ADDENDUM TO THE STANDARD TENDER DOCUMENTS

OUR REF: NGCDFC/138/ADDENDUM/2026/2027/ (8)

FINANCIAL YEAR: 2026/2027

DATED: 09TH NOVEMBER 2026

TO ALL BIDDERS:

SUBJECT: INCLUSION OF CAPACITY BUILDING LEVY (CBL AT 0.03% OF TENDERING SUM) FOR THE TENDER No; KFS-SOSION/NGCDF/138/2640510/110/2- REAFFORESTATION OF SOSION FOREST IN PARTNERSHIP WITH KFS

Pursuant to the provisions of the Public Procurement and Asset Disposal Act (PPADA, 2015) and in line with directives of the Public Procurement Regulatory Authority (PPRA) Circular No. 01/2024 of 30th August 2024 on the implementation of the Capacity Building Levy Order 2023 which provides amongst others that; **"There shall be paid a Levy by a supplier on all procurement contracts signed between the supplier and a procuring entity, at the rate of zero point zero three per centum (0.03%) of the value of the signed contract, exclusive of applicable taxes"**, all interested bidders are hereby notified of the following amendment to the tender documents for construction works procurement:

1. **Capacity Building Levy**
    - A levy of 0.03% (zero-point zero three percent) of the total procurement sum shall be applied.
    - This levy is mandatory and will be paid by the supplier.
2. **Effect of Addendum**
    - This addendum forms an integral part of the tender documents.
    - All bidders are required to acknowledge receipt of this addendum and factor the levy into their bid submissions.
3. **Compliance**
    - Failure to comply with this requirement may render a bid non-responsive.
    - Bidders are advised to review their financial proposals accordingly.

Kindly note that all the bids affected by this circular are listed in the annex attached herewith.

Yours faithfully,



Cynaida Simiyu,
SCMO,
Trans Nzoia West,

Kitale.

Copy to:
The Fund Account Manager
Saboti NGCDF
Kitale.