THE JUDICIARY

OFFICE OF THE CHIEF REGISTRAR OF THE JUDICIARY

ADDENDUM NO.1: DATED 26.10.2026

PREQUALIFICATION OF FIRMS FOR THE ENGINEERING, PROCUREMENT AND CONSTRUCTION (EPC/TURNKEY) FOR THE PROPOSED CONSTRUCTION OF A SPECIALIZED COURT BUILDING– TENDER NO. JUD/PREQ/010/2026-2027.

All interested bidders are notified of the addendum No.1 to the above Tender following requests for clarifications from various bidders and summarized as below;

S/No	Request for Clarification	Page Number	Section in Tender/BQ Document	Response
1.	Request for extension of submission deadline by fourteen (14) to twenty-one (21) calendar days.	Pg 20	Sec II PDS ITA 17.1	The Submission and Opening date have been extended for fourteen (14) calendar days from **29th October 2026 at 10.00 am to 12th November 2026 at 10:00 am** East Africa Time.
2.	Confidential Business Questionnaire for the EPC Lead firm in the format provided in the tender document	Pg 22	Sec III A. Statutory Eligibility	Enclosed is the Confidential Business Questionnaire
3.	Duly filled Self Declaration Forms SD1 and SD2 in the formats provided for the EPC lead firm.			Enclosed are the SD1 and SD2 forms
4.	Demonstrate financial strength by attaching audited accounts for the last three years (2023, 2024 and 2025) for the EPC Lead Firm, audited and certified by an Active ICPAK member. Attach license.	Pg 24	Sec III B. Financial Capability Criteria 10	The audited accounts should be audited and certified by an Active ICPAK member or equivalent for international firms. Attach license.
5.	Will a project in Kenya that is approximately 80% complete be accepted, if supported by the signed contract/award letter and Interim Payment Certificates (IPCs) in lieu of a completion certificate?	Pg 24	Sec III C. Experience Criteria 13	The completion certificate should reflect 100% of the works done
	Will completed EPC/Turnkey projects executed by the Applicant outside Kenya (e.g. in Tanzania or China) be accepted, provided they meet the stated value, height, greenfield and ten-year requirements and are supported by the signed contract and completion certificate? Or must the qualifying project be both completed and located in			The completed EPC/ turnkey project can either be locally or internationally executed (For international firms, provide signed contract, completion certificate and contact details)

S/No	Request for Clarification	Page Number	Section in Tender/BQ Document	Response
	Kenya?			
6.	For equipment that the Applicant does not currently hold in Kenya, will lease or hire agreements, or written proposals/quotations from lessors, be accepted as sufficient evidence? b) Will lease or hire evidence from suppliers or lessors based outside Kenya (e.g. in Tanzania or China), for equipment to be mobilized to the site in Nairobi if the Applicant is prequalified and awarded the contract, be accepted? c) Is a letter of commitment or undertaking from the lessor to supply the equipment on award sufficient, or must a signed lease agreement be submitted at the application stage?	Pg 25	Sec III D. Capacity Criteria 14	Bidder must provide current proposals/evidence of ownership, lease/hire or undertaking from the lessor to supply the equipment on award, clearly indicating the source and contact of the firms of equipment under lease. For international firms provide equivalent.
7.	Must the EPC Lead consultant be an architect and must the minimum 15 years' experience be purely in EPC consulting?	Pg 26	Sec III D. Experience Criteria 15	EPC Lead consultant must be an Architect/Engineer or equivalent with a minimum of 15 years' experience. (Must attach evidence of at least one (1) EPC greenfield project successfully completed)
	Registration of Key Personnel for International firms.			Registration by Kenyan regulating bodies or their equivalent for international firms is allowed
	Recognition of Foreign Universities			A degree from a recognized Kenyan university or its equivalent for international firms is allowed
	Foreign Professional Registration Bodies			Be registered by the relevant professional body/authority in Kenya or its equivalent internationally
8.	Project supervision	Pg 49	PART 2 – WORKS REQUIREMENTS	Judiciary to undertake project management through Hon. Chief Registrar of the Judiciary
9.	Applicants who are prequalified will be invited to submit tenders under an Open National / International Tender.	Pg 5	INVITATION-Item Number 3	Applicants who are prequalified will be invited to submit tenders under the Restricted Tender procurement method.

All other terms and conditions of the tender document remain the same.

HON. WINFRIDAH B. MOKAYA, CBS
CHIEF REGISTRAR OF THE JUDICIARY
GO/gob
Encl.

TENDERER'S ELIGIBILITY-CONFIDENTIAL BUSINESS

QUESTIONNAIRE Instruction to Tenderer

Tender is in structed to complete the particulars required in this Form, *one form for each entity if Tender is a JV.* Tenderer is further reminded that it is an offence to give false information on this Form.

1. Tenderer's details

	ITEM	DESCRIPTION
1	Name of the Procuring Entity	
2	Reference Number of the Tender	
3	Date and Time of Tender Opening	
4	Name of the Tenderer	
5	Full Address and Contact Details of the Tenderer.	ii) Country iii) City iv) Location v) Building vi) Floor vii) Postal Address viii) Name and email of contact person.
6	Current Trade License Registration Number and Expiring date	
7	Name, country and full address (*postal and physical addresses, email, and telephone number*) of Registering Body/Agency	
8	Description of Nature of Business	
9	Maximum value of business which the Tenderer handles.	
10	State if Tenders Company is listed in stock exchange, give name and full address (*postal and physical addresses, email, and telephone number*) of state which stock exchange	

General and Specific Details

2. **Sole Proprietor,** provide the following details.

Name in full_____Age_____
Nationality_____Country of Origin_____
Citizenship_____

3. **Partnership,** provide the following details.

	Names of Partners	Nationality	Citizenship	% Shares owned
1				
2				
3				

4. **Registered Company,** provide the following details.

4.10 Private or public Company _____
4 State the nominal and issued capital of the Company_____

Nominal Kenya Shillings (Equivalent).....
Issued Kenya Shillings (Equivalent).....

5 Give details of Directors as follows.

	Names of Director	Nationality	Citizenship	% Shares owned
1				
2				
3				

5. DISCLOSURE OF INTEREST - Interest of the Firm in the Procuring Entity.

i) Are there any person/persons in…… (*Name of Procuring Entity)* who has/have an interest or relationship in this firm? Yes/No……

If yes, provide details as follows.

	Names of Person	Designation in the Procuring Entity	Interest or Relationship with Tenderer
1			
2			
3			

Conflict of interest disclosure

	Type of Conflict	Disclosure YES OR NO	If YES provide details of the relationship with Tenderer
1	Tenderer is directly or indirectly controls, is controlled by or is under common control with another tenderer.		
2	Tenderer receives or has received any direct or indirect subsidy from another tenderer.		
3	Tenderer has the same legal representative as another tenderer		
4	Tender has a relationship with another tenderer, directly or through common third parties, that puts it in a position to influence the tender of another tenderer, or influence the		

	Type of Conflict	Disclosure YES OR NO	If YES provide details of the relationship with Tenderer
	decisions of the Procuring Entity regarding this tendering process.		
5	Any of the Tenderer's affiliates participated as a consultant in the preparation of the design or technical specifications of the works that are the subject of the tender.		
6	Tenderer would be providing goods, works, non-consulting services or consulting services during implementation of the contract specified in this Tender Document.		
7	Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who are directly or indirectly involved in the preparation of the Tender document or specifications of the Contract, and/or the Tender evaluation process of such contract.		
8	Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who would be involved in the implementation or supervision of the such Contract.		
9	Has the conflict stemming from such relationship stated in item 7 and 8 above been resolved in a manner acceptable to the Procuring Entity throughout the tendering process and execution of the Contract.		

Certification

On behalf of the Tenderer, I certify that the information given above is complete, current and accurate as at the date of submission.

Full Name_____

Title or Designation_____

_____ _____

(Signature) *(Date)*

SELF- DECLARATION FORMS

FORM SD1

SELF DECLARATION THAT THE PERSON/TENDERER IS NOT DEBARRED IN THE MATTER OF THE PUBLIC PROCUREMENT AND ASSET DISPOSAL ACT 2015.

I, ……., of Post Office Box …….……. being a resident of…….. in the Republic of ……. do hereby make a statement as follows: -

1. THAT I am the Company Secretary/ Chief Executive/Managing Director/Principal Officer/Direct or of ……..…….. *(insert name of the Company)* who is a Bidder in respect of **Tender No. .....** for ……. *(insert tender title/description)* for ……. *(insert name of the Procuring entity)* and duly authorized and competent to make this statement.

2. THAT the aforesaid Bidder, its Directors and subcontractors have not been debarred from participating in procurement proceeding under Part IV of the Act.

3. THAT what is deponed to here in above is true to the best of my knowledge, information and belief.

……. ……. ……
(Title) (Signature) (Date)

Bidder Official Stamp

FORM SD2

SELF DECLARATION THAT THE PERSON/TENDERER WILL NOT ENGAGE IN ANY CORRUPT OR FRAUDULENT PRACTICE.

I, ……of P.O. Box …….…….. being a resident of …….. in the Republic of ……. do hereby make a statement as follows: -

1. THAT I am the Chief Executive/Managing Director/Principal Officer/Director of ……..…….. (insert name of the Company) who is a Bidder in respect of **Tender No.**……. for …… *(insert tender title/description)* for …… *(insert name of the Procuring entity)* and duly authorized and competent to make this statement.

2. THAT theafore said Bidder, its servants and/oragents/subcontractorswillnotengageinanycorruptorfraudulent practice and has not been requested to pay any inducement to any member of the Board, Management, Staff and/or employees and/or agents of ……. *(insert name of the Procuring entity)* which is the procuring entity.

3. THAT the aforesaid Bidder, its servants and/or agents /subcontractors have not offered any inducement to any member of the Board, Management, Staff and/or employees and/or agents of ……. *(name of the procuring entity).*

4. THAT the aforesaid Bidder will not engage /has not engaged in any corrosive practice with other bidders participating in the subject tender

5. THAT what is deponed to here in above is true to the best of my knowledge information and belief.

…… ……
……..…… (Title) (Signature)
(Date)

Bidder's Official Stamp