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CENTRAL BANK OF KENYA RECEIVED 09 NOV 2026 GOVERNOR'S OFFICE BANKI KUU YA KENYA

PM-419/2025-2026

MEMO

DATE: 9TH NOVEMBER, 2026

To:	GOVERNOR Cancellation approved. 9/11/26
Thro':	DIRECTOR, GENERAL SERVICES DEPARTMENT Supported + Forwarded. S+M. 09/11/2026

PROFESSIONAL OPINION

SUBJECT: AUTHORITY CANCELLATION OF PROVISION OF STATUTORY INSPECTION SERVICES FOR PASSENGER AND GOODS LIFTS AND LIFTING EQUIPMENT FOR CENTRAL BANK OF KENYA FOR A PERIOD OF THREE YEARS CBK/050/2026/2027

Tender No.: CBK/050/2026-2027

Date Tender Publishing: 28th October 2026

Method of Procurement used: National Open Tender, Section 96-98 of the PPADA, 2015

Background Statement of the Procurement

The Projects and Facilities Division requested the provision of statutory inspection services for passenger and goods lifts and other lifting equipment for a period of three (3) years. The procurement was provided for in the Financial Year 2026/2027 budget at an estimated cost of KShs. 5.5 million. Tender No. **CBK/050/2026-2027** was advertised on **23rd October 2026**, with an initial submission deadline of **11th November 2026**. Following the advertisement, prospective bidders raised various requests for clarification regarding the tender requirements.

Subsequently, the Procurement Division received a request from the User Department for changes to the original specifications. The proposed changes had a material impact on the scope of the procurement and the tender document initially used to process the procurement. Consequently, the existing tender document no longer adequately reflected the User Department's requirements.
In view of the material changes required, it was considered impracticable to address the revisions through an addendum without compromising the integrity and fairness of the procurement process. It is therefore necessary to cancel the ongoing tender and initiate a fresh procurement process based on the revised and approved specifications.

Justification
In view of the foregoing, the Procurement Division recommends the cancellation of Tender No. CBK/050/2026-2027 pursuant to Section 63(1) of the Public Procurement and Asset Disposal Act, 2015, to allow the User Department to provide the correct and comprehensive specifications before the procurement is re-advertised.
The User Department will be required to submit the revised and comprehensive specifications covering all passenger lifts, goods lifts and other lifting equipment requiring statutory inspection services throughout the proposed three-year contract period.

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CBK - Official

Upon receipt and approval of the revised specifications, the Procurement Division will proceed with the preparation and re-advertisement of the tender.

Recommendation

Section 63(1)(a) of the Public Procurement and Asset Disposal Act, 2015 provides that an Accounting Officer of a procuring entity may at any time prior to notification of tender awards, terminate or cancel procurement proceedings where the subject procurement has been overtaken by operation of law or substantial change in circumstances. The present situation falls squarely within the ambit of Section 63(1) of the Act.

Professional Opinion

The head of procurement recommends that;

1. Tender No. CBK/050/2026-2027 for provision of statutory inspection services for passenger and goods lifts and lifting equipment for a period of three years be cancelled pursuant to Section 63(1)(a) of the Public Procurement and Asset Disposal Act, 2015.
2. The cancellation be affected immediately **because the tender is schedule for closing on 11th November 2026.**
3. A written report on the termination/cancellation be submitted to the Public Procurement Regulatory Authority (PPRA) within fourteen (14) days as required under Section 63(2) and (3) of the Act.

In view of the foregoing, the **Governor** is requested to consider and approve the termination/cancellation of Tender No. CBK/050/2026-2027- Provision of Statutory Inspection Services for Passenger and Goods Lifts and Lifting Equipment for a period of three years pursuant to Section 63(1)(a) of the Public Procurement and Asset Disposal Act, 2015.

Professional Opinion given by:

Name of the Procurement Professional	**Designation**	**Signature**	**Date**
K. RAMADHANI CPSP.K, MCIPS	Deputy Director, Head of Procurement Division		9th November, 2026

/ckk

Attached is a screen short email from the User department (Project &Facilites Division)

CBK - Official