



National Government Constituencies Development Fund
Kajiado North Constituency
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ADDENDUM NO. 1

TENDER NO: NG-CDF/KJD-N/T/004/2026-2027

TENDER NAME: PROPOSED CONSTRUCTION OF A TECHNICAL WORKSHOP AT
OLEKASASI SECONDARY SCHOOL

DATE: 16th OCTOBER, 2026.

ADDENDUM TO THE TENDER DOCUMENT

NG-CDF Kajiado North hereby issues this Addendum No. 1 to the above-mentioned Tender Document pursuant to Section 75 of the Public Procurement and Asset Disposal Act, 2015.

The purpose of this Addendum is to clarify and amend specified provisions of the Tender Document and to ensure that all prospective tenderers are provided with clear, objective and sufficiently disclosed requirements for preparation and evaluation of their tenders.

This Addendum shall form part of the Tender Document and shall be read together with the original Tender Document.

1. AMENDMENT TO TENDER SECURITY REQUIREMENT

Tender Data Sheet ITT 19.1 and paragraph 7 of the Invitation to Tender are hereby amended as follows:

(a) ITT 19.1 – The provision “Tenderer shall not provide a Tender Security” is deleted and replaced with the following: “The Tenderer shall provide a Tender Security in the amount of **Kshs 136,000 (One Hundred and Thirty-Six Thousand Kenya Shillings only)**, valid for **120 days** from the tender submission deadline, that is, **until 19th February, 2027**. The Tender Security shall be in form of a guarantee issued by a Financial Institution approved and licensed by the Central Bank of Kenya or an insurance guarantee issued by an insurance company registered and licensed by the Insurance Regulatory Authority., using the corresponding form in Section IV, Tendering Forms.”

(b) Paragraph 7 of the Invitation to Tender – The provision “All Tenders must be accompanied by a Duly filled Tender Securing Declaration” is deleted and replaced with the following: “All Tenders must be accompanied by a Tender Security of Kshs **136,000** valid for **120 days** from the

tender submission deadline, that is, until 19th February, 2027.” A Tender-Securing Declaration shall not be accepted in place of the Tender Security.

2. AMENDMENT TO PRELIMINARY EXAMINATION (MANDATORY REQUIREMENTS)

The Mandatory Requirements for Tenderer contained in SECTION III – EVALUATION AND QUALIFICATION CRITERIA, under Tender Evaluation Criteria-Stage 1: Preliminary Examination, of the Tender Document are hereby amended by the addition of the following requirement:

S/N	Mandatory Eligibility criteria	Tenderer's Compliance (YES or NO)
Old MR12	Tenderers must be registered as a supplier with NG-CDF Kajiado North under the category Building Construction, renovations & associated works is hereby deleted and no longer required. It will be replaced by the requirement listed below.	
New MR12	A tender security of Kshs 136,000.00 shall be required in form of a guarantee issued by a Financial Institution approved and licensed by the Central Bank of Kenya or an insurance guarantee issued by an insurance company registered and licensed by the Insurance Regulatory Authority. The validity of the bid security shall be 120 days from the date of tender closing i.e. to be valid until 19th February 2027, in accordance with ITT 19 and TDS ITT 19.1 as amended.	

Any tender that does not satisfy MR12 shall be considered non-responsive and shall not be evaluated further, in accordance with Stage 1 of the Tender Document.

3. AMENDMENT TO TECHNICAL EVALUATION CRITERIA

The Technical Evaluation Criteria contained in SECTION III – EVALUATION AND QUALIFICATION CRITERIA, under Tender Evaluation Criteria-Stage 2: Technical Evaluation, of the Tender Document, including **Table A: Assessment for Eligibility** and the pass mark of 20 marks, are hereby amended and replaced with the following:

S/N	Qualification Requirements	Distribution of scores	Max score
TR1	Proof of works of similar nature, complexity or magnitude. (attach certificate of practical completion, payment voucher Etc). Note: Award letters will only score points if they have a corresponding completion certificate. Fill FORM EXP – 4.1 General Construction Experience, 4.2(a) and 4.2(b)	Similar works done for 6 Million and above.....20 Marks Similar works done for 5 Million and above.....10 Marks Similar works done below 5 Million.....0 Marks	40Mks

		Note: Tenderers should attach both similar works for road works and Building works to score full marks	
TR2	At least 1No. Degree or Diploma holder of key personnel in relevant field. Attach signed CV by both director and CV holder, academic and professional certificates in Architectural, civil and structural engineering, Quantity survey or any degree/diploma in building construction Fill FORM PER -1 Contractors Representative and Key Personnel Schedule and FORM PER-2	• With above 3 yrs relevant experience- 20 Marks • With 1- 2 yrs relevant experience- 10 Marks • With below 1 year relevant experience- 5 Marks No key personnel or no experience- 0 Mark	20Mks
TR3	Schedule of Contractor's equipment (Attach proof of ownership, lease or hire) • Earthworks & Foundation Equipment (Pickups, Excavator/ backhoe loader, Lorries, Dump truck, Wheel barrows, Plate compactor, water pump, water bowser, Hose pipes etc) • Structural Construction Equipment (Concrete mixers, Concrete vibrators, steel bending machine, Masonry tools, power tool-grinders, cutters etc) • Finishing works equipment (plate compactor, screeding and levelling equipment, tile cutter, sanding tools, Plastering tools etc) Fill FORM EQU: EQUIPMENT	• Earthworks & Foundation Equipment.... 10 Marks for 4 equipment • Structural Construction Equipment....5 Marks for 2 equipment • Finishing works equipment.... 5 Marks for 1 equipment • Has no relevant equipment for the work being tendered....0 Marks Note: Tenderers should attach logbooks, purchase receipts with ETR etc and lease agreements for equipment leased. Logbook to proof Lessor ownership should also be attached	20Mks
TR4	Proof of financial capability or access to bank credit line (Attach Audited accounts for two financial years (2025 & 2024) or attach bank statements for the last four months or Letter of credit worthiness from a reputable financial institution... either will score full marks provided all the conditions stated are met Fill FORM FIN – 3.1, 3.2, 3.3 & 3.4	• 5 Marks per month for Bank statement and it should have an account balance equal or greater to amount quoted for Element No. 1- Substructures • Letter of credit should be addressed to the procuring entity	20Mks

		and be secured for the Tender applied for an amount not less than Kshs 3,000,000 • Audited accounts should demonstrate a positive current ratio i.e. Currents Assets/ Current Liabilities, Cash and Cash equivalent should have a balance of at least Kshs 3,000,000 and an annual turnover of Kshs. 10 Million	
	TOTAL TECHNICAL SCORE		100Mks

A tenderer shall be required to attain a minimum technical score of **70 marks** to proceed to the financial evaluation stage. Tenderers who score less than a technical score of **70 marks** will be considered non-responsive.

Only the criteria expressly stated in the Tender Document, as amended by this Addendum, shall be applied during evaluation. The evaluation shall be based on documentary evidence submitted by the tenderer in response to the stated requirements.

4. PERFORMANCE SECURITY

Special Conditions of Contract, Sub-Clause 4.2.1 (Performance Security), which provides that a performance security will not be required, and ITT 48.1 of the Tender Data Sheet are hereby amended to provide as follows:

The successful Tenderer shall furnish a Performance Security of ten percent (10%) of the Contract Price within twenty-one (21) days of receipt of the Letter of Award, in accordance with ITT 48.1. The Performance Security shall be an unconditional demand bank guarantee (option 1), using the corresponding form in Section X, Contract Forms, or another form acceptable to the Procuring Entity, and shall remain valid and enforceable as provided in Sub-Clause 4.2 of the General Conditions of Contract. Failure to furnish the Performance Security within that period shall constitute sufficient grounds for annulment of the award and forfeiture of the Tender Security, in accordance with ITT 48.

5. GENERAL

All other terms and conditions of the Tender Document remain unchanged. In the event of any inconsistency between the Tender Document, including the Invitation to Tender, and this Addendum, this Addendum shall prevail.