REPUBLIC OF KENYA

MINISTRY OF INTERIOR AND NATIONAL ADMINSTRATION
STATE DEPARTMENT FOR INTERNAL SECURITY AND NATIONAL ADMINISTRTION.

INVITATION TO TENDER (ITT)

The County Commissioner Bungoma County invites sealed tenders from eligible candidates for the following works;

S/NO	TENDER NUMBER	TENDER DESCRIPTION	ELIGIBILITY
1	**BGM/R/1/2025-2026**	**ROUTINE MAINTENANCE AND SPOT IMPROVEMENT OF CHETAMBE FOREST-NABUYOLE-LUKUSI (L1-WEBUYE) ROAD.**	**RESERVED FOR WOMEN.**

SITE VISIT: Interested Contractors are advised to visit the site to familiarize themselves with the proposed works.

ELIGIBILITY Interested bidders are required to meet the following mandatory conditions: -

1) Attach a certified copy of the certificate of incorporation/Registration)
2) Must provide a certified valid Tax Compliance Certificate (TCC) copy. Attach the TCC checker from the KRA Website
3) Must provide a certified copy of a valid PIN Certificate and VAT
4) A valid copy of the Tax Compliance Certificate (TCC).
5) Form of Tender must be duly completed, signed and stamped in the format provided by the Director or if delegated, attach a letter of attorney,
6) Copy of audited financial statements of accounts for the last three years (2023,2024 and 2025) signed by an Accountant/Auditor Registered member of ICPAK.
7) Current Certified CR12 Certificate (Must be within 7 months from the Registrar of Companies. This should be provided with Identification Documents of Directors and all individuals listed on the CR12. (ID or Passport). For Corporate Directors, CR12 or its equivalent for the corporate directors, Identification Documents for the corporate Director and its directors MUST be provided.
8) Attach a certified copy of the current/valid single business permit from the **County Government of Bungoma**.
9) Must fill, sign and stamp the Anti-Corruption Declaration/commitment pledge form.
10) One original tender document properly bound and paginated/serialized/numbered on all pages and attachments.
11) Must fill, sign and stamp the Debarment Declaration form in the format provided.
12) Must submit a copy of the certificate of registration to the relevant special group (**AGPO-WOMEN**)
13) Properly and dully filled, signed and stamped **form of bid** and **appendix to form of bid** by the authorized person through the power of attorney. With a bid validity two hundred eighty **(280)** days, from the specified date of bid opening.
14) The Tenderer must prepare this Form of Tender on stationery with its letterhead clearly showing the Tenderer's complete name and business address.
15) The Form of Tender shall include the following Forms duly completed and signed by the Tenderer; **Properly and dully filled, signed and stamped Tenderer's Eligibility;** Confidential Business Questionnaire – to establish we are not in any conflict to interest. Properly and dully filled, signed and stamped Certificate of Independent Tender Determination – to declare that we completed the tender without colluding with other tenderers.
16) Properly and dully filled, signed and stamped Self-Declaration of the Tenderer– to declare that we will, if awarded a contract, not engage in any form of fraud and corruption.
17) Properly and dully filled, signed and stamped Declaration and commitment to the Code of Ethics for Persons Participating in Public Procurement and Asset Disposal 2015.
18) Person signing the Tender shall have the power of attorney given by the Tenderer to be attached with the Tender
19) Submission of Audited Accounts or equivalent acceptable to the Employer, for the immediate last three [3] years (2021, 2022 & 2023) to demonstrate: the current soundness of the applicant's financial position and its prospective long-term profitability, and capacity to have a cash flow amount, turnover and working capital (attach valid license of the auditor from ICPAK).
20) Current Certificate of Registration with National Construction Authority in the Category **"NCA 6 and above (Roads and Civil Works)** together with a valid NCA practicing license.
21) Submit a written power of attorney authorizing the signatory of the bid to commit the Bidder Witnessed by a Commissioner of Oaths.
22) **Public Procurement Capacity Building Levy**: Include a provision for the Public Procurement Capacity Building Levy (0.03%), exclusive of applicable taxes.

INTERESTED BIDDERS.

Interested eligible bidders may download a complete set of tender documents with evaluation criteria from the PPIP portal:www.tenders.go.ke using the Tender Reference Number free of charge. Duly completed documents in plain sealed envelopes, clearly marked with the category number (Tender no.) item and should be deposited at the Tender Box located at County Commissioner Bungoma County.

Offices or sent to:

COUNTY COMMISSIONER BUNGOMA COUNTY
P.O BOX 550-50200
BUNGOMA

Tenders will be received on or before **Tuesday 13th October 2026 at 10.00 A.M. Local Time**. Tenders will be opened immediately thereafter in the presence of tenders and /or their representatives who choose to attend. **Late applications will not be accepted.**

COUNTY COMMISSIONER BUNGOMA COUNTY