

OPENING MINUTES FOR FOR TENDER NO. NCC/B&SCA/T/148/2025-2026 FOR PROPOSED COMPLETION OF WORKS TO CONSTRUCTION OF NORTHERN BOROUGH OFFICE AND SERVICE CENTRE, MEETING HELD ON 3RD MARCH, 2026 AT 8TH FLOOR BOROUGH'S OFFICE AT 11.00AM.

TENDER OPENING COMMITTEE

1. BERNARD OWITI	NRD	CHAIRPERSON
2. BONIFACE ONYANGO	ICT	MEMBER
3. JUSTUS ALIKWE	B&SCA	MEMBER
4. OLIVER MUNALA	QS	MEMBER
5. JAMES KITHEKA	ARCH.	TECHNICAL

IN ATTENDANCE

6. CALEB OBUMBA	SCM	SECRETARIAT
7. DAVID YOUNG	SCM	SECRETARIAT
8. MINAS JELIMO	SCM	SECRETARY

INTRODUCTION

The chairperson called the meeting to order at 11.00 am. The members did self-introduction and preceded with the day's agenda. The chairperson further informed the members on the prohibition to disclose information regarding opening of tender. The members opened the tenders and below are the observations.

OBSERVATION

1. The opening committee chairperson called the meeting to order at 11.00 am.
2. That the items were requested vide memo ref: NCC/BAP/BSCA/PRO/ADAS/8/53/2025 dated 11th December, 2025 and approved on 16th December, 2025 and through RLPO No.13706 dated 16th December, 2025.
3. That the procurement was published in the Public Procurement Information Portal.
4. That the opening panel was appointed by the County Chief Officer – Boroughs & sub-county Administration vide memo ref: NCC/B&SCA/co/01/2026 dated 23RD February, 2026
5. That the committee went to the tender box to take the bids where only two (2) bids were submitted.
6. That all the envelopes of the tender were properly sealed, marked and dropped in the tender box.

7. That the two (2) bids were opened by the opening panel.
8. That the tender was an open tender that was open to all eligible bidders.
9. That chairperson read out the bid name, amount tendered and contacts of the bidders.
10. That there was no alternative tender price made for opening.
11. That the members assigned each tender a number and signed all the tender.
12. There were members of public who chose to witness tender opening.

Below are the bidders who submitted their bids for opening.

S/NO	FIRM	AMOUNT TENDERED	POSTAL ADDRESS	NO. OF COPIES	BID BOND		SERIALIZED (NO. OF PAGES)
					FINANCIAL INSTITUTION	BID BOND AMOUNT	
1.	M/s Agrichem Africa Limited	157,555,174.90	P.O Box 63405-00619, Nairobi	2	Kenindia Association Company Limited	3,000,000.00	Yes (396)
2.	M/s Maxim Crammers Limited	120,800,472.00	P.O Box 73471-00200, Nairobi	-	-	-	Not serialized

RECOMMENDATION

The opening Committee recommended that NCC/B&SCA/T/ 148/2025-2026 FOR PROPOSED COMPLETION OF WORKS TO CONSTRUCTION OF NORTHERN BOROUGH OFFICE AND SERVICE CENTRE be forwarded to the evaluation committee for further action.

Members of the opening committee

s/no	Name	Designation	Signature	Date
1.	Bernard Ombi	Chairman		3/3/2026
2.	Justus A Atukwe	Member		3/3/2026

3.	JAMES CITIZICA	MEMBER		3/3/26	
4.	OLIVER MUNALA	MEMBER		3/3/26	
5.	BONIFACE ONYANGO	MEMBER		3/3/2026	
IN ATTENDANCE					
6.	David Young	SCM		3/3/26	
7.	Minas Jelimo	SCM		3/3/26	
8.	Caleb Obumba	SCM		3/3/2026	