



County Treasury
Treasury Sq
P.O. Box 384-60500 ,
Marsabit

COUNTY GOVERNMENT OF MARSABIT DEPARTMENT OF FINANCE



WEBSITE: www.marsabit.go.ke

EXPRESSION OF INTEREST (EOI) FOR

**TENDER NAME (EOI): PREQUALIFICATION FOR THE PROVISION OF
RESEARCH & SURVEY BASED CONSULTANCY
SERVICE.**

TENDER No. (EOI) : MBT/COU/PREQ/21/2026-2027.

The County Government of Marsabit invites interested and eligible consulting firms to submit their Expression of Interest (EOI) for prequalification for the provision of consultancy services for Research and Survey Based Consultancy Service for the Financial Year 2026-2027.

To be eligible for prequalification, consulting firms must meet the following mandatory requirements

MANDATORY REQUIREMENTS FOR THE EOI

- 1) Provide a proposal of Expression of Interest (EOI) of the Firm.
- 2) Provide Valid Certificates of Registration of the firm or entity.
- 3) Provide a Valid Certificate of Regulatory Body (Where Applicable).
- 4) Valid Business Permit for current year
- 5) A signed declaration that the firm has no conflict of interest in the proposed procurement proceedings and has not been declared ineligible or blacklisted by any Kenyan public entity
- 6) Provide Current organization Profile.

EVALUATION CRITERIA FOR PREQUALIFICATION

The EOI applications will be evaluated based on the following criteria. Only firms that meet the technical requirements and score above the minimum passing score will be prequalified.

S/ No.	CRITERION	SUB-CRITERION	DESCRIPTION / MEASURABLE INDICATORS	MAX SCORE
1	Firm's Experience	a) Years in Operation	Firm has been in operation for a minimum of 5 years	40
		b) Similar Assignments Completed	Demonstrated experience in successfully completing at least 3 similar consultancy assignments in the last 5 years.	
		c) Quality of Assignment Descriptions	Detailed descriptions provided: client names, contract values, completion dates, and scope clarity.	
2	Technical Capacity & Methodology	a) Understanding of County's Needs	Statement demonstrates clear understanding of the County's challenges, objectives, and service requirements.	30
		b) Proposed Methodology	Methodology is logical, innovative, and tailored to typical assignments for the County.	
		c) Work Plan & Timeline	Realistic work plan with clear milestones, deliverables, and timeframe for execution.	
3	Qualifications of Key Personnel	a) CVs of Key Personnel	CVs provided for all proposed key technical staff who will be deployed for the assignments.	20
		b) Professional Qualifications	Staff should possess relevant qualifications and registrations with professional bodies such as LSK, EBK, among others	
		c) Years of Relevant Experience	Key personnel have demonstrated experience in similar roles (minimum 5 years preferred per lead expert).	
4	Financial Capacity	a) Audited Financial Statements	Audited financial statements for the last 3 years submitted.	10
		b) Average Annual Turnover	Average annual turnover demonstrates financial stability and capacity to handle project cash flow.	
		TOTAL SCORE		100

Minimum passing marks: 70%

Consultants may associate with other firms to enhance their qualifications but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract if selected.

The completed EOI application must be submitted in **ONE ORIGINAL** and **ONE COPY**, bound and paginated.

The documents should be enclosed in a plain sealed envelope clearly marked:

"EXPRESSION OF INTEREST FOR PREQUALIFICATION FOR THE PROVISION OF RESEARCH AND SURVEY BASED CONSULTANCY SERVICES".

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Completed EOI applications are to be deposited in the Tender Box provided on ground floor at the County Government of Marsabit, Governors' Office Building or be addressed and posted to:

**Director, Supply Chain Management,
County Government of Marsabit,
P.O Box 384-60500,
Marsabit.**

EOI applications will be opened immediately thereafter in the presence of the tenderers representatives who choose to attend in the Procurement Board Room. Late applications will be rejected.

Tenders **MUST** be submitted so as to reach us on or before **TUESDAY 25TH AUGUST, 2026 at 10.00 AM.**

Director, Supply Chain Management,
FOR CEC: FINANCE AND ECONOMIC PLANNING