



**REQUEST FOR EXPRESSION OF INTEREST (EOI)
(CONSULTANCY SERVICES)**

THE REPUBLIC OF KENYA

**MULTINATIONAL: KENYA - SOUTH SUDAN ROAD CORRIDOR LESSERU-KITALE AND
MORPUS-LOKICHAR ROAD UPGRADING PROJECT PHASE 1 PROJECT**

**CONSULTANCY SERVICES FOR ROAD SAFETY AUDIT, ROAD SAFETY SENSITIZATION
AND ROAD SAFETY MANAGEMENT CAPACITY BUILDING**

TENDER NO. KENHA/3012/2026

OCTOBER, 2026

**DIRECTOR (DEVELOPMENT)
KENYA NATIONAL HIGHWAYS AUTHORITY
P.O. BOX 49712-00100
NAIROBI**

**DIRECTOR GENERAL
KENYA NATIONAL HIGHWAYS AUTHORITY
P.O. BOX 49712-00100
NAIROBI**

SECTION 1:

PRELIMINARY EVALUATION (MANDATORY REQUIREMENTS)

PART I - MANDATORY CRITERIA		Must meet
NO.	REQUIREMENTS	
1.	Duly completed Submission form	Properly fill and sign, Providing all required information
2.	Duly completed and signed Confidential Business Questionnaire.	• Properly Fill & Sign • Provide ALL Required Information
3.	A copy of the Certificate of Incorporation/ Certificate of Registration	Copy of Certificate of incorporation to show that the applicant is a registered company and legally authorized to do business in Kenya
4.	Self-Declaration that the Person/Tenderer Is not Debarred in the Matter of The Public Procurement and Asset Disposal Act 2015.	Form duly filled, signed & stamped.
5.	Self-declaration that the person/tenderer will not engage in any corrupt or fraudulent practice.	Form duly filled, signed & stamped.
6.	Declaration and commitment to the code of ethics	Form duly filled, signed & stamped.
7.	Duly completed Form for experience	Properly filled by providing all required information
8.	Audited Accounts for the last two (2) years (2024 and 2025).	Must submit
9.	Copy of Valid Tax Compliance Certificate.	Validity to be checked online by the TCC Checker on the KRA Website: www.kra.go.ke
10.	Copy of CR 12 Form.	• Copy of certificate issued within the last six (6) months from the tender opening date. • Copy of National Identification documents (ID/Passport) for all Directors/ Partners / Sole proprietor
11.	Consultants shall sequentially serialize all pages of each Expression of Interest Document submitted	• A Guide Note on Serialization is outlined in the Notes below.

Note:

- Interested Firms are reminded that they are required to submit only one (1) original Expression of Interest Document.
- Firms or entities in a Joint Venture, Association or Sub Consultancy MUST individually meet all mandatory requirement of the preliminary requirements and

attach a duly signed and registered agreement.

- **Certificates/Licenses may be verified from or with the Issuing Authorities or Agencies.**
- **Clarity on Serialization of Tender Documents by Prospective Consultants: Please note that all pages of the REoI documents submitted by Consultants shall be sequentially serialized numerically that is; 1,2,3,4,5...etc. The serialization shall be undertaken by the Consultant, by doing fresh numbering on its documents. The pagination of the tender documents as downloaded from the KeNHA website should not be used as a means of Serialization. The Consultant's serialization should follow the same logical sequence from the first page to the end**

SECTION II

TECHNICAL EVALUATION CRITERIA

No.	Requirements	Max scores
	General experience	
1	The firm shall have been registered for not less than 8 years in the fields of Engineering, Road Safety Audits, Road safety Sensitization and enhancing knowledge in road safety practices or related services as its core business.	20
2	The firm must demonstrate competence, knowledge and experience in Road Safety Audits, Road safety Sensitization and Road Safety Management Capacity Building. The firm must provide proof of having successfully executed at least five (5) assignments of a similar nature in the last eight (8) years. Note: Include persons or institutions and contact addresses (phone, email) on the same.	25
3	Consultant's Experience in the region (<i>Kenya and East Africa</i>) under similar conditions (Include persons or institutions and contact addresses (phone, email) on the same.	10
4	Availability of appropriate staff	20
5	Technical and Managerial capability	
5(a)	The firm must demonstrate the requisite technical and managerial capacity to undertake the assignment	10
5(b)	Have experience working with public administration authorities and Development partners (knowledge of procedures)	10
6	Completeness of Expression of Interest	5
	Total score	100

SECTION III: FORMS

FORM SD1

FORM TECH: SELF-DECLARATION FORM

**SELF DECLARATION THAT THE PERSON/TENDERER IS NOT DEBARRED IN THE
MATTER OF THE PUBLIC PROCUREMENT AND ASSET DISPOSAL ACT 2015.**

I, ..., of Post Office Box being a resident of
..... in the Republic of do hereby make a
statement as follows: -

1. THAT I am the Company Secretary/Chief Executive/Managing Director/Principal Officer/Director of
..... (Insert name of the Company) who is a Bidder in respect of
Tender No.
..... for..... (Insert tender title/description) for.....
(Insert name of the Procuring entity) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its Directors and subcontractors have not been debarred from
participating in procurement proceeding under Part IV of the Act.
3. THAT what is deponed to here in above is true to the best of my knowledge, information and belief.

.....
(Title) (Signature) (Date)

Bidder Official Stamp

FORM SD2

SELF DECLARATION THAT THE PERSON/TENDERER WILL NOT ENGAGE IN ANY CORRUPT OR FRAUDULENT PRACTICE.

I, ... of P. O. Box.....being a resident of in the Republic of do hereby make a statement as follows: -

1. THAT I am the Chief Executive/Managing Director/Principal Officer/Director of.....
..... (*insert name of the Company*) who is a Bidder in respect of **Tender No.**
..... for (*insert tender title/description*) for (*insert name of the Procuring entity*) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its servants and/or agents /subcontractors will not engage in any corrupt or fraudulent practice and has not been requested to pay any inducement to any member of the Board, Management, Staff and/or employees and/ or agents of..... (*insert name of the Procuring entity*) which is the procuring entity.
3. THAT the aforesaid Bidder, its servants and/or agents /subcontractors have not offered any inducement to any member of the Board, Management, Staff and/or employees and/or agents of..... (*name of the procuring entity*).
4. THAT the aforesaid Bidder will not engage /has not engaged in any corrosive practice with other bidders participating in the subject tender.
5. THAT what is deponed to herein above is true to the best of my knowledge information and belief.

.....
(Title) (Signature) (Date)

Bidder Official Stamp

DECLARATION AND COMMITMENT TO THE CODE OF ETHICS

I
(person) on behalf of (**Name
of the Business/ Company/Firm**) declare that
I have read and fully understood the contents of the Public Procurement & Asset Disposal
Act, 2015, Regulations and the Code of Ethics for persons participating in Public Procurement
and Asset Disposal Activities in Kenya and my responsibilities under the Code.

I do hereby commit to abide by the provisions of the Code of Ethics for persons participating
in Public Procurement and Asset Disposal.

Name of Authorized

signatory.....

Sign.....

Position.....

Office address.....

Telephone.....

Email.....

Name of the Firm/Company.....

Date.....

(Company Seal/ Rubber Stamp where applicable)

Witness

Name

Sign.....

Date.....

SUBMISSION FORM

To:

Date: _____

Tender No.: _____

Director General

Kenya National Highways Authority (KeNHA)

P.O. Box 49712-00100

NAIROBI, KENYA

Dear Sir,

Subject:

We/I, the undersigned, offer to provide the required services in accordance with your instructions and we hereby submit our Registration Document.

Our Application is binding to us and if found acceptable we shall be pleased to be included in the list of shortlisted firms.

We understand you are not bound to accept any application you receive.

We remain,

Yours sincerely,

Authorised Signature:

Name and Title of Signatory

Name of Tenderer

Address:

CONFIDENTIAL REGISTRATION BUSINESS QUESTIONNAIRE FORM

TENDERER'S ELIGIBILITY

a) Instructions to Tenderer

Tenderer is instructed to complete the particulars required in this Form, *one form for each entity if Tenderer is a JV*. Tenderer is further reminded that it is an offence to give false information on this Form.

Tenderer's details

S/No.	ITEM	DESCRIPTION
1	Name of the Procuring Entity	Kenya National Highways Authority
2	Name of the Tenderer	
3	Full Address and Contact Details of the Tenderer.	1.Country 2. City 3.Location 4. Building 5.Floor 6. Postal Address 7. Name and email of contact person.
4	Reference Number of Tender	
5	Date and Time of Tender Opening	
6	Current Trade License No and Expiring date	
7	Maximum value of business which the Tenderer handles.	

General and Specific Details

- a) **Sole Proprietor**, provide the following details.

Name in full _____

Age _____

Nationality _____

Country of Origin _____

Citizenship _____

- b) **Partnership**, provide the following details.

S/No.	Names of Partners	Nationality	Citizenship	% Shared owned
1				
2				
3				

- c) **Registered Company**, provide the following details.

i) Private or public Company _____

ii) State the nominal and issued capital of the Company _____

Nominal Kenya Shillings (Equivalent) _____

Issued Kenya Shillings (Equivalent) _____

iii) Give details of Directors as follows

S/No.	Names of Partners	Nationality	Citizenship	% Shared owned
1				
2				
3				

DISCLOSURE OF INTEREST- Interest of the Firm in the Procuring Entity.

- i) Are there any person/persons in KeNHA who has an interest or relationship in this firm?
Yes/No.....

If yes, provide details as follows.

S/No.	Names of Person	Designation in the Procuring Entity	Interest or Relationship with Tenderer
1			
2			
3			

CONFLICT OF INTEREST DISCLOSURE

	Type of Conflict	Disclosure YES OR NO	If YES provide details of the relationship with Tenderer
1	Tenderer is directly or indirectly controls, is controlled by or is under common control with another tenderer.		
2	Tenderer receives or has received any direct or indirect subsidy from another tenderer.		
3	Tenderer has the same legal representative as another tenderer		
4	Tender has a relationship with another tenderer, directly or through common third parties, that puts it in a position to influence the tender of another tenderer, or influence the decisions of the Procuring Entity regarding this tendering process.		
5	Any of the Tenderer's affiliates participated as a consultant in the preparation of the design or technical specifications of the works that are the subject of the tender.		
6.	Tenderer would be providing goods, works, non-consulting services or consulting services during implementation of the contract specified in this Tender Document.		
7	Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who are directly or indirectly involved in the preparation of the Tender document or specifications of the Contract, and/or the Tender evaluation process of such contract.		
8	Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who would be involved in the implementation or supervision of the such Contract.		
9	Has the conflict stemming from such relationship stated in item 7 and 8 above been resolved in a manner acceptable to the Procuring Entity throughout the tendering process and execution of the Contract.		

Certification

On behalf of the Tenderer, I certify that the information given above is correct.

Full Name: _____

Title or Designation: _____

(Signature)(Date)

EXPERIENCE

Please list here similar assignments successfully completed in the last eight (8) years.

No.	Duration	Assignment Name and brief description of main deliverable	Name of Client and Country	Contract Value

DECLARATION

I/we the undersigned state that the above information is correct and that I/We give the Kenya National Highways Authority, authority to seek any other references concerning my/our firm from whatever sources deemed relevant e.g. Office of the Registrar of Companies, Bankers etc.

Full names

Signature

For and on behalf of M/s

In the capacity of

Date this day of

Firm's Rubber Stamp.

FORM FOR STAFF

TEAM COMPOSITION SUMMARY AND TASK ASSIGNMENTS

Proposed staff

S/No	Name of proposed staff	Position	Area of expertise/practice	No of years

The firm must demonstrate the requisite technical and managerial capacity to undertake the assignment. Key Experts will, however, not be evaluated at the shortlisting stage.