



**REPUBLIC OF KENYA
THE NATIONAL TREASURY**

**REQUEST FOR EXPRESSION OF INTEREST (EOI) FOR THE PROVISION OF TRAINING AND
CONSULTANCY SERVICES FOR THE FINANCIAL YEARS 2026/27-29**

INTRODUCTION:

The National Treasury is responsible for among other functions, formulation and implementation of sound public financial management policies, coordination of economic and financial matters, and effective management of public resources. The National Treasury recognizes that its employees are the most valuable assets in achieving its mandate. Continuous Training and Development of its employees is therefore critical in equipping officers with the knowledge, skills, competencies and attitudes required to effectively deliver on its strategic objectives.

In order to strengthen its training and development function, The National Treasury now invites Expressions of Interest (EOI) from eligible and qualified training institutions, consultancy firms, professional bodies and other competent service providers for the provision of training and consultancy services during the Financial Year 2026/2027. The purpose of this Expression of Interest is to identify and establish a pool of competent, experienced and reputable service providers capable of providing quality training and consultancy services in various areas of institutional and human resource development.

The objective of this EOI is to identify competent and experienced Institutions and Firms with technical capacity, qualified personnel and relevant experience to provide Training and Consultancy services to the National Treasury. The shortlisted service providers may subsequently be invited to participate in specific procurement processes for individual training programmes or consultancy assignments, subject to the applicable Government procurement laws, regulations, approved procurement plans and availability of funds. The EOI will also facilitate establishment of a reliable pool of potential service providers from which suitable providers may be considered for specific assignments in accordance with applicable procurement procedures.

ELIGIBILITY AND MANDATORY REQUIREMENTS:

Interested Firms/Institutions should demonstrate that they are technically capable, have the necessary expertise, are legally registered and financially capable to provide the proposed services. They must therefore provide:

1. A certified Certificate of Registration/Incorporation;
2. Valid Tax Compliance Certificate;
3. Audited financial statements for the last 3 years submitted.
4. Valid business permit/professional license, where applicable;
5. Company/institution profile indicating areas of specialisation;
6. Details of key trainers/consultants, including their academic and professional qualifications;
7. Evidence of relevant experience in providing similar training and consultancy services;
8. Details of at least three (3) comparable assignments undertaken preferably in the Public Sector, indicating the client, nature of assignment, duration and contract value, where applicable;
9. Copies of contracts, completion certificates, letters of recommendation or other evidence of successful previous assignments;
10. Evidence of accreditation or registration with relevant professional or regulatory bodies, where applicable;
11. Proposed training methodology and approach; and
12. Physical and postal address, telephone number, email address and contact person.

QUALIFICATIONS OF TRAINERS AND CONSULTANTS:

Applicants shall provide profiles and Curriculum Vitae (CVs) of proposed trainers and consultants.

The information should include:

- a) Full name;
- b) Academic qualifications;
- c) Professional qualifications and certifications;
- d) Years of relevant experience;
- e) Areas of expertise;
- f) Previous relevant assignments; and
- g) Membership of relevant professional bodies, where applicable.

Applicants should demonstrate availability of qualified and experienced personnel capable of delivering high-quality training and consultancy services.

EVALUATION OF EXPRESSIONS OF INTEREST:

The submitted EOIs shall be evaluated in accordance with the applicable Government procurement laws, regulations and procedures.

No.	Evaluation Area	Key Consideration
1	Legal compliance	Registration and statutory compliance
2	Relevant experience	Similar training/consultancy assignments
3	Technical capacity	Ability to deliver required services
4	Trainers/consultants	Qualifications and experience
5	Accreditation	Relevant professional accreditation
6	Methodology	Suitability of proposed approach
7	Past performance	Evidence of successful assignments
8	Financial Capacity	Audited Financial Statements

SUBMISSION OF EXPRESSION OF INTEREST

The completed EOI application must be submitted in **ONE ORIGINAL** and **ONE COPY**, bound and paginated. The documents should be enclosed in a plain sealed envelope clearly marked:

"EXPRESSION OF INTEREST FOR PREQUALIFICATION FOR THE PROVISION OF SPECIALIZED TRAINING CONSULTANCY SERVICES".

TENDER No: TNT/EOI/001/2026-2027

Interested firms/institutions shall submit an Expression of Interest containing:

1. Cover letter expressing interest;
2. Company/institution profile;
3. Certificate of Registration/Incorporation;
4. Valid Tax Compliance Certificate;
5. Relevant licenses and accreditation certificates;
6. Evidence of relevant experience;
7. Details of similar assignments undertaken;
8. Profiles and CVs of proposed trainers/consultants;
9. Proposed areas of training and consultancy; and
10. Full contact details of the applicant.

SUBMISSION ADDRESS

The Principal Secretary
The National Treasury
P.O. Box 30007 – 00100
NAIROBI

Duly completed EOI applications are to be deposited in the Tender Box provided on 6th Floor, the National Treasury building on or before Monday **2nd November, 2026 at 11:00 am.**

Head, Supply Chain Management,

FOR: PRINCIPAL SECRETARY / THE NATIONAL TREASURY