# REPUBLIC OF KENYA

## NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND

## BARINGO NORTH CONSTITUENCY

PROPOSED CONSTRUCTION OF 1NO. CLASSROOM
AT
KIBENOS PRIMARY SCHOOL
PO.BOX .....
KENYA
BARINGO NORTH SUB-COUNTY
[BARINGO COUNTY]

## BILL OF QUANTITIES

PREPARED/ISSUED BY:
REGIONAL WORKS OFFICE
STATE DEPARTMENT FOR PUBLIC WORKS
P.O. BOX 660-20100,
NAKURU.

REGIONAL WORKS OFFICE
State Department for
Public works
P.O.Box660-20100,NAKURU

OCTOBER, 2026

REPUBLIC OF KENYA

# NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND

## BARINGO NORTH CONSTITUENCY

## PROPOSED CONSTRUCTION OF 1NO CLASSROOM

## AT

## KIBENOS PRIMARY SCHOOL, BARINGO COUNTY.

### TENDER DOCUMENTS

Supplied as part of the Invitation to Tender (ITT) No.....

Contract No.

Prepared by:
State Department for Public Works
P.O Box 660-20100,
NAKURU.

The contract for the above-mentioned works entered into this..... day of ..... 2026 by the undersigned refers to these Tender Documents and the Ministry of Lands, Public Works, Housing and Urban Development and public General Specification dated March, 1976 (together with any amendments issued thereto) shall be read and construed as part of the said contract.

.....  .....

THE CONTRACTOR  THE HEADTEACHER
KIBENOS PRIMARY SCHOOL

Date: .....  Date: .....

SPECIAL NOTES

The Contractor is required to check the numbers of the pages of these Bills of Quantities and should he find any missing or in duplicate or figures indistinct he must inform the Principal Secretary for State Department for Public Works, Head Office, Ngong Road, Nairobi at once and have the same rectified.

Should the Contractor be in doubt about the precise meaning of any item or figure for any reason whatsoever, he must inform the Principal Secretary, State Department for Public Works, Head Office in order that the correct meaning may be decided before the date for submission of tenders.

No liability will be admitted nor claim allowed in respect of errors in the Contractor's Tender due to mistakes in the specifications, which should have been rectified in the manner, described above.



P.O. BOX 220-20100 NAKURU

REQUEST FOR QUOTATION FOR PROPOSED CONSTRUCTION OF 1NO CLASSROOM AT KIBENOS PRIMARY SCHOOL, BARINGO NORTH .

.

.

RFQ NO:.....

REQUEST FOR QUOTATIONS (RFQ)

TO..... ,

P.O Box .....

.....

FROM:KIBENOS PRIMARY SCHOOL.

QUOTATION NAME: PROPOSED CONSTRUCTION WORK AT KIBENOS PRIMARY SCHOOL, BARINGO COUNTY.

REF:

1. The BOM, KIBENOS PRIMARY SCHOOL invites you to submit quotations for PROPOSED CONSTRUCTION WORK AT KIBENOS PRIMARY SCHOOL BARINGO COUNTY indicated in detail in "Table A. Schedule of Requirements and Specifications". The quotation shall follow the instructions and documents in this RFQ document and shall be in English Language. Tenderers may obtain further information during office hours 8.00am to 5.00pm atthe address given below.

2. Quotations shall be submitted in accordance with the instruction in Part 1: Quotation Procedures and in a sealed envelope clearly indicating name and address of tenderer, the quotation name and title and must reach the Procuring Entity at the address indicated below not later than *[indicate date and time]*. Quotations can be delivered by registered mail, courier or hand delivery at the tenderer's option. Late quotations shall be rejected.

3. Any enquiries regarding this quotation may be addressed to

   THE HEADTEACHER,
   KIBENOS PRIMARY SCHOOL,
   P.O. Box .

   The Office shall only respond to enquiries by.....,2026.

4. Any resulting contract shall be subject to the terms and conditions detailed in Part 3: Contract.

5. Please inform by email or express mail the undersigned within 24 hours of receipt of this RFQ if you will not be submitting a quotation.

Address for Submission of Quotations.

Name of Procuring Entity: BOM KIBENOS PRIMARY SCHOOL

Mailing Address: P.O. Box

Physical address: .

All quotations Must be delivered and registered at the Procurement Office, .....

PART 1: INSTRUCTIONS TO TENDERERS

1. Tenderers are advised to read carefully these instructions and the Conditions of Contract in Part 3: Contract, before preparing the quotation. The standard forms in this RFQ may be photocopied for completion but the Tenderer is responsible for their accurate reproduction. The term Tenderer shall mean the firm or person invited to submit a quotation. The term Quotation herein shall mean the quotation submitted as usually understood in public procurement.

2. Validity of Quotations: The quotation will be held valid for 30 days from the date of submission.

3. The Quotation shall consist of completed Tables A, B and C and the Form of Quotation all indicated in Part 2 of this Request for Quotations, and documents to evidence Eligibility and Conformity to Technical Specifications.

4. Sealing and Marking of Quotations: Quotations in one "one original" should be sealed in a single envelope, clearly marked with the Quotation Reference Number in the RFQ, the Tenderer's name and the name of the Procuring Entity. Envelopes should be sealed in such a manner that opening and resealing cannot be achieved undetected.

5. Submission of Quotations: Quotations, and any alternatives if allowed as per Item 11 below, should be submitted to the address below, on or before the date and time indicated in sub-item 4 below. Late quotations will be rejected.

Address for Submission of Quotations.

Name of Procuring Entity: BOM,KIBENOS PRIMARY SCHOOL
SCHOOLAddress: P.O. Box P.O.

Physical address: BARINGO NORTH.

*All quotations must be delivered and registered at the Procurement Office located at
.....
Date of Submission (deadline) .....Time of Submission (deadline): 10.00am.

6. Opening of Quotations: Quotations will be opened immediately after the closing date and time specified in item 5 (4) above, by at least three appointed officials of the Procuring Entity.

7. Tenderer Eligibility: Tenderer must submit Documentary evidence to show His/her eligibility to be awarded a contract.

8. Invitation not transferable: This invitation is not transferable to other firms or individuals not so invited.

9. Goods Eligibility: Tenderer must submit as evidence documents to show the country of origin of any good to be supplied or incorporated in the work or services

10. Technical Specifications: Documentary evidence to show that the goods meet the technical specifications.

11. Alternative Quotations: Tenderers are not permitted to submit alternative quotations for goods/alternative technical solutions for specified parts of the Works. Only the alternatives, if any, of the Tenderer with the winning quotation conforming to the basic technical requirements shall be considered by the Procuring Entity.

12. Currency: Quotations shall be priced in Kenya Shillings. Quotations in other currencies will be rejected if not allowed. The Procuring Entity shall not allow quotations in foreign currency.

13. Evaluation of Quotations: The evaluation of quotations will be conducted using the procedure set out below:

EVALUATION CRITERIA – BUILDERS WORK

1. Preliminary examination to determine Tenderer eligibility:

I. Dully signed and stamped Valid trading license.;

II. Dully signed and stamped Certificate of registration/Incorporation,

III. Dully signed and stamped Valid Tax Compliance Certificate.

IV. Copy of recent CR12/CR13 Form issued not earlier than 12 Months from tender advertisementdate.

V. Dully signed and stamped Current NCA registration certificate (NCA 8 and above in Builder's work)

VI. Dully signed and stamped current class of practicing license for NCA for the above registration certificates.

VII. Dully signed and stamped Form of Quotation.

IX. Dully signed and stamped Schedule of requirements table.

X. Dully signed and stamped Form for disclosure of interest.

XI. Dully signed and stamped certificate of independent quotation determination.

XII. Dully signed and stamped self-declaration form.

XIII. Dully signed and stamped Tender Securing Declaration Form

XIV. Dully signed, dated and stamped summary page

Quotations failing this stage will be rejected and not considered in next stage.

2.Technical examination

| | |
|---|---|
| i. KeyPersonel | PASS/FAIL |
| ii. Contract Completed in the last Three years (2) ..... | PASS/FAIL |
| iii. Schedules of contractor's equipment ..... | PASS/FAIL |
| iv. Evidence of financial resources ..... | PASS/FAIL |

OVERALL REMARKS PASS/FAIL

The detailed scoring plan shall be as shown in table 1.

| Item | Description | Remarks |
|---|---|---|
| 1 | Key Personnel (Attach evidence) | PASS/FAIL |
| | a) Director of the firm | PASS/FAIL |
| | b) At least 1No. degree/diploma holder of key personnel in relevant construction field<br>• With over 2 years relevant experience | PASS/FAIL |
| | c) At least 1No certificate holder of key personnel in relevant field<br>• With over 2 years relevant experience | PASS/FAIL |
| | d) At least 1No artisan (trade test certificate in relevant field)<br>• With over 2 years relevant experience | PASS/FAIL |
| 2. | Contracts completed in the last three (3) years-Provide Evidence of (Contract Award, Contract agreement and Completion Certificate)<br>a) 2 No. Projects of similar nature, complexity or magnitude or | PASS/FAIL |
| 3. | Schedule of contractor's equipment and transport (proof or evidence of ownership/Lease)<br>• At least 3 no. relevant equipment for work being tendered (Pick up, drills, steel trowel and tile cutter) | PASS/FAIL |
| 4 | Financial report | |
| | a) Evidence of Financial Resources (Current bank statements signed and stamped by the Bank.) | PASS/FAIL |
| | REMARKS | |

Any bidder who FAILS in any of the above requirements shall not be evaluated further

2. Financial comparison of quotations to determine the lowest evaluated quotation

14. Lowest Evaluated Quotation: The lowest evaluated quotation shall be recommended for award of contract.

15. Award of contract: Award of contract shall be by placement of a Letter of Acceptance or Local Purchase Order in accordance with Part 3: Contract. The currency of award and payment shall be currency in which the quotation was submitted. Unsuccessful tenderers who responded will be notified of the accepted quotation, indicating the name and the amount of the accepted quotation

16. Right to Reject: The Procuring Entity reserves the right to accept or reject any quotation or to cancel the quotation process and reject all quotations at any time prior to contract award.

QUOTATION AND QUALIFICATION DOCUMENTS

*Instructions to Tenderers. Tenderers must complete and submit as part of the Form of quotation.*

*(i)* SCHEDULE OF REQUIREMENTS TABLE

*(ii)* FORM FOR DISCLOSURE OF INTEREST

*(iii)* CERTIFICATE OF INDEPENDENT QUOTATION DETERMINATION

*(iv)* SELF-DECLARATION FORM

*(v)* FOREIGN TENDERER 40% RULE *(where provided)*

FORM OF QUOTATION *[To be completed by Tenderer]*

| | |
|---|---|
| Quotation Addressed to (*Procuring Entity)* | |
| Date of Quotation | |
| Quotation Reference Number: | |
| Subject of Quotation | |

1. We have examined and have no reservations to the Request for Quotation document, and understand its full content and intent.

2. In compliance with your request for quotations dated_____, referenced above, we offer to_____(*specify complete the works* ) to cover and conform to our pricing listed in the attached in Table B. Quotation Submission TABLE at a total price of Kenya Shillings.....

(in words) _____

3. We confirm that we are eligible to participate in public procurement and meet the eligibility criteria specified in

Part 1: INSTRUCTIONS TO TENDERERS.

4. We also confirm that the.....(*works to be constructed*) conform to the SCHEDULE OF REQUIREMENTS TABLE below and in conformity with technical specifications listed in PART2: SCHEDULE OF REQUIREMENTS of this RFQ Document.

5. We undertake to adhere by the Code of Ethical Conduct for Suppliers, Contractors and Service Providers, copy available from *www.ppra.go.ke* during the procurement process and the execution of any resulting contract.

6. We confirm that the prices quoted are fixed and firm for the duration of the validity period and performance of the contract and will not be subject to revision or variation.

7. The validity period of our quotation is: 30 days from the time and date of the submission deadline.

8. We confirm we are not submitting any other Quotation as an individual or firm, and we are not participating in any other Quotation as a Joint Venture member or as a subcontractor.

9. We, along with any of our subcontractors, suppliers, Engineer, manufacturers, or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is subject to a temporary suspension or a debarment imposed by the Public Procurement Regulatory Authority or any other entity of the Government of Kenya, or any international organization.

10. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf engages in any type of Fraud and Corruption.

11. We hereby certify and confirm that the Quotation is genuine, non-collusive and made with the intention of accepting the contract if awarded. To this effect we have signed the "Certificate of Independent Quotation Determination" attached below.

12. We, the Tenderer, have completed fully and signed the FORM FOR DISCLOSURE OF INTEREST- interest of the firm in the Procuring Entity, attached below.

The Delivery/Completion period offered is:_____days from date of acceptance of Quotation.

The warranty period offered is_____weeks.

Quotation Authorized by:

Name and designation _____

Signature: _____

i) SCHEDULE OF REQUIREMENTS TABLE

(Procuring Entity will complete the list of items to be same as those on Part 2 Table A. Schedule of Requirements and Technical Specifications and tenderer should complete columns D and E).

| A<br>Item | B<br>Description of works/services<br>*(Procuring Entity to select one)* | C<br>Quantity | D<br>Unit price | E<br>Total Price in Ksh |
|---|---|---|---|---|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| TOTAL TENDER SUM IN KES. | | | | |

Signature:_____

And seal/Stamp

Name:_____

Position:

Authorized for and on behalf of (*specify name of tenderer*) _____

_____

Date _____

ii) FORM FOR DISCLOSURE OF INTEREST - Interest of the Firm in the Procuring Entity.

i) Are there any person/persons in ..... (*Name of Procuring Entity)* who has/have an interest or relationship in this firm? Yes/No.....

If yes, provide details as follows.

| | Names of Person | Designation in Procuring Entity | Interest or Relationship Tenderer |
|---|---|---|---|
| 1 | | | |
| 2 | | | |
| 3 | | | |

ii) Conflict of interest disclosure

| | Type of Conflict | Disclosure YES OR NO | If YES provide details of the relationship with Tenderer |
|---|---|---|---|
| 1 | Tenderer is directly or indirectly controls, is controlled by or is under common control with another tenderer. | | |
| 2 | Tenderer receives or has received any direct or indirect subsidy from another tenderer. | | |
| 3 | Tenderer has the same legal representative as another tenderer | | |
| 4 | Quotation has a relationship with another tenderer, directly or through common third parties, that puts it in a position to influence the quotation of another tenderer, or influence the decisions of the Procuring Entity regarding this quotation process. | | |
| 5 | Any of the Tenderer's affiliates participated as a consultant in the preparation of the design or technical specifications of the works that are the subject of the quotation. | | |
| 6 | Tenderer would be providing goods, works, non-consulting services or consulting services during implementation of the contract specified in this Quotation Document. | | |
| 7 | Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who are directly or indirectly involved in the preparation of the Quotation document or specifications of the Contract, and/or the Quotation evaluation process of such contract. | | |
| 8 | Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who would be involved in the implementation or supervision of the Contract. | | |
| 9 | Has the conflict stemming from such relationship stated in item 7 and 8 above been resolved in a manner acceptable to the Procuring Entity throughout the quotation process and execution of the | | |

iii) Certification

On behalf of the Tenderer, I certify that the information given above is complete, current and accurate as at the date of submission.

Full Name_____

Title or Designation_____

_____ _____)_____

*(Signature)* *(Date)*

## iv) CERTIFICATE OF INDEPENDENT QUOTATION DETERMINATION

I, the undersigned, in submitting the accompanying Letter of quotation to the_____

_____*[Name of Procuring Entity]* for: _____

_____

_____*[Name and number of quotation]* in response to the request for tenders made by:

_____*[Name of Tenderer]* do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of ..... *[Name of Tenderer]* that:

1. I have read and I understand the contents of this Certificate;

2. I understand that the Tenderer will be disqualified if this Certificate is found not to be true and complete in every respect;

3. I am the authorized representative of the Tenderer with authority to sign this Certificate, and to submit the quotation on behalf of the Tenderer;

4. For the purposes of this Certificate and the quotation, I understand that the word "competitor" shall include any individual or organization, other than the Tenderer, whether or not affiliated with the Tenderer, who:

   a) has been requested to submit a quotation in response to this request for quotations;
   b) could potentially submit a quotation in response to this request for quotations based on their qualifications, abilities or experience;

5. The Tenderer discloses that [check one of the following, as applicable]:

   a) The Tenderer has arrived at the quotation independently from, and without consultation, communication, agreement or arrangement with, any competitor;

   b) The Tenderer has entered into consultations, communications, agreements or arrangements with one or more competitors regarding this request for quotations, and the Tenderer discloses, in the attached document(s), complete details thereof, including the names of the competitors and the nature of, and reasons for, such consultations, communications, agreements or arrangements;

6. In particular, without limiting the generality of paragraphs (5)(a) or (5)(b) above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:

   a) prices;

   b) methods, factors or formulas used to calculate prices;

   c) the intention or decision to submit, or not to submit, a quotation; or

   d) the submission of a quotation which does not meet the specifications of the request for quotations; except as specifically disclosed pursuant to paragraph (5) (b) above;

7. In addition, there has been no consultation, communication, agreement or arrangement with any competitor regarding the quality, quantity, specifications or delivery particulars of the works or services to which this request for tenders relates, except as specifically authorized by the procuring authority or as specifically disclosed pursuant to paragraph (5)(b) above;

8. The terms of the quotation have not been, and will not be, knowingly disclosed by the Tenderer, directly or indirectly, to any competitor, prior to the date and time of the official quotation opening, or of the awarding of the Contract, whichever comes first, unless otherwise required by law or as specifically disclosed pursuant to paragraph (5)(b) above.

Name_____

Title_____

Date_____

v) SELF-DECLARATION FORM

We, the Tenderer_____*(insert name)* submitting our Quotation in respect of Quotation

No_____for
*(insert quotation*

*Title Description*) for_____*(insert Name of Procuring Entity)*

DECLARE AS FOLLOWS:

That, We the Tenderer including any entity or individual that directly or indirectly controls, is controlled by or is under common control with us, and any subcontractors, suppliers, project managers, consultants, manufacturers, service providers, agents, individuals, or any other party involved or to be involved for any part of the processes of procurement and contract execution related to the above quotation:

a) have not engaged/will not engage in any corrupt or fraudulent practices in the processes of procurement and contract execution related to the above quotation as defined and/or described in the following:

i) the RFQ for the above Quotation;
ii) Kenya's Public Procurement and Asset Disposal Act, 2015) and its attendant Regulations;

iii) Kenya's Anti-Corruption and Economic Crimes Act, 2013; and iv) any such other Acts or Regulations of Government of Kenya;

b) have not offered/will not offer any inducement to any member of the board, management, staff and/or employees and/or agents of..... *(name of the procuring entity);*

c) Have not engaged/will not engage in any collusive or corrosive practice with other tenderers participating in the subject quotation;

d) Have not been sanctioned or debarred by any entity from participation in public procurement proceedings of Kenya.

That, what is deponed to herein above is true to the best of our knowledge, information and belief.

Name of the Tenderer: ..... *[Insert complete name of tenderer signing the quotation]*

Name of the person duly authorized to sign the quotation on behalf of the Tenderer: ..... *[Insert complete name of person dulyauthorized to sign the quotation]*

Title of the person signing the Quotation..... *[Insert complete title of the person signing the quotation]*

Signature of the person named above.....*[Insert signature of person whose name and capacity are shown above]*

TENDER-SECURING DECLARATION FORM

*[The Bidder shall complete this Form in accordance with the instructions indicated]*

Date: .....*[insert date (as day, month and year) of Tender Submission]* Tender No.....*[insert number of tendering process]* To: ..... *[insert complete name of Purchaser]*
I/We, the undersigned, declare that:

1 I/We understand that, according to your conditions, bids must be supported by a Tender-Securing Declaration.

2 I/We accept that I/we will automatically be suspended from being eligible for tendering in any contract with the Purchaser for the period of time of [insert number of months or years] starting on [insert date], if we are in breach of our obligation(s) under the bid conditions, because we – (a) have withdrawn our tender during the period of tender validity specified by us in the Tendering Data Sheet; or (b) having been notified of the acceptance of our Bid by the Purchaser during the period of bid validity, (i) fail or refuse to execute the Contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the instructions to tenders.

3 I/We understand that this Tender Securing Declaration shall expire if we are not the successful Tenderer(s), upon the earlier of:
a) our receipt of a copy of your notification of the name of the successful Tenderer; or
b) thirty days after the expiration of our Tender.

4 I/We understand that if I am/we are/in a Joint Venture, the Tender Securing Declaration must be in the name of the Joint Venture that submits the bid, and the Joint Venture has not been legally constituted at the time of bidding, the Tender Securing Declaration shall be in the names of all future partners as named in the letter of intent.

Signed .....Capacity / title

(director or partner or sole proprietor, etc.) ..... Name:

..... Duly

authorized to sign the bid for and on behalf of: *[insert complete name of Tenderer]*

Dated on ..... day of.....*[Insert date of signing]* Seal or stamp

PART 2: SCHEDULE OF REQUIREMENTS

TABLE A. SCHEDULE OF REQUIREMENTS, TECHNICAL SPECIFICATIONS

Table A. SCHEDULE OF REQUIREMENTS AND TECHNICAL SPECIFICATIONS (SEE ATTACHED THE BILLS OF QUANTITIES)

| | **Description of Goods/works/services** *(Procuring Entity to select one)* | **Quantity** | | **CONFORMITY WITH TECHNICAL SPECIFICATIONS** |
|---|---|---|---|---|
| | B | C | D | E |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| 9 | | | | |
| ATTACHMENTS *(to be listed below and supplied by Procuring Entity)*<br><br>ETC. | | | | |

## TECHNICAL SPECIFICATIONS FOR WORKS

(a) A preliminary description of the proposed works/services and work method and schedule, including drawings and charts, as necessary, containing all required information by which the proposed works may be evaluated (e.g. technical characteristics, operational capacities, maintenance, environmental effect, etc.) together with manuals or instructions for use or any other relevant information and documentation, delivery/installation schedules, etc.;

(b) A detailed statement of how the tenderer will carry out the works/services that will form an integral part of the Contract.

TABLE B. SCHEDULE OF REQUIREMENTS TABLE

(PLEASE SEE THE ATTACHED BILLS OF QUANTITIES)

| Item | Description of Goods/works/services *(Procuring Entity to select one)* | Quantity | Unit price | Total Price |
|---|---|---|---|---|
| 1 | B | C | D | E |
| 8 | | | | |
| 9 | | | | |
| TOTALTENDER SUM | | | | |

Signature:

And seal/Stamp

Name:

Position:

Authorised for and on behalf of (*specify name of tenderer*) _____

_____

Date _____

## PART 3: CONTRACT

CONTRACT AGREEMENT

(1) THIS CONTRACT AGREEMENT is made _____ *(specify date)*.

Between _____
*[Insert complete name of Procuring Entity]*, and having its principal place of Business at

_____

_____
*[Insert address of Procuring Entity]*

_____
and *[Insert name of Supplier, or contractor or service provider]*, and having its principal place of

_____
business at *[Insert address of Supplier, contractor or service provider]*.

(2) WHEREAS the Procuring Entity invited quotations for the Supply of Goods/works/services (select one) described in Table B, i.e.
[insert brief description of Goods, works and Services] and has accepted a Quotation by the Tenderer in the sum of

_____ *[insert Contract Price in words and figures]* (hereinafter called "the Contract Price").

(3) NOW THIS AGREEMENT WITNESSED AS FOLLOWS:

1. This Contract Agreement includes the following documents:

(a) Table A. SCHEDULE OF REQUIREMENTS AND TECHNICAL SPECIFICATIONS (b)
Table B. QUOTATIONSUBMISSION TABLE
(c) FORM OF QUOTATION
(d) Conditions of Contract

2. In consideration of the payments to be made by the Procuring Entity to the *Supplier/contractor/service provider* as hereinafter mentioned, the *Supplier/contractor/service provider* hereby covenants with the Procuring Entity to provide the Goods/works/services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

3. The Procuring Entity hereby covenants to pay the Supplier/Contractor/service provider *(select one)* in consideration of the provision of the Goods/works/services *(select one)* and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

(4) In WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Kenya.

For and on behalf of the Procuring Entity

Signed: *[insert signature]*
in the capacity of *[insert title or other appropriate designation]*
in the presence of *[insert identification of official witness]*

For and on behalf of the Supplier/Contractor/Service Provider *(select one)*

Signed: *[insert signature of authorized representative(s) of the Supplier]*
in the capacity of *[insert title or other appropriate designation]*
in the presence of *[insert identification of official witness]*

## CONDITIONS OF CONTRACT

1. Language

The Contract as well as all correspondence and documents relating to the Contract exchanged by the Supplier/Contractor/Service Provider (*select one*) Provider and the Procuring Entity, shall be written in the English Language.

2. Eligibility

The goods shall have the nationality of an eligible country. All Goods and Related Services to be supplied under the Contract shall have their origin in Eligible Countries.

3. Notices

Any notice given by one party to the other pursuant to the Contract shall be in writing.

4. Governing Law

The Contract shall be governed by and interpreted in accordance with the Laws of Kenya, unless otherwise specified hereunder.

5. Settlement of Disputes

The Procuring Entity and the Supplier/Contractor/Service (*select one*) shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract. If the parties have failed to resolve their dispute or difference by such mutual consultation, either the Procuring Entity or the Supplier/Contractor/Service (*select one*) may give notice to the other party of its intention to commence arbitration. The dispute shall be referred to adjudication or arbitration in accordance with the laws of Kenya.

6. Supplier/Contractor/Service Provider Responsibilities

The Supplier/Contractor/Service Provider (*select one*) shall supply all the Goods included in the Schedule of Requirements.

7. Contract Price

Prices charged by Contractor under the Contract shall not vary f rom the prices quoted by the Contractor/Service Provider (*select one*) in its quotation.

8. Terms of Payment

The Contract Price shall be paid One hundred (100) percent of the Contract Price as follows *(select one*):

1. For Goods, price of goods received upon submission of a claim/invoice supported by the acceptance certificate issued by the Procuring Entity.
2. For Works, upon valuation by the Contractor of the portion of the works completed, such valuation to be accepted by the Procuring Entity, payments up to final completion certificate.
3. For Services, upon valuation by the Service Provider of the services completed, such valuation to be accepted by the Procuring Entity, payments upto final completion certificate.

9. Inspections and Tests

The Supplier/Contractor/Service Provider (*select one*) shall at its own expense and at no cost to the Procuring Entity carry out all such tests and/or inspections of the Goods, works or Services to confirm their conformity to technical specifications.

10. Warranty

The Supplier warrants that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the contracts

| ITEM | DESCRIPTION | UNIT | QTY | RATE | AMOUNT |
|---|---|---|---|---|---|
| | **PROPOSED CONSTRUCTION OF 1NO. CLASSROOM TO COMPLETION.** | | | | |
| | **CLASSROOM** | | | | |
| | **ELEMENT NO. 1** | | | | |
| | **SUBSTRUCTURE *(ALL PROVISIONAL)*** | | | | |
| | ***Site clearance*** | | | | |
| A | Clear site of works off grass, shrubs, small trees and grub up roots and burn the arising debris. | SM | 94 | | |
| B | Excavate oversite to remove vegetable top soil average 300mm deep and cart away. | SM | 94 | | |
| | ***Excavations*** | | | | |
| | ***Excavations including maintaining and supporting sides of excavations from fallen soil, mud by plunking or strutting and sub-surface water by baling, pumping or otherwise*** | | | | |
| C | For strip foundations, 0-1500mm deep in murram from the stripped levels. | CM | 49 | | |
| | ***Disposal*** | | | | |
| E | Return, fill in and ram selected excavated material around foundation walls and columns. | CM | 25 | | |
| F | Load and cart away surplus excavated materials away from site of work and dispose off as per local authority directives | CM | 24 | | |
| | ***Imported filling*** | | | | |
| G | 300mm thick hardcore filling to make up levels handpacked and well compacted in 150mm thick layers to Structural Engineer's approval. | SM | 90 | | |
| H | 50mm Thick quarry dust blinding spread over hardcore bed and ram over by roller while moist for proper consolidation. | SM | 90 | | |
| | ***Anti-termite treatment*** | | | | |
| I | Chemical anti- termite treatment as "Gladiator TC" or other equal and approved termicide sprayed over surfaces of hardcore bed and walls. | SM | 90 | | |
| | **To collection** | | | | |

| ITEM | DESCRIPTION | UNIT | QTY | RATE | AMOUNT |
|---|---|---|---|---|---|
| | ***Damp proof membrane.*** | | | | |
| A | 1000 Gauge polythene sheeting damp proof membrane spread over hardcore bed and walls with 300mm side laps and end laps *(measured nett with no allowance for overlaps).* | SM | 90 | | |
| | ***Concrete Works*** | | | | |
| | ***Mass concrete class 15/20 aggregates as described in:-*** | | | | |
| B | 50mm thick blinding under strip footing | SM | 23 | | |
| | ***Vibrated reinforced concrete class 20/20 aggregates as described in:-*** | | | | |
| C | Strip footing | CM | 5 | | |
| D | 125mm Thick ground floor slab | SM | 90 | | |
| | ***Reinforcement*** | | | | |
| | ***Fabric mesh reinforcement to B.S 4483 as described in:-*** | | | | |
| E | B.R.C fabric mesh reinforcement to Ref No. A98 laid in surface bed with minimum 200 mm side and end laps *(measured net with no allowance for overlaps)* with and including precast concrete spacer blocks | SM | 90 | | |
| | ***Reinforcement*** | | | | |
| | ***Bar reinforcement to B.S 4449 complete with precast spacer blocks supplied, cut, bent and fixed as described in:-*** | | | | |
| F | 8mm Diameter steel bars | KG | 46 | | |
| G | 10mm ditto | KG | 95 | | |
| | ***Formwork*** | | | | |
| | ***Marine ply formwork as described to:-*** | | | | |
| H | Edges of ground floor slabs, 75-150mm girth | LM | 38 | | |
| | **To collection** | | | | |

| ITEM | DESCRIPTION | UNIT | QTY | RATE | AMOUNT |
|---|---|---|---|---|---|
| | ***Foundation walling*** | | | | |
| | ***Approved natural load bearing square shaped quarry stone wall of minimum crushing strength of 7.5/mm$^2$ built to courses of cement/sand (1:3) mortar mix as described in:-*** | | | | |
| A | 200mm Thick natural stone foundation walling reinforced at each alternate course with and including 24 gauge galvanized mild steel hoop iron and staggered. | SM | 42 | | |
| | ***Damp proof course*** | | | | |
| B | 200 mm Wide 3-ply Hessian based bituminous felt damp proof course laid on and including 200mm cement/sand (1:4) setting screed under external walling | LM | 34 | | |
| | ***Plinth finishes*** | | | | |
| | ***Cement/sand (1:3) render as described to:-*** | | | | |
| C | 16mm Thick render to plinths. | SM | 12 | | |
| | ***Prepare and apply three coats bituminous emulsion paint from Crown Paints or other equal and approved sources to:-*** | | | | |
| D | General surfaces of rendered plinths | SM | 12 | | |
| | **To collection** | | | | |
| | **COLLECTION** | | | | |
| | From page : BW/1 | | | | |
| | : BW/2 | | | | |
| | : BW/3 | | | | |
| | **TOTAL CARRIED TO SUMMARY** | | | | |

| ITEM | DESCRIPTION | UNIT | QTY | RATE | AMOUNT |
|---|---|---|---|---|---|
| | **ELEMENT NO. 2** | | | | |
| | **REINFORCED CONCRETE SUPERSTRUCTURE** | | | | |
| | ***Vibrated reinforced concrete class 20/20 aggregates as described in:-*** | | | | |
| A | Ring beams | CM | 2 | | |
| | ***Bar reinforcement to B.S 4449 complete with precast spacer blocks supplied, cut, bent and fixed as described in:-*** | | | | |
| B | 8mm Diameter steel bars | KG | 97 | | |
| C | 12mm ditto | KG | 128 | | |
| | ***Marine ply / steel formwork as described to:-*** | | | | |
| D | Sides and soffits of beams | SM | 19 | | |
| | ..... | | | | |
| | ***Metal Tubes (In Verandah)*** | | | | |
| E | 75mm diameter x 2mm thick mild steel CHS column, fish tailed and concreted to base and other end bracketed to wall plate 300mm high overall height, Complete with painting. | No. | 4 | | |
| | ***Painting*** | | | | |
| F | Prepare and apply one coat of red oxide primer before transporting to site and another on site to general surfaces of steel columns surfaces including preparing and applying two coats of gloss oil paint. | SM | 2 | | |
| | **TOTAL CARRIED TO SUMMARY** | | | | |

| ITEM | DESCRIPTION | UNIT | QTY | RATE | AMOUNT |
|---|---|---|---|---|---|
| | **ELEMENT NO. 3** | | | | |
| | **WALLING** | | | | |
| | ***External walling*** | | | | |
| | ***Approved natural load bearing quarry stone walling of minimum crushing strength of 7.5N/mm² built to courses in cement/sand (1:3) mortar mix as described in:-*** | | | | |
| A | 200mm Thick Chisel dressed stone walling reinforced at each alternate course with and including 24 gauge galvanized mild Extra over walling for eaves closing. | SM | 85 | | |
| B | Ditto Gable walling | SM | 8 | | |
| | **TOTAL CARRIED TO SUMMARY** | | | | |

| ITEM | DESCRIPTION | UNIT | QTY | RATE | KSHS CTS |
|---|---|---|---|---|---|
| | **ELEMENT NO. 4** | | | | |
| | **ROOFING AND RAIN WATER DISPOSAL** | | | | |
| | ***Roof covering*** | | | | |
| A | Prepainted IT5 sheets Gauge 28 from Mabati Rolling Mills or other equal approved source laid and fixed on timber roof structure with and including approved nails and rubber washers | SM | 108 | | |
| B | Extra over for ridge caps 600mm girth to match. | LM | 10 | | |
| | ***Fascia/Eaves*** | | | | |
| C | Ex 225 x 25mm fascia and barge boards nailed to rafters. | LM | 44 | | |
| | ***Painting and Decorating*** | | | | |
| D | Surfaces of fascia and barge boards, 200-300mm girth. | LM | 44 | | |
| | ***Roof structure*** | | | | |
| | ***The following in 7No. Trussers of sawn celcured cypress fully seasoned and treated with water based preservative applied by pressure impregnation including all fasteners and labours of hoisting to roof level as described in:-*** | | | | |
| E | 150 x 50mm Tie beam/ceiling joist. | LM | 57 | | |
| F | Ditto King post. | LM | 11 | | |
| G | 100 x 50mm Trussed Rafters. | LM | 70 | | |
| H | 75 x 50mm Struts and ties. | LM | 49 | | |
| | ***Independent timber members in:*** | | | | |
| I | 75 x 50mm Purlins. | LM | 102 | | |
| J | 100 x 50mm Sawn celcured cypress wall plate fixed to ring beam with and including 12mm diameter J-bolts at 1500mm c/c | LM | 29 | | |
| | **TOTAL CARRIED TO SUMMARY** | | | | |

| ITEM | DESCRIPTION | UNIT | QTY | RATE | AMOUNT |
|---|---|---|---|---|---|
| | **ELEMENT NO. 5** | | | | |
| | **FINISHES** | | | | |
| | ***Internal finishes*** | | | | |
| | ***Floor finishes*** | | | | |
| | ***Insitu cement/sand (1:4) screed as described in:-*** | | | | |
| A | 32mm Thick screeding with red oxide. | SM | 86 | | |
| | ***Wall finishes*** | | | | |
| | ***Plaster*** | | | | |
| D | Apply 9mm thick first coat of cement/sand (1:3) plaster and then 3mm thick second coat of cement /lime (1:5) putty steel trowelled smooth to walls including skimming. | SM | 91 | | |
| | ***Painting and Decoration*** | | | | |
| | ***Prepare, touch up one coat universal undercoat and three coats vinyl matt emulsion paint from Crown Paints or other equal approved sources to:-*** | | | | |
| E | Plastered wall surfaces | SM | 91 | | |
| | **To collection** | | | | |

| ITEM | DESCRIPTION | UNIT | QTY | RATE | AMOUNT |
|---|---|---|---|---|---|
| | ***External finishes*** | | | | |
| | ***Gauged cement/sand (1:4) render as described in:-*** | | | | |
| D | 16mm Thick render to external walls, beams and columns finished with wood float. | SM | 21 | | |
| E | Extra over fair faced walls for key pointing with cement /sand (1:4) mortar in flush vertical and recessed horizontal joints | SM | 73 | | |
| | ***Painting and decorating*** | | | | |
| | ***Prepare and apply one universal undercoat and three coats of Permacote exterior quality paint from Crown Paints or other equal approved sources to:-*** | | | | |
| A | Rendered surfaces of external walls, beams and columns. | SM | 21 | | |
| | **To collection Below** | | | | |
| | **COLLECTION** | | | | |
| | From page : BW/7 | | | | |
| | From Above | | | | |
| | **TOTAL CARRIED TO SUMMARY** | | | | |

| ITEM | DESCRIPTION | UNIT | QTY | RATE | AMOUNT |
|---|---|---|---|---|---|
| | **ELEMENT NO. 6** | | | | |
| | **WINDOWS** | | | | |
| | ***Window Cills*** | | | | |
| A | Precast concrete window cills size 150 x 50mm one side weathered and throated, bedded and jointed in cement/sand (1:3) mortar mix. | LM | 9 | | |
| | ***Mild Steel Windows*** | | | | |
| | ***Purpose made mild steel casement windows in 50 x 25mm and 25 x 25mm RHS frames welded together; 40 x 25mm RHS frames to openable parts including 20 x2mm thick plat bars; 20 x 20mm RHS mild steel to in-built burglar grilles at approximate centres; complete with fixing lugs, brass stay bars, fasteners and permanent vents with 3-ply mosquito gauze at the top; including bedding frames in cement/ sand (1:3) mortar mix and pointing in mastic all round as described in:-*** | | | | |
| B | Window size 1500 x 1200mm high | No. | 3 | | |
| C | Ditto overall size 1500 x 1000mm high | No. | 2 | | |
| | ***Glazing*** | | | | |
| D | ***Provide size as per details*** x 4mm thick clear glass. Glazing units installed with good quality glazing putty. | SM | 8 | | |
| | ***Painting and decoration*** | | | | |
| | ***Prepare, touch up one coat grey oxide primer and apply three coats of first quality gloss oil paint from approved sources to:-*** | | | | |
| E | General surface of metal windows and grilles | SM | 16 | | |
| | **TOTAL CARRIED TO SUMMARY** | | | | |

| ITEM | DESCRIPTION | UNIT | QTY | RATE | AMOUNT |
|---|---|---|---|---|---|
| | **ELEMENT NO. 7** | | | | |
| | ***DOORS*** | | | | |
| | ***Mild steel doors*** | | | | |
| A | 1200mm wide x 2400mm high overall mild steel panelled door in two equal leaves each size 625mm x 2400mm high comprising of 75 x 50 x 2mm thick mild steel framing all round ,1.6mm thick mild steel sheet welded to 75 x 50 x 2 mm thick angle bracings top and middle rails complete with handles purpose made hinges and all necessary accessories including priming with one coat of red oxide primer before delivery to site and all welds ground smooth. | No. | 1 | | |
| | ***Prepare, touch up one coat grey oxide primer and apply three coats of first quality gloss oil paint from approved sources to:-*** | | | | |
| B | General surface of steel doors. | SM | 6 | | |
| | **TOTAL CARRIED TO SUMMARY** | | | | |

| ITEM | DESCRIPTION | UNIT | QTY | RATE | AMOUNT |
|---|---|---|---|---|---|
| | **ELEMENT NO. 9** | | | | |
| | **ELECTRICAL INSTALLATION WORKS** | | | | |
| | ***Supply, install, test and commission the following :-*** | | | | |
| | ***LIGHTING POINTS*** | | | | |
| | Lighting point wired in 3x1.5mm$^2$ SC-PVC-Cu cables drawn in 20mm diameter HG PVC conduits concealed inside ceiling complete with all necessary accessories excluding switches and fittings for:- | | | | |
| A | i). one way switching | No. | 2 | | |
| | ***SWITCHES*** | | | | |
| | 10A moulded ivory switch plates as Crabtree or approved equivalent as follows: | | | | |
| B | ii). Two gang one way | No. | 2 | | |
| | ***LIGHTING FITTINGS*** | | | | |
| | ***Light fittings complete with fixing accessories and lamps as follows:-*** | | | | |
| C | i) 1200mm 1 x 36w Fluorescent batten fitting of slim crosssection with clip-on cover plate and adjustable end cap system. As Thorn Popular Pack Batten. | No | 5 | | |
| | ***SOCKET OUTLETS AND POWER POINTS*** | | | | |
| D | i) 13A power points wired in 3x2.5mm single core P.V.C cables drawn in 25mm diameter HG P.V.C condiut. | No | 1 | | |
| E | ii) Double socket outlet | No. | 1 | | |
| | **TOTAL CARRIED TO SUMMARY** | | | | |

| ITEM | DESCRIPTION | | AMOUNT |
|---|---|---|---|
| | **PROPOSED CONSTRUCTION OF 1NO. CLASSROOM TO COMPLETION.** | | |
| | **CLASSROOM** | | |
| | **SUMMARY** | **PAGE No.** | |
| 1.0 | SUBSTRUCTURE *(ALL PROVISIONAL)* | BW/3 | |
| 2.0 | REINFORCED CONCRETE SUPERSTRUCTURE | BW/4 | |
| 3.0 | WALLING | BW/5 | |
| 4.0 | ROOF STRUCTURE AND COVERING | BW/6 | |
| 5.0 | FINISHES | BW/7 | |
| 6.0 | WINDOWS | BW/8 | |
| 7.0 | DOORS | BW/9 | |
| 9.0 | ELECTRICAL INSTALLATION WORKS | BW/11 | |
| | **TOTAL FOR CLASSROOM CARRIED TO GRAND SUMMARY** | | |

| ITEM | DESCRIPTION | | | | KSHS. CTS |
|---|---|---|---|---|---|
| | **PROVISIONAL SUMS** | | | | |
| A | Allow a Provisional sum of Kenya Shillings Fourty Thousand Only (Ksh. 40,000.00) for documentation, stationery and Supervision expenses for Project Technical Team from State Department for Public Works. | | | | 40,000.00 |
| B | Allow a Provisional sum of Kenya Shillings Fourty Thousand Only (Ksh. 40,000.00) for Supervision expenses for project Management Committee(PMC). | | | | 40,000.00 |
| C | Allow a Provisional sum of Kenya Shillings Thiry Thousand Only (Ksh. 30,000.00) for contigencies. | | | | 30,000.00 |
| D | Allow a provisional sum of Kenya Shillings Fifteen Thousand (15,000.00) for branding. | | | | 15,000.00 |
| | **TOTAL TO GRAND SUMMARY** | | | **KSHS.** | **125,000.00** |

## GRAND SUMMARY

| ITEM | DESCRIPTION | | OFFICIAL USE (KSHS) | FOR CONTRACTOR'S USE |
|---|---|---|---|---|
| 1 | CLASSROOMS | BW/12 | | |
| 2 | PROVISIONAL SUMS | PS/1 | | **125,000.00** |
| | TOTAL CARRIED TO FORM OF TENDER ( VAT INCL.) KSHS. | | | |

Amount in words: Kenya Shilings.....

.....

Tenderer's signature and stamp.....

Address.....

Date.....

Witness: Name and signature.....

Address.....

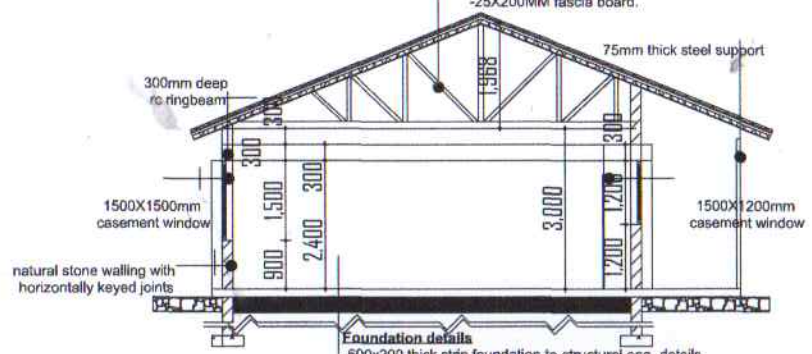
Date.....

REGIONAL WORKS OFFICE
State Department for
Public works
P.O.Box660-20100,NAKURU

REGIONAL WORKS OFFICE
State Department for
Public works
P.O. Box660-20100,NAKURU

ROOFING NOTES

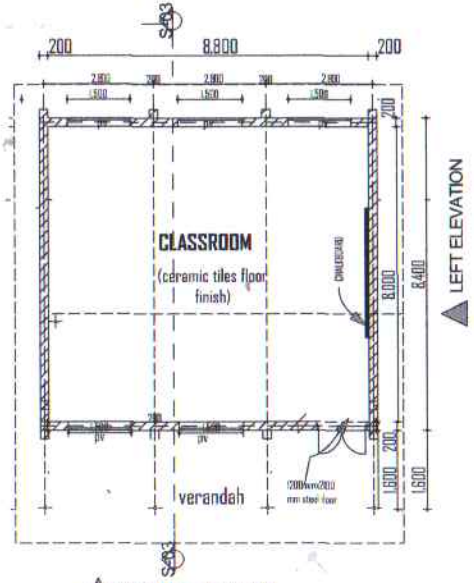
-Roof pitch 22.50° truss.
-30Gauge roofing sheets on timber trusses
-75 x 50mm purlins
-150 x 50mm ties, struts, rafters, king post and wall plate
-All timber treated to approval.
-25X200MM fascia board.



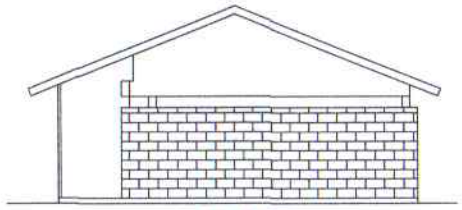

**Foundation details**
-600x200 thick strip foundation to structural eng. details
-50mm thick cement sand sreed floor finish on,
-100mm thick concrete slab with BRC mesh A142,
-1000 gauge polythene sheet as Dpm,
-Gladiator anti-termite on,
-100mm stone dust
-300mm thick well compacted hardcore to Eng. details
-200mm thick masonry fdn stone walling
**N.B:** Depth of fdn to be determined on site

## SECTION 03-03

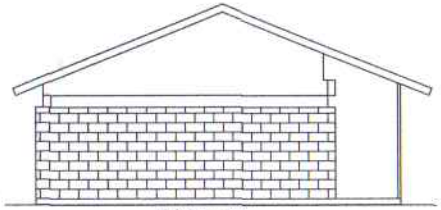
REAR ELEVATION




FRONT ELEVATION



LEFT ELEVATION



RIGHT ELEVATION

**NOTES**

**GENERAL**

All dimensions are in mm unless otherwise specified.
Drawings are not to be scaled only figured dimensions to be used.

**CONSTRUCTION**

all slab at ground floor to be poured over 100 gauge polythene sheet on 50mm thick murram blinding on hardcore.
all soil under slab around and under foundation to be protected for termite control.

**CIVIL**

all soil on cut embankment to be stabilized. the slope not to exceed the natural angle of repose.

**STRUCTURAL**

all black cotton soil to be removed from all buildings and paves surfaces.
for all R C work refer to structural Engineers details.
depth of foundation to be determined on site to S Es approval.
all walls less than 150mm thick to be reinforced with woop iron at every alternate course.
all adjacent RC work and neccessary walles to be bedded with woop iron at every alternate course.

**MECHANICAL**

all plumbing and drainage to comply with relevant local authority.
SVP denotes soil vent pipe to be provided at the head of the drainage system
the storm drain pipes to comply with BS 556 specification.
all underground foul and waste drain pipes shall be uPVC to comply with BS 5255
all inspection chambers covers and framing shall be castiron
maximum slope in the drains pipe to be 1 in 100
no chases will be allowed for pipes, sleeves will be allowed with written approval of SE's. no cutting of concrete without express approval of the architect or SE
All testing of pipes must be completed before plastering
all mechanical works must be co-ordinated with electrical and any conflict must be clarified before work begin.
pv denotes permanent ventilations

**ELECTRICALS**

all conduits must be laid before plastering.

**REVISION NOTES**

| DATE: | DESCRIPTION: | SIGN: |
|---|---|---|
| | | |
| | | |
| | | |
| | | |
| | | |

Project:
PROPOSED CONSTRUCTION OF 1NO CLASSROOM.

Client:
CG - CDF BARINGO NORTH
P.O BOX.....

Client's Approval.....Date.....

Drawing title:
LAYOUT PLANS, ELEVATIONS & SECTIONS

Scale (S) 1:100

Project no:
NG- CDF/BN/1NO. CLASSROOM.

Drawing no:
NG-CDF/BN/1C.

| | Name | | Date |
|---|---|---|---|
| Drawn/Designed | M.G. KIBET | | OCT, 2026. |
| Approved | ARCH. ISAAC KIBAARA | | OCT, 2026. |

ARCH. ISAAC KIBAARA
REGIONAL WORKS OFFICER - SOUTH RIFT REGION

MINISTRY OF LANDS, HOUSING, PUBLIC WORKS AND URBAN DEVELOPMENT.
STATE DEPARTMENT FOR PUBLIC WORKS ,
REGIONAL WORKS OFFICE,
SOUTH RIFT REGION,
P.O BOX 660 - 20100,
NAKURU-KENYA

FOR THE GOVERNMENT OF THE REPUBLIC OF KENYA