WILL NOT ENGAGE IN ANY CORRUPT OR FRAUDULENT PRACTICE.

I, of P. O. Box.being a resident of in the Republic of.....do hereby make a statement as follows: -

1. THAT I am the Chief Executive/Managing Director/Principal Officer/Director of.....
..... (*insert name of the Company*) who is a Bidder in respect of **Tender No.**
..... for (*insert tender title/description*)
for (*insert name of the Procuring entity*) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its servants, and/or agents /subcontractors will not engage in any corrupt or fraudulent practice and has not been requested to pay any inducement to any member of the Board, Management, Staff, and/or employees and/ or agents of..... (*insert name of the Procuring entity*) which is the procuring entity.
3. THAT the aforesaid Bidder, its servants and/or agents /subcontractors have not offered any inducement to any member of the Board, Management, Staff and/or employees and/or agents of (*name of the procuring entity*).
4. THAT the aforesaid Bidder will not engage /has not engaged in any corrosive practice with other bidders participating in the subject tender.
5. THAT what is deponed to herein above is true to the best of my knowledge information and belief.

..... (Title)
..... (Signature) (Date)

Bidder Official Stamp

DECLARATION AND COMMITMENT TO THE CODE OF ETHICS

I.....(person) on behalf of (*Name of the Business/ Company/Firm*) declare that I have read and fully understood the contents of the Public Procurement & Asset Disposal Act,2015, Regulations and the Code of Ethics for persons participating in Public Procurement and Asset Disposal Activities in Kenya and my responsibilities under the Code.

I do here by commit to abide by the provisions of the Code of Ethics for persons participating in Public Procurement and Asset Disposal.

Name of Authorized signatory.....

Sign.....

Position.....

Office address..... Telephone..... E-

mail.....

Name of the Firm/Company.....

Date.....

(Company Seal/ Rubber Stamp where applicable)

Witness

Name

Sign.....Date.....

FORM OF TENDER SECURITY-[Option 1–Demand Bank Guarantee]

Beneficiary: _____ **Request for Expression of Interest**
No: _____

Date: _____ **TENDER GUARANTEE No.:** _____

Guarantor: _____

1. We have been informed that _____ (here in after called "the Applicant") has submitted or will submit to the Beneficiary its Tender (here in after called" the Tender") for the execution of _____ under Request for Tenders No. _____ ("the ITT").
2. Furthermore, we understand that, according to the Beneficiary's conditions, Tenders must be supported by a Tender guarantee.
3. At the request of the Applicant, we, as Guarantor, hereby irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of _____ (_____) upon receipt by us of the Beneficiary's complying demand, supported by the Beneficiary's statement, whether in the demand itself or a separate signed document accompanying or identifying the demand, stating that either the Applicant:
 - (a) has withdrawn its Tender during the period of Tender validity set forth in the Applicant's Letter of Tender ("the Tender Validity Period"), or any extension thereto provided by the Applicant; or
 - b) having been notified of the acceptance of its Tender by the Beneficiary during the Tender Validity Period or any extension there to provide by the Applicant, (i) has failed to execute the contract agreement, or (ii) has failed to furnish the Performance.
4. This guarantee will expire: (a) if the Applicant is the successful Tenderer, upon our receipt of copies of the contract agreement signed by the Applicant and the Performance Security and, or (b) if the Applicant is not the successful Tenderer, upon the earlier of (i) our receipt of a copy of the Beneficiary's notification to the Applicant of the results of the Tendering process; or (ii) thirty days after the end of the Tender Validity Period.
5. Consequently, any demand for payment under this guarantee must be received by us at the office indicated above on or before that date.

[signature(s)]

FORMAT OF TENDER SECURITY [Option 2–Insurance Guarantee] TENDER GUARANTEE

No.: _____

1. Whereas [*Name of the tenderer*] (hereinafter called “the tenderer”) has submitted its tender dated [*Date of submission of tender*] for the.....[*Name and/or description of the tender*] (hereinafter called “the Tender”) for the execution of under Request for Tenders No. _____ (“the ITT”).
2. KNOW ALL PEOPLE by these presents that WE of..... [**Name of Insurance Company**] having our registered office at..... (hereinafter called “the Guarantor”), are bound unto [*Name of Procuring Entity*] (hereinafter called “the Procuring Entity”) in the sum of (Currency and guarantee amount) for which payment well and truly to be made to the said Procuring Entity, the Guarantor binds itself, its successors and assigns, jointly and severally, firmly by these presents.
Sealed with the Common Seal of the said Guarantor this ___ day of ___ 20__.
3. NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the Applicant:
 - a) has withdrawn its Tender during the period of Tender validity set forth in the Principal's Letter of Tender (“the Tender Validity Period”), or any extension thereto provided by the Principal; or
 - b) having been notified of the acceptance of its Tender by the Procuring Entity during the Tender Validity Period or any extension thereto provided by the Principal; (i) failed to execute the Contract agreement; or (ii) has failed to furnish the Performance Security, in accordance with the Instructions to tenderers (“ITT”) of the Procuring Entity’s Tendering document.

then the guarantee undertakes to immediately pay to the Procuring Entity up to the above amount upon receipt of the Procuring Entity's first written demand, without the Procuring Entity having to substantiate its demand, provided that in its demand the Procuring Entity shall state that the demand arises from the occurrence of any of the above events, specifying which event(s) has occurred.

4. This guarantee will expire: (a) if the Applicant is the successful Tenderer, upon our receipt of copies of the contract agreement signed by the Applicant and the Performance Security and, or (b) if the Applicant is not the successful Tenderer, upon the earlier of (i) our receipt of a copy of the Beneficiary's notification to the Applicant of the results of the Tendering process; or (ii) twenty-eight days after the end of the Tender Validity Period.
5. Consequently, any demand for payment under this guarantee must be received by us at the office indicated above on or before that date.

[Date]

[Signature of the Guarantor]

[Witness]