



SUPPLY CHAIN MANAGEMENT

To: Commissioner General
From: Deputy Commissioner - Supply Chain Management
REF: KRA/HQS/NCB-003/2025-2026

FRAMEWORK CONTRACT FOR THE SUPPLY AND DELIVERY OF DESKTOP COMPUTERS
FOR A PERIOD OF TWO (2) YEARS

PROFESSIONAL OPINION FORM – OPEN TENDER POF: (2015) 2025-2026

PART A – BASIC INFORMATION

1. **Name of Procuring Entity:** Kenya Revenue Authority
2. **Item Description:** Framework Contract for The Supply and Delivery of Desktop Computers for a Period of Two (2) Years
3. **Tender No.:** KRA/HQS/NCB-003/2025-2026
4. **Date Tenders Advertised:** 18th November 2025
5. **Date Tenders Opened/RFX:** 16th December 2025
6. **Members of Tender Opening Committee and Bidders Present** – A Tender Opening Committee was appointed by the Commissioner General as per the Memo attached as **annex I**.
7. **No. of Tenderers Issued with Tender Documents** – Open to the public. The tender was advertised on 18th November 2025 through My GOV publication. A copy of the advert is attached as **annex II**
8. **No. of Bids Received** – Nineteen (19) bidders participated in the tender as recorded in the tender opening minutes attached as **annex III** and as listed below.

NO.	NAME OF FIRM	NO.	NAME OF FIRM
1.	Tivella Technologies Limited	11.	Soho Development Limited
2.	Westcom Hub Enterprises Limited	12.	Datacell Consult Africa Limited
3.	Trans Business Machines Limited	13.	Floss Technology Limited
4.	Specicom Technologies Limited	14.	Mac Sisters Limited
5.	Computerways Limited	15.	Affordable Computers Services Limited
6.	Dignity Traders Limited	16.	Crimson Computer Services Limited
7.	Lenox General Supplies	17.	Arvia Technology Limited
8.	Scope Systems Limited	18.	Skywork Agencies Limited
9.	Young Computer System Limited	19.	Compusys Office Supplies Limited
10.	Handy Engineering Contractors Limited		

Observation: Bidder 19- Compusys Office Supplies Limited, submitted a bid security but did not submit the bid documents in SAP. Consequently, the bid was not considered responsive.

9. **Method of Procurement Applied**
Open Tendering method was applied as provided for under Section 91 (1) of the Public Procurement and Asset Disposal (PPADA), 2015 that reads, “Open tendering shall be the preferred procurement method for procurement of goods, works and services.”

10.	Names of Appointed Evaluation Committee Members A Tender Evaluation Committee was appointed by the Commissioner General as per the attached memo annex IV.
11.	PART B – LEGAL & PRACTICAL ASPECTS OF THE TENDER Background BSTEM Department requested the procurement of a 1344 Desktop Personal computers to replace obsolete units to support the upgrade to windows 11. Approval to procure was granted by the Commissioner General on 3rd October 2025. A copy of the approval is attached herein as annex V. Further, the Authority sought an exemption from mandatory compliance with the e-Government Procurement (e-GP) Kenya System guidelines. This request was approved by the National Treasury, as communicated in their letter dated 7th November 2025, Reference No. NT/PPD 1/3/14 TY.3 (100), attached herein as annex VI. The tender was opened on 16th December 2025, evaluation and due diligence were completed by 19th January 2026. This process culminated in a recommendation for the award of a framework contract for the Supply and Delivery of Desktop Computers (HP ProDesk 2 SFF G1i) to M/s Crimson Computer Services Limited.
12.	Due Diligence The Evaluation Committee conducted due diligence on the bidder with the lowest evaluated price pursuant to Section 83 (1&2) of the Public Procurement and Asset Disposal Act (PPADA) 2015.
13.	Appropriateness for the Award for the Procurement Method The award is appropriate pursuant to Section 86 1 (a) of the PPADA, 2015 which states, <i>“The successful tender shall be the one with the lowest evaluated price.”</i>
14.	Appropriateness of the recommended price in light of the indicative market prices. The recommended contract prices are appropriate as the procurement was conducted through a competitive bidding process and the bidder with the lowest evaluated price has been recommended for award.
15.	Application of the evaluation criteria set forth in tender document and adherence to the law in bid evaluation. The evaluation criteria outlined in the tender document was adhered to. The evaluation was conducted in the following stages: Tender Responsiveness, Vendor Evaluation, Technical Evaluation, Financial Evaluation and Due Diligence/Post-Qualification. A. TENDER RESPONSIVENESS Summary of Tender Responsiveness. • Bidder “8, 11, 17 and 19” did not comply with the mandatory requirements and were therefore deemed non-responsive at the tender responsiveness stage.



- Bidder “1, 2, 3, 4, 5, 6,7, 9, 10,12, 13, 14, 15 16 and 18” submitted all the mandatory requirements and were therefore recommended to proceed to the next evaluation stage.

B. VENDOR EVALUATION

- Bidder “2, 5, 13, 14 and 15” having failed to meet the cut-off score of 20/30 marks, were not recommended for further evaluation.
- Bidders “1, 3, 4,6,7,9,10,12,16 and 18” were recommended for further evaluation, having met the cut-off score of 20/30 marks.

C. TECHNICAL EVALUATION

- Bidders “3, 4, 6,7 ,12 ,16 and 18” met the minimum technical requirements and were therefore recommended for further evaluation.
- Bidders “1 9 and 10” failed to meet the minimum technical requirements and were therefore not recommended for further evaluation.

D. FINANCIAL EVALUATION

Below is summary of price analysis

Table 2; Price Schedule

Bid No	Bidder name	Tender sum	Rank
B16	Crimson Computer Services Limited	148,126,272.00	1
B7	Lenox General Supplies	152,993,084.16	2
B4	Specicom Technologies Limited	158,054,400.00	3
B6	Dignity Traders Limited	158,323,200.00	4
B12	Datacell Consult Africa Limited	159,269,779.20	5
B18	Skywork Agencies Limited	159,500,799.36	6
B3	Trans-Business Machines Limited	193,110,217.90	7

Evaluation Committees Recommendation

From the foregoing analysis, the Evaluation Committee recommends the award of the Framework Contract to M/s Crimson Computer Services Limited, being the bidder with the lowest evaluated price, as detailed below:

- Supply and delivery of 1,344 desktop computers at a total cost of Kenya Shillings One Hundred and Forty-Eight Million, One Hundred and Twenty-Six Thousand, Two Hundred and Seventy-Two Only (Kshs. 148,126,272.00), inclusive of all applicable taxes.
- Provision for the supply and delivery of additional desktop computers during the contract period on a need basis, at the unit rates indicated in the Price Schedule, subject to a maximum spend of Kshs. 80,000,000.00.
- That due diligence be undertaken to confirm the authenticity of the reference letters submitted and to verify the performance record of the recommended bidder prior to contract award.

A detailed evaluation report is attached as **Annex VII**.



E. POST QUALIFICATION/ DUE DILIGENCE

The Evaluation committee conducted due diligence pursuant to section 83(1&2) of the Public Procurement and Asset Disposal Act (PPADA) 2015 which states that (1) *“An evaluation committee may, after tender evaluation, but prior to the award of the tender, conduct due diligence and present the report in writing to confirm and verify the qualifications of the tenderer who submitted the lowest evaluated responsive tender to be awarded the contract in accordance with this Act. And Section 83 (2) (PPADA) 2015 states that “The conduct of due diligence under subsection (1) may include obtaining confidential references from persons with whom the tenderer has had prior engagement”.*

The Post-Qualification/Due Diligence scope included:

- i) Validation and confirmation of the Manufacturer’s Authorization and Warranty Letter Authenticity – an e-mail was sent to the manufacturer, HP, seeking confirmation regarding the authenticity of the above mentioned documents
- ii) Validation of the recommendation letters from the bidders past clients- The Evaluation Committee sought information through email from the previous sites listed by the bidder to ascertain the authenticity of the recommendations submitted and whether the services were satisfactorily offered

Summary of findings

- i) The manufacturer (HP) confirmed that the manufacturers Authority and the Warranty letter were authentic
- ii) Communication Authority and Kenya Wildlife Services confirmed that the performance of the bidder was satisfactory.

Based on our findings from the due diligence carried out, the evaluation committee considered *' bidders as Responsive.

EVALUATION COMMITTEE’S RECOMMENDATION FOR AWARD

The Evaluation Committee recommends the award of the Framework Contract to **M/s Crimson Computer Services Limited** as follows:

- Supply and delivery of 1,344 desktop computers at a total cost of Kenya Shillings One Hundred and Forty-Eight Million, One Hundred and Twenty-Six Thousand, Two Hundred and Seventy-Two Only (Kshs. 148,126,272.00), inclusive of all applicable taxes.
- Provision for supply and delivery of additional desktop computers during the contract period on a need basis, at the unit rates indicated in the Price Schedule, subject to a maximum spend of Kshs. 80,000,000.00.

A detailed due diligence report is attached as **Annex VIII**.



KENYA REVENUE AUTHORITY

ISO 9001:2015 CERTIFIED

16	Adequacy of Funds
	This procurement was provided for in the Annual Procurement Plan for the Financial Year 2025/2026 under Line Item 1 (Desktop Computers), with an approved annual allocation of Kshs. 168,000,000.00. An extract of the relevant section of the Annual Procurement Plan is attached as Annex IX .
17	PART C- RECOMMENDATION TO ACCOUNTING OFFICER FOR APPROVAL/ REJECTION
	The Head of Procurement concurs with the Evaluation Committee and recommends award of a Framework Contract for the Supply and Delivery of Desktop Computers to M/s Crimson Computer Services Limited as follows: ➤ Supply and delivery of 1,344 desktop computers at a total cost of Kenya Shillings One Hundred and Forty-Eight Million, One Hundred and Twenty-Six Thousand, Two Hundred and Seventy-Two Only (Kshs. 148,126,272.00), inclusive of all applicable taxes and levies; and ➤ Provision for the supply and delivery of additional desktop computers during the contract period on a need basis, at the unit rates indicated in the Price Schedule (Kshs. 110,213.00) subject to a maximum spend of Kshs. 80,000,000.00. The award is in compliance with Section 86(1)(a) of the Public Procurement and Asset Disposal Act, 2015, which provides that <i>"The successful tender shall be the tender with the lowest evaluated price."</i>

NAME OF PROCUREMENT PROFESSIONAL	DESIGNATION - HEAD OF PROCUREMENT	SIGNATURE	DATE
BENSON KIRUJA	DEPUTY COMMISSIONER-SUPPLY CHAIN MANAGEMENT		06/02/2026
APPROVAL OR REJECTION OF AWARD OF CONTRACT BY THE ACCOUNTING OFFICER			
NAME	DESIGNATION	SIGNATURE	APPROVAL DATE
CS. P.M. MATUKU, EBS	FOR: COMMISSIONER GENERAL		06/02/26
CLARIFICATIONS OR REASONS FOR REJECTION (IF APPLICABLE)			

