



TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING AUTHORITY

INTERNAL MEMO

TO: Ag. DIRECTOR GENERAL/CEO
FROM: DEPUTY DIRECTOR HRM & ADMIN
REF: TVETA/2/11/VOL.II (79)
DATE: 14TH OCTOBER 2026
SUBJECT: ADDENDUM - MEDICAL COVER FOR BOARD MEMBERS

*Approved
K. P. M. M.
14/10/26*

Reference is made to the above subject.

The Salaries and Remuneration Commission (SRC) issued a circular Ref. No. SRC/TS//18/1/ VOL.I (5) dated 13th October 2026 on Terms and Conditions of Service for Board Chairpersons and Members of State Corporations and the State Corporations Advisory Committee.

The purpose of this memo is to request your approval for Supply Chain Management to place an addendum on the e-GP on reviewed Medical Insurance Cover for TVETA Board Members.

I have attached the addendum and the SRC circular for your reference.

Esther Ng'endo Mukiha

Esther Ng'endo Mukiha (CHRP)



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1. BOARD MEMBERS

Five (5) Board members to be covered:

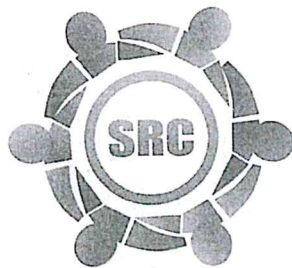
S/No	Benefit	Amount in (Kshs.)	Comment
1.	Inpatient	3,000,000	For individual member
2.	outpatient	200,000	For individual member
3.	Last Expense Cover	200,000	For individual member

***Note:** All the other details remain as per the specifications issued.



ISO 9001:2015 CERTIFIED





Salaries & Remuneration
Commission
Rewarding productivity

Ref. No. SRC/TS/18/1 VOL.I (5)

13th October, 2026

Philip Mong'ony, OGW
Chairperson
State Corporations Advisory Committee
P.O. Box 42145 - 00100
NAIROBI

Dear *Philip,*

TERMS AND CONDITIONS OF SERVICE FOR BOARD CHAIRPERSONS AND MEMBERS OF STATE CORPORATIONS AND THE STATE CORPORATIONS ADVISORY COMMITTEE

Reference is made to your letters Ref. No. OP/SCAC17/82/1VIII (54) and Ref. No: OP/SCAC2/12(107) dated 18th June 2026 on the above subject matter.

The Salaries and Remuneration Commission deliberated on your request during its 733rd Commission Meeting held on 6th October 2026 and approved the review of remuneration and benefits for Board Chairpersons and Members. Consequently, the Commission hereby advises that Board Chairpersons and Members of State Corporations and the State Corporations Advisory Committee be remunerated as indicated in **Table 1** and **2**:

Table 1: Reviewed Remuneration

Role	Monthly Honoraria (Kshs.)	Sitting Allowance (Kshs.)
Chairperson	130,000	30,000
Members	N/A	30,000

Table 2: Reviewed Benefits and Facilitation

Benefits/facilitation	Rates (Kshs.)
Daily subsistence allowance facilitation for local and international travel	Job Group 'U' equivalent – as per the prevailing SRC circular.
Lunch allowance (in lieu of lunch)	Kshs. 2,700 per day
Transport (where not provided)	Reimbursed at AA rates
Medical insurance cover	In-patient: Up to a maximum of Kshs. 3 million per annum. Out-patient: Up to a maximum of Kshs.200,000 per annum Last expense: Kshs. 200,000
Monthly Telephone Allowance for Chairpersons	Kshs. 7,000 per month
Monthly Telephone allowance for Board Members	Kshs. 5,000 per month
Accident insurance cover	State corporations to procure a personal accident cover for its Board Members in the event of an accident while travelling on board business.

Further, State Corporations paying above the approved maximum ceiling will be required to comply from the effective date of this letter, except for the serving Board members who shall retain their prevailing rates on a personal to holder basis subject to the current contract.

The purpose of this letter therefore is to convey the Commission's advice on the matter.

The Commission appreciates your continued cooperation and support as we discharge our respective mandates.

Yours



Sammy Chepkwony, CHRP (K), FIHRM, MIOB
CHAIRPERSON,
SALARIES AND REMUNERATION COMMISSION