

KANGEMA HIGH SCHOOL

TENDER DOCUMENT

FOR PRE-QUALIFICATION OF SUPPLIERS FOR PLUMBING SERVICES

FINANCIAL YEAR 2025-2026

TENDER NO: TenderKhs/PQ32/25/26

SUBMISSION DEADLINE: 1st July 2025 at 10.00 AM

1. INTRODUCTION

Kangema High School invites applications for pre-qualification from interested, eligible, and competent plumbing contractors and service providers for the provision of plumbing services for the financial year 2025-2026.

2. SCOPE OF WORK

The scope of plumbing services shall include but not limited to:

- Installation of water supply systems.
- Repair and maintenance of existing plumbing systems.
- Installation and repair of sewerage and drainage systems.
- Supply and fitting of plumbing fixtures (taps, valves, pipes, cisterns, etc.).
- Servicing of water tanks, pumps, and related equipment.

3. MANDATORY REQUIREMENTS

Interested firms must provide copies of the following documents:

1. Certificate of Business Registration/Incorporation.
2. Valid Tax Compliance Certificate.
3. Valid Trade License from relevant authority.

4. PIN/VAT Registration Certificate.
5. Valid NCA Certificate for plumbing works (if applicable).
6. Evidence of physical address and location.
7. List of at least three (3) similar assignments with contact details and reference letters.
8. Company Profile showing experience and services offered.
9. List of key personnel and their qualifications.
10. List of tools and equipment owned by the firm.
11. CR12 (for Limited Companies).
12. Duly filled and signed Confidential Business Questionnaire.

4. TECHNICAL EVALUATION CRITERIA

Requirement | Max Score

| | |
|--|-----|
| Relevant Experience in Plumbing Works (with proof) | 20 |
| List and adequacy of plumbing equipment & tools | 15 |
| Qualifications and experience of technical personnel | 15 |
| Similar works successfully completed in last 3 years | 20 |
| Financial capability (Bank statement/recommendation) | 10 |
| Litigation history (non-involvement preferred) | 5 |
| Valid statutory documents (Tax, NCA, Licenses, etc.) | 15 |
| Total | 100 |

Minimum qualifying score: 70%

5. SUBMISSION INSTRUCTIONS

- All documents must be placed in a sealed envelope clearly marked:

"Pre-Qualification for Plumbing Services - TenderKhs/PQ32/25/26"

and deposited in the Tender Box located at the School Office, Kangema High School.

- Submission deadline: 1st July 2025 at 10.00 AM.

- Late submissions will NOT be accepted.

6. NOTE

This is not a request for quotations. Only successfully pre-qualified firms will be invited to participate in restricted tenders as needs arise.

7. DISCLAIMER

Kangema High School reserves the right to accept or reject any application wholly or in part and is not bound to assign any reasons for its decisions.