



GICHURU MEMORIAL SECONDARY SCHOOL

P.O. BOX 459-00902, KIKUYU. TEL: 0790 268 040

QUOTATION FORM – YEAR 2026-2028
(SUPPLY AND DELIVERY OF CEREALS)

Date: 12/06/2026

Tender No. GMSS/T/1/2026-2028

Candidate's Name: _____

Postal Address: _____

Tel No. _____

You are invited to submit quotation for items listed on the next page:

NOTE:

- a) This is not an order. Read the conditions and instructions before quoting.
- b) Candidate's name should be **BUSINESS/ COMPANY'S NAME** and not personal names since no cheque will be paid to individual in case you qualify for the supply.
- c) Your quotations should include all costs for delivery of the goods including duty, tax, delivery charges etc.
- d) Supply will be from **1ST JULY 2026** to **30TH JUNE 2028**.
- e) The tender form should be addressed to the Chairperson, Tender Committee and Tender No. indicated on the envelope.
- f) This tender form should be submitted so as to reach school's office by 5:00 P.M. on or before **30th June 2026**.

Mandatory Requirements

1. Copy of In-corporation/ Business Registration Certificate
2. Copy of CR 12/ CR13/ CR14
3. Copy of Tax Compliance
4. Copy of Business Permit for 2026
5. Copy of ID
6. Duly filled, signed and stamped supplier registration tender document
7. Duly filled schedule of requirements table in the required format
8. AGPO certificate, where applicable i.e PWD, WOMEN & YOUTH reservations.



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SUPPLY AND DELIVERY OF CEREALS

	ITEM	UNIT	UNIT PRICE
1.	Dry white maize	90 Kg Bag	
2.	Dry beans (Wairimu)	90 Kg Bag	



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CONDITIONS AND INSTRUCTIONS FOR YEAR 2026-2028 TENDER QUOTATIONS.

CONDITIONS

1. The general conditions of the contract with the Government of Kenya apply to this transaction. This form properly submitted constitutes the agreement to supply or provide the service shown at the prices and within the delivery period stated.
2. The offer shall remain firm for thirty days from the closing date unless otherwise stipulated by the candidate.
3. The procuring committee shall not be found to accept the lowest or any other offer, and reserves the right to accept any offer in part unless the contrary is stipulated by the candidate.
4. Samples of offer when required will be provided free and before the closing date of the quotations. If not destroyed during tests, they will upon request, be returned and the candidate's expenses, or may be collected by the owner.

INSTRUCTIONS

1. All entities must be typed or written in ink. Mistakes **MUST NOT** be erased but should be crossed out and counter signed by the persons who sign the quotation.
2. Quote for each separately, and in units as specified.
3. This form must be signed by an authorized representative of the candidate and preferably it should be rubber stamped.
4. Each quotation should be submitted separately in a sealed envelope with only one Quotation Number endorsed on the outside. Descriptive Literature or samples of the items offered may not be forwarded with the quotation.
5. If you do not wish to quote, please endorse the reasons on this and return it, otherwise your name may not be deleted from the procuring committee mailing list for the items listed hereon.