

ST. THOMAS AQUINAS MADENDE SECONDARY SCHOOL

Form of Tender

Date.....

The Chairman
Tender Committee

Tender No.....

RE: TENDER APPLICATION TO SUPPLY GOODS/OFFER SERVICES FOR THE YEAR 2026/2027

1. Having examined the tender documents including tender Nos
(insert number), the receipt of which is hereby duly acknowledged. We/I, the undersigned,
offer to supply and deliver (description of goods)
In conformity with the said tender document and the sum of
.....
(tender amount per item of supply i.e quotation – attach a separate sheet) or such other sum
as may be ascertained in accordance with the schedule of prices attached herewith and made
part of this tender.
2. We/I undertake, if our/my Tender is accepted, to deliver the goods in accordance with the
delivery schedule specified in the schedule of requirement.
3. We/I agree to abide by this Tender for a period of
(Number) days from the date fixed for tender opening of the instructions to tenderer(s) and
shall remain binding upon us and may be acquired at any time before the expiration of the
period.
4. Until a formal contract is prepared and executed, this tender together with your written
acceptance thereof and your notification of award, shall constitute a binding contract
between us.
5. We/I understand that you are bound to accept the lowest or any tender you may receive.
6. We/I undertake, if our/my Tender is accepted to receive payment by cheque only.

Dated this Day of 20.....

.....
(Signature) (in capacity of)

Duly authorized to sign for and on behalf of
(Business Name)