



COUNTY GOVERNMENT OF MOMBASA
DEPARTMENT OF PUBLIC SERVICE ADMINISTRATION, YOUTH,
GENDER, SPORTS & SOCIAL SERVICES

Ref.No:CGM/DPSA/ADM/2/30/(14)

Date: September 14 2026

County Chief Officer
Finance & Investment

COUNTY GOVERNMENT OF MOMBASA



**RE: REQUEST TO COMMENCE PROCUREMENT/TENDERING PROCESS FOR
MEDICAL INSURANCE COVER 2027/2028**

Reference is made to the above subject matter.

The 2025/2026 Tender period for County Medical Cover will be expiring on 31st December 2026.

In order to ensure continuity of medical services and avoid any interruption in medical cover for staff and their eligible dependents, it is necessary to commence the procurement process early enough to allow for the completion of all the requisite procurement procedures.

This therefore is to kindly request you to initiate the procurement/tendering process as the current medical insurance cover is approaching its expiry date.

Your prompt action in this matter will be highly appreciated.

Thank you for your continued support.



Pauline Oginga
RN, Bsc, PH, PgDip M/E, MPH

County Chief Officer
Public Service Administration

Cc: CECM – Public Service Administration, YGS & Social Services
CECM – Finance & Economic Planning
County Secretary & Head of Public Service