

**BANKI
KUU YA
KENYA**



**CENTRAL
BANK OF
KENYA**

**Haile Selassie Avenue
P.O. Box 60000 - 00200 Nairobi Kenya
Telephone: 2861000/2863000,
Email: supplies@centralbank.go.ke**

ADDENDUM NO. 1

TENDER FOR PROVISION OF TRANSPORT, CLEARING & FORWARDING SERVICES OF BULKY CARGO FOR CENTRAL BANK OF KENYA, TENDER NO. CBK/040/2026-2027

The above captioned tender was published on both the Public Procurement Information Portal (PPIP) website: www.tenders.go.ke and Central Bank of Kenya website: www.centralbank.go.ke on 1st October, 2026. The Bank hereby issues Addendum No. 1 to provide clarification as follows.

Table 1- Clarification

	Clarification Sought	Bank's Response
1.	Mandatory Requirement No. 7: Provide proof of ownership of a modern garage or valid service agreement with a reputable garage.	The Mandatory Requirement No. 7 is deleted, and MR 8 becomes No. MR 7
2.	Air Freight Cargo	
	Origins of the air freight shipments.	The Bank receives various cargo depending on the items supplied. Main origin is Europe, Asia and sometimes East African Countries.
	Key/frequent destination points.	The destination points for the items received is CBK premises located in any of the eight locations. However, most frequent destinations are Mombasa, Nairobi and Kisumu.
	Dimensions of the cargo, where available, including length, width and height.	Cargo dimensions vary depending on the items and nature of packaging.
	Estimated weight or typical shipment weights.	Cargo shipment weights vary depending on the items – typically from 5 to 100,000 kg.
	Packing lists for the cargo, where available.	Packing lists vary depending on the shipment and are not available for the tender.
	Nature/description of the cargo, particularly for bulky or sensitive items.	The cargo for clearance and transportation is what relates to the operations of CBK.
	Any available indication of the expected shipment frequency or volumes.	There is no specific indication on the expected shipment frequency or volumes.
3.	Sea Freight Cargo	

	Port of Loading at origin.	The Bank receives various cargo depending on the items supplied. For sea shipment, main origin is Europe and Asia and the applicable Ports suffice.
	Destination port(s).	Mombasa, Nairobi
	Origins and final delivery destinations.	The destination points for the items received is CBK premises located in any of the eight locations. However, most frequent destinations are Mombasa, Nairobi and Kisumu.
	Packing lists and/or cargo dimensions, where available.	Cargo dimensions vary depending on the items and nature of packaging. Packing lists vary depending on the shipment and are not available for the tender.
	Estimated weights, volumes or container requirements.	Specific estimates of weights, volumes or container requirements are varied and not available at this stage.
	Nature/description of the cargo.	The cargo for clearance and transportation is what relates to the operations of CBK.
	Any available indication of expected shipment frequency or volumes.	There is no specific indication on the expected shipment frequency or volumes.
4.	Other Relevant Information	
	Any historical or indicative shipment volumes.	There are no specific indicative volumes for this tender.
	Expected frequency of air and sea freight consignments.	Frequency of air and sea freight consignments vary and therefore no specificities can be given for this tender.
	Any specific cargo handling, security or delivery requirements.	For the tender, bidders are required to respond to the specifications on cargo handling etc. There are therefore no specificities for this tender.
	Expected delivery timelines or service levels.	CBK expects expedited clearing and forwarding on a same day basis.
	Any other information that CBK considers relevant to the scope of services and pricing.	All relevant information are provided in the specifications for bidders assessment and response.
5.	The technical evaluation on Qualification - Stage 2 of the evaluation	The technical evaluation on Qualification - Stage 2 of the evaluation is modified as shown in the Tabel 2 below:

Table 2: Technical Evaluation on Qualification

	Evaluation Attribute	Weight	Max. Score
T1	Number of years in the business of transportation and clearing and forwarding services – evidenced by the certificate of incorporation	Each year to earn 0.5 marks up to a max of 5marks	5
T2	Provide a list of major clients where the company has provided transport services of sensitive cargo in the last 3 years.	Each client to earn 2marks up to a max of 3 clients	6
T3	Provide a list of major clients where the company has provided clearing and forwarding services of sensitive cargo in the last 3 years.	Each client to earn 2marks up to a max of 3 clients	6

	Evaluation Attribute	Weight	Max. Score
T4	Confirm ability to provide clearing and forwarding services in at least 3 major Ports of entry in Kenya.	Each Port Clearance capability to earn 1 mark up to a max of 3 marks	3
T5	Provide confirmation of having a direct working arrangement with a reputable and secure ground handling facility with a minimum size of 5,000 square meters at JKIA.	5 Marks for availability	5
T6	Provide confirmation of having a direct working arrangement with an aircraft cargo handler with a capacity of not less than 70 tons aircraft cargo.	5 Marks for availability	5
T7	Provide proof of ownership of a modern garage or valid service agreement with a reputable garage.	5 Marks for availability	5
T8	Provide proof of certification in provision of clearing and forwarding services of at least <u>four personnel</u> in your organization in any 2 major ports of entry.	Each personnel to earn 0.5 Marks up to a max of 2 marks	2
T9	Provide proof of ownership in form of either logbook (own vehicle), lease agreements where applicable of at least two fully functional/serviceable closed/covered vans that are less than 5 years' old	Fully functional/ serviceable closed van 2marks	2
T10	Provide proof of ownership in form of either logbook (own vehicle), lease agreements where applicable or confirmation letter from vehicle owner of ability to provide transport services within 24 hours upon receiving written request, of at least two fully functional/serviceable closed truck/van that is less than 5 years old - Open rear compartment - Carrying capacity (CC) 3 tons (net)	Fully functional/serviceable closed truck of CC 3tons each 1 mark. 2marks	2
T11	Provide proof of ownership in form of either logbook (own vehicle), lease agreements where applicable or confirmation letter from vehicle owner of ability to provide transport services within 24 hours upon receiving written request, of at least two fully functional/serviceable closed truck with minimum capacity of 231HP that is less than 5 years' old - Open rear compartment - Carrying capacity 7 tons (net)	Fully functional/serviceable closed truck of CC 7 tons - each 1 mark. 2marks	2
T12	Provide proof of ownership in form of either logbook (own vehicle), lease agreements where applicable or confirmation letter from vehicle owner of ability to provide transport services within 24 hours upon receiving written request, of at least four fully functional/serviceable closed trucks with Securable closed rear compartment with minimum capacity of 275HP that is less than 5 years' old - Carrying capacity 10 tons (net)	Fully functional/serviceable closed truck of CC 10 tons 4marks	4
T13	Provide proof of ownership in form of either logbook (own vehicle), lease agreements where applicable or confirmation letter from vehicle owner of ability to provide transport services within 24 hours upon receiving written request of at least fifteen serviceable Prime movers with minimum capacity of 420 HP @ 1800 rpm that are less than 5 years' old. - Carrying capacity 25 Tons (net)	Fully functional/serviceable truck of CC 25 tons 15marks	15

	Evaluation Attribute	Weight	Max. Score
T14	Provide proof of ownership in form of either logbook (own vehicle), or lease agreements where applicable of at least fifteen serviceable 40-foot containerized trailers that are less than 5 years old. - Securable closed rear compartment - Carrying capacity 25 Tons (net)	Fully functional/serviceable trailer of CC 25 tons 10marks	10
T15	Provide proof of ownership in form of either logbook (own vehicle), lease agreements where applicable or confirmation letter from vehicle owner of ability to provide services on demand, of at least one (1) mobile 30-ton crane for emergency recovery if required.	Proof of ownership of mobile 30-ton crane 5marks	5
T16	Provide proof of ownership in form of either logbook (own vehicle), lease agreements where applicable or confirmation letter from vehicle owners of ability to provide services on demand for ten (10), 2 and 3 tons forklifts.	Proof of ownership of 2-3 tons forklifts 0.5 marks for each 5marks	5
T17	Provide proof of ownership in form of either logbook (own vehicle), lease agreements where applicable or confirmation letter from vehicle owner of ability to provide services on demand for one (1), 7-tons forklift.	Proof of ownership of 7 tons forklifts 3 marks	3
T18	Number of casuals directly involved in transportation services with certificates of good conduct (Attach valid certificates of good conducts of casuals proposed)	Each personnel to earn 0.5 Marks up to a max of 5marks	5
T19	Proof of a valid prior release bond with KRA and ability to pay up to USD 25,000 to KRA for cargo release during clearing.	5 marks	5
T20	Proof of ability to pay ground handling charges up to USD 25,000 for cargo release during clearing.	5 marks	5
	Total Score		100%

Note: Vehicle and driver to be accompanied with all requisite safety items such as heavy-duty fire extinguishers, well stocked first aid box on board, reflective gear etc. CBK may also require the drivers to be accompanied by at least one mechanic.

This addendum forms part of the Tender document. All other terms and conditions of the tender remain the same.

Deputy Director, Head of Procurement

8th October, 2026