NATIONAL COUNCIL FOR NOMADIC EDUCATION IN KENYA

PREQUALIFICATION OF SUPPLIERS FOR GOODS, SERVICES AND WORKS FOR FINANCIAL YEARS 2026- 2027 AND 2027 - 2028

TENDER REF NO. NACONEK/PREQ/2026 – 2028

CLOSING DATE: TUESDAY 1st DECEMBER, 2026
AT 11:00 AM

CEO/SECRETARY,
NATIONAL COUNCIL FOR NOMADIC EDUCATION IN KENYA,
6TH FLOOR, UCHUMI HOUSE, AGA KHAN WALK
P.O. Box 30040-00100
Nairobi, Kenya.
EMAIL: procurement@naconek.ke

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1.1 INTRODUCTION

REGISTRATION OF SUPPLIERS FOR GOODS, SERVICES AND WORKS FOR FINANCIAL YEARS 2026 - 2027 AND 2027 - 2028

The NATIONAL COUNCIL FOR NOMADIC EDUCATION IN KENYA in compliance with sections 57 and 71 of the Public Procurement and Asset Disposal Act, 2015 invites applications for Registration of suppliers from **Current / Existing** Suppliers and **Interested Candidates** for Supply of Goods, Works and Services.

The process is primarily for purpose of Request for Quotations and Restricted Tendering. Registration for targeting Preference and Reservation category of suppliers (AGPO) is split into two.

a) Prospective suppliers without previous experience where the Maximum business opportunity is up to a Maximum of Kshs. One million (1,000,000.00) per procurement. Bidders under this category **will not be** subjected to evaluation on previous experience.

b) Prospective Suppliers with Previous experience where the business opportunity is per the set threshold in The Procurement Regulations, 2020. Bidders under this category **will be** subjected to evaluation on previous experience.

c) Prospective Suppliers are required to choose the category they are qualified and submit the pre –requisite registration documents.

LIST OF NATIONAL COUNCIL FOR NOMADIC EDUCATION IN KENYA PROCUREMENT CATEGORIES

Instructions to Bidders:

1. **Bidders MUST complete the Table below in the format provided.**
2. **Bidders MUST provide a substantive response in the format provided, irrespective of any attached technical documents.**
3. **Bidders are allowed register up to a Maximum of four (4) Line items in all categories (A, B & C) by indicating YES to the preferred category.**
4. **Bidders interested in registering for AGPO opportunities Must indicate the Preferred category either Without Previous experience or With Previous experience**

No.	Categories	Must indicate Category
	AGPO Registration category **1) Without Previous experience** **2) With Previous Experience**	
A.	Goods	**Maximum of four (4) line items for all three categories**
B.	Services	
C.	Works	

SUPPLY AND DELIVERY OF GOODS			
Category reference	**Category description**	**Eligibility**	**Preferred Category (INDICATE-YES)**
NACONEK/PREQ /1/2026-2028	Supply and Delivery of General Office Stationery	AGPO	
NACONEK/PREQ /2/2026-2028	Supply and Delivery of Photocopying Paper	AGPO	
NACONEK/PREQ /3/2026-2028	Supply and Delivery of Tonners and Cartridges (Attach Evidence of dealership authorization)	Authorized /dealers	
NACONEK/PREQ /4/2026-2028	Provision of Printing Services and Promotional Materials	AGPO	
NACONEK/PREQ /5/2026-2028	Supply and Delivery of Perishable Foods Stuffs	AGPO	
NACONEK/PREQ /6/2022-2028	Supply and Delivery of Cleaning Materials, Detergents, Disinfectants and Sundry Items	AGPO	
NACONEK/PREQ /7/2026-2028	Supply, Delivery and Installation of Computers, Laptops and Accessories	AGPO	
NACONEK/PREQ /8/2026-2028	Supply and Delivery of Printers, Photocopiers and Scanners	Open	
NACONEK/PREQ /9/2026-2028	Supply, Delivery and Installation of Computer Software and Networking Materials	AGPO	
NACONEK/PREQ /10/2026-2028	Supply and Delivery of Motor Vehicle Spare Parts and Batteries	Open	
NACONEK/PREQ /11/2026-2028	Supply and Delivery of Tyres and Tubes	Open	
NACONEK/PREQ /12/2026-2028	Supply and Delivery of Office Furniture and Fittings	Open	
NACONEK/PREQ /13/2026-2028	Supply and Delivery of Staff Uniforms, Protective gear, Curtains and beddings	AGPO	
NACONEK/PREQ /14/2026-2028	Supply and Delivery of branded items such as T-shirts, clocks, bags, key holders, caps, diaries etc	AGPO	
NACONEK/PREQ /15/2026-2028	Supply and Delivery of Electronic Components, Instruments and Equipment (TVs, cookers, fridge)	Open	
NACONEK/PREQ /16/2026-2028	Supply and Delivery of Printing Press Materials (Offset printer)	AGPO	
NACONEK/PREQ /17/2026-2028	Supply and Delivery of Airtime Vouchers and Data bundles.	AGPO	
NACONEK/PREQ /18/2026-2028	Supply and Delivery of drinking water and Disposable Cups	AGPO	
WORKS AND SERVICES			

Category reference	Category description	Eligibility	Preferred Category (INDICATE-YES)
NACONEK/PREQ /19/2026-2028	Provision of maintenance and repair for printer, photocopier and scanner services.	Open	
NACONEK/PREQ /20/2026-2028	Provision of data backup services (cloud)	Open	
NACONEK/PREQ /21/2026-2028	Provision of Taxi Services eg Saloon cars, pick up, canters, Lorries, mini bus and buses	AGPO	
NACONEK/PREQ /22/2026-2028	Provision of Sanitary Bins and Sanitary Services	AGPO	
NACONEK/PREQ /23/2026-2028	Provision of maintenance and repair for printer, photocopier and scanner services.	Open	
NACONEK/PREQ /24/2026-2028	Provision of data backup services (cloud)	Open	
NACONEK/PREQ /25/2026-2028	Provision of software development, installation and commission services	Open	
NACONEK/PREQ /26/2026-2028	Provision of Cleaning Services,Fumigation and Pest control	AGPO	
NACONEK/PREQ /27/2026-2028	Design and Printing of Accountable Documents and other materials e.g	Open	
NACONEK/PREQ /28/2026-2028	Repair of Motor Vehicles Services –SMES	Open	
NACONEK/PREQ /29/2026-2028	Specialized Servicing of Motor Vehicles i.e Toyota, Nissan, Isuzu and Ford registered dealers only	Open	
NACONEK/PREQ /30/2026-2028	Provision of Air Ticketing and Travel Arrangements Agents (KCAA Registered Firms).	AGPO	
REG / CAT /31/2026-2028	Servicing and Repairs of Electronic Equipment	Open	
NACONEK/PREQ /32/2026-2028	Provision of Print and Electronic Media Services	Open	
NACONEK/PREQ /33/2026-2028	Provision of Event Organizing Services	Open	
NACONEK/PREQ /34/2026-2028	Hiring of Tents, Chairs and Public address System etc	Open	
NACONEK/PREQ /35/2026-2028	Design, supply, delivery and installation of Bill Boards, Banners and Signages	AGPO	
NACONEK/PREQ /36/2026-2028	Provision of legal services	Open	
NACONEK/PREQ /37/2026-2028	Provision of Hotel Catering, Boarding, Conference Reservation and Booking Services	Open	
NACONEK/PREQ /38/2026-2028	Provision of fuel smart card Services	Open	
NACONEK/PREQ /39/2026-2028	Provision of Courier Services local and International	Open	
NACONEK/PREQ /40/2026-2028	Repair of Office Furniture	Open	
NACONEK/PREQ	Provision of Website Design, Hosting and	Open	

/41/2026-2028	Maintenance Services		
NACONEK/PREQ /42/2026-2028	Supply, Installation Commissioning and servicing CCTVs.	Open	
REG/ PREQ /43/2026-2028	Provision of ICT Data Recovery Services	Open	
NACONEK/PREQ/44/2026-2028	Provision of professional Dry Cleaning and laundry services	Open	
NACONEK/PREQ/45/2026-2028	Provision of Carpets and Deco	Open	
NACONEK/PREQ/46/2026-2028	Provision of Chattered flight services	Open	
NACONEK/PREQ/47/2026-2028	Communication, Image and Branding Consultancy Services	Open	
NACONEK/PREQ/48/2026-2028	Supply and Delivery of Curtain Material and Accessories	Open	
NACONEK/PREQ/49/2026-2028	Supply, Delivery and Installation of fixtures and fittings	Open	
NACONEK/PREQ/50/2026-2028	supply, delivery, installation and maintenance of fleet tracking system	Open	
NACONEK/PREQ/51/2026-2028	Supply And Delivery Of Climate Friendly Steam Cooking Energy Saving Systems.	Open	
NACONEK/PREQ/52/2026-2028	Supply And Delivery Of Energy Saving Jikos	Open	

1.1.1 A complete set of bidding documents may be obtained from NACONEK website, **www.naconek.ke** or www.tenders.go.ke free of charge.

1.1.2 Qualified and interested tenderers may obtain further information and inspect the Tender Documents during office hours 8:00am-5:00pm. Completed Bids are to be marked "**NACONEK/PREQ/2026 – 2028**: **PREQUALIFICATION OF SUPPLIERS FOR GOODS, SERVICES AND WORKS FOR FINANCIAL YEARS 2026- 2027 AND 2027 - 2028** and submitted to **6TH FLOOR, UCHUMI HOUSE, AGA KHAN WALK** so as to be received on or before **1ST December, 2026 AT 11.00 A.M.**

1.1.3 The tenderer shall chronologically serialize all pages of the tender documents submitted.

1.1.8 Bids will be opened promptly after closing time and Bidders or their representatives are welcome to witness the opening.

1.1.9 Late tenders will be rejected.

Submission of registration documents shall be continuous with the register being updated biannually. The applications MUST include:

(a) Copy of Certificate of Registration/Incorporation

(b) A valid copy of business permit.

(c) Valid Tax Compliance Certificate from KRA (failure to produce this certificate to prove compliance will lead to automatic Disqualification thus no further evaluation of your application).

(d) Valid AGPO Certificate where applicable for the disadvantaged groups.

(e) **E-GP** generated Company profile **(ALL COMPANIES MUST BE REGISTERE IN E-GP)**

(f) Dully filled, signed & stamped confidential business questionnaire in the format provided.

(g) Must attach a current CR12 showing the shareholding of the firm

(h) Registered with "National Construction Council (NCA) - Category 8 and above in building/civil/ electrical works for those in Building industry.

(i) Certification from Kenya Bureau of standards for the Registration of drinking water.

(j) A valid certificate of EPRA for provision of Electrical Works- Class C-2 and above where Eligibility is Open.

(k) Due Diligence process will be subjected to the following:

- Registration of documents.
- Past performance where Eligibility is Open and category two of AGPO suppliers with previous experience

REGISTRATION INSTRUCTIONS

1.2 Registration Objectives

The main objective of this part is to short-list firms for supply and delivery of assorted items and provide services under relevant Tenders/Quotations as and when required in compliance with sections 57 and 71 of the Public Procurement and Asset Disposal Act, 2015.

1.3 Invitation for Registration

Firms registered with Registrar of Companies under the Law of Kenya in respective merchandise or services are invited to submit their registration documents to **Head – Supply Chain Management** so that they may be registered for submission of Tenders/Quotations. The Council requires prospective suppliers to provide mandatory information for registration.

1.4 Experience

Past Experience in the supply and deliver of similar items/services is Mandatory for OPEN and CATEGORY TWO OF AGPO suppliers with previous experience. (Documentary evidence to be submitted).

1.5 Registration Document

This document includes questionnaire forms and documents required from prospective suppliers. In order to be considered for registration, prospective supplier/provider **MUST** submit all the information herein requested.

1.6 Registration Documents

Registration documents shall be downloaded from the Council website www.naconek.ke or www.tenders.go.ke. The documents are available for inspection from the Supply Chain Department, NATIONAL COUNCIL FOR NOMADIC EDUCATION IN KENYA (NACONEK) **6TH FLOOR, UCHUMI HOUSE, AGA KHAN WALK**, Nairobi, during normal working hours, and submitted on or before **1st December, 2026 at 11.00 AM.**

1.7 Questions Arising From Documents

Questions that may arise from the Registrations documents should be directed **Head– Supply Chain Management** during official working hours, or email procurement@naconek.ke

1.8 Additional Information

The Council reserves the right to request submission of additional information from prospective bidders.

1.9 Invitation to Tenders / Quotations

Bidding documents (Tenders/Quotations) will be made available only to those bidders whose qualifications are accepted by the Council after evaluating of the documents presented and after the completion of the registration process.

Bidders are allowed to participate up-to a **maximum of four (4) categories** in procurement of the listed goods, services and works.

BRIEF CONTRACT REGULATIONS/GUIDELINES

2.1 Taxes

The supplier will have to pay VAT as applicable for all goods to be supplied

2.2 Payments

All local purchase shall be on credit of a minimum of thirty (30) days or as it may be stipulated in the Contract Agreement.

REGISTRATION DATA INSTRUCTIONS

3.1 Registration data forms

The attached questionnaire forms RQ-1, RQ-2, RQ-3, RQ-4, RQ-5, RQ-6, and RQ-7 are to be completed by prospective supplier who wish to be registered to participate in Tender/Quotations for Supply of Goods and Services to the Council.

3.1.1 The Registration application forms which are not filled out completely and submitted in the prescribed manner shall be considered non responsive. All the documents that form part of the proposal must be written in English Language and in ink

3.2 Qualification

3.2.1 It is understood and agreed that the Registration Data on prospective bidders is to be used by the Council in determining, according to its sole judgment and discretion, the qualifications of prospective bidder to perform in respect to the Category as described by the client.

3.2.2 Prospective bidders may not be considered qualified unless in the judgment of the Council they possess capability, experience, qualified personnel available and suitability of equipment sufficient to satisfactorily execute the contract for goods/services.

3.3 Essential Criteria for Registration

3.3.1 **Experience**: Prospective bidder shall **NOT BE** required to have experience in the supply of goods, services and works in the categories AGPO to the Women, Youth or PLWD's owned enterprises. However, experience of at least 2 years shall be required for other categories where the eligibility is **OPEN** to all. In case of potential supplier should show competence, willingness and capacity to service the contract. However, the youth, women and other disadvantaged groups may be exempted from this requirement. Bidders can only participate up-to a maximum of four (4) categories and where bidders surpass the limitation that will lead to disqualification and will not be evaluated further.

3.3.2 **Personnel:** The name, telephone number and email of the directors, key personnel and contact person must be indicated in Form RQ.3

3. 3.3.3 **Past Performance**: Past performance will be given due consideration in prequalifying bidders. Letters of reference from past customers MUST be included in Form RQ-4. 8 Quotations shall be invited for a minimum of three suppliers and the Council shall award based on the lowest quote.

3.4 Statement

Application must include a sworn statement Form RQ-5 by the Tenderer ensuring the accuracy of the information given.

3.5 Withdrawal of Registration

Should a condition arise between the time firm is pre-qualified to bid and the bid opening date which in the opinion of the Client/The Council Could substantially change the Performance and Qualification of the bidder or his ability to perform such as but not limited to bankruptcy, change in ownership or new commitments, the Council reserves the right to reject the tender from such a bidder even though he was initially registered.

3.6 Registration Criteria

Required Information	**Form Type**
1. Mandatory Evaluation Criteria	RQ-1
2. Registration Data	RQ-2
3. Supervisory Personnel	RQ-3
4. Past Experience for category **(FOR OPEN & CATEGORY 2 OF AGPO)**	RQ-4
5. Sworn Statement	RQ-5
6. Confidential Questionnaire	RQ-6
7. Litigation History	RQ-7

FORM RQ -1 - MANDATORY EVALUATION CRITERIA

Instructions to Bidders:

1. **Bidders MUST complete the Table below in the format provided.**
2. **Bidders MUST provide a substantive response in the format provided, irrespective of any attached technical documents.**
3. **Bidders are allowed register up to a Maximum of four (4) Line items in all categories (A, B & C) by indicating YES to the preferred category.**
4. **Bidders interested in registering for AGPO opportunities Must indicate the Preferred category either Without Previous experience or With Previous experience**

No.	Categories	Must Indicate Category
	AGPO Registration category **1) Without Previous experience** **2) With Previous Experience**	
A.	Goods	**Maximum of four (4) line items for all three categories**
B.	Services	
C.	Works	

5. **Bids MUST meet all requirements in the Table below in order to be considered for further evaluation**

1) MANDATORY EVALUATION CRITERIA

NO.	REQUIREMENT	Required (Yes /No)
1.	Registration documents submitted and all pages Chronologically serialized.	Yes
2.	Registration of **up to a Maximum four (4)** Line items in all categories (A, B & C)	Yes
3.	Copy of Certificate of Registration/Incorporation	Yes
4.	A copy of valid Business permit.	Yes
5.	Valid Tax Compliance Certificate from KRA	Yes
6.	Valid AGPO Certificate	Yes
7	E-GP generated Company profile (ALL COMPANIES MUST BE REGISTERE IN E-GP)	Yes
8.	Current CR12 showing the shareholding of the firm (Not older than six months) Where applicable i.e Not applicable to Sole proprietor exempted	Yes
9.	Dully filled, signed and stamped business questionnaire in the format provided.	Yes
10.	Registration with National Construction Council (NCA) category 8 and above in building / civil works for those in Building industry accompanied by the Annual Practicing Licenses ***where Eligibility is Open for Item No. 23 &24***	Yes
11.	A valid certificate of EPRA for provision of Electrical Works- Class C-2 and above ***where Eligibility is Open for Item No. 25***	Yes
12.	Certificate from Kenya Bureau of standards for the Registration of Drinking water ***where Eligibility is Open for Item No. 10***	Yes

2) Organizational Capacity

Requirement	Maximum Score	Cut –Off Score
Company Profile Provide key detail of the service rendered, organization chart, key personnel and competency. Max 10 marks	**10**	**5**
Experience – The vendor should provide reference letter or Local Purchase/Service Order or contracts for **four (4) projects** in implementing solutions similar to registration item. The contracts should be comparable in scope to the registration item and executed within the last five (5) Years. Reference letter should have full contacts; client names, postal address, telephone, email nature of work done, value of contract, date work was done and completion status/date. (The projects will be subjected to verification). **Assigned Score (10 marks for each responsive reference letter)**	**40**	**30**
Total Score	**50**	**35**

3) POST QUALIFICATION / DUE DILIGENCE

Criteria	Requirement	Cut –Off Score
Due diligence will be subjected to the following: - Registration of documents for all responsive Suppliers in all categories	**Pass**	**Pass**
Past performance / verification of information **where the Eligibility is Open and Category two (2)** of AGPO suppliers (**with previous experience**)	**Pass**	**Pass**

4) OVERALL EVALUATION CRITERIA

Criteria	Maximum Score/ Requirement	Cut – off score
Mandatory Evaluation Criteria	50 (Must meet the requirement)	50
Organizational Capacity	50	35
Overall	**100**	**85**
Post Qualification / Due Diligence	Pass	Pass

FORM RQ - 2 REGISTRATION DATA

1. Category to be Registered ……

2. Legal name of firm……
Post Office address……

Street and Address ……

City ……

Country ……Telephone No……

Email address ……

Person to contact…… .

Title……

3. Full name(s) of Director (s)……
……
……
……
……

4. Disadvantaged Group (e.g. Youth, PWD, Women etc.)……

5. YAGPO Certificate No……..

6. Incorporation or Registration Certificate No……

FORM RQ-3 SUPERVISORY PERSONNEL

Provide a list of your directors, key supervisory personnel and contact person in the format below:

No.	Name	Position	Telephone No.	Email Address
1.				
2.				
3.				
4.				
5.				

FORM RQ - 4: PAST EXPERIENCE

NAME OF APPLICANTS OTHER CLIENTS AND VALUES TWO YEARS NAMES OF APPLICANTS OTHER CLIENTS AND VALUES OF CONTRACT/ORDERS/REFERENCE LETTERS

1. Name of client (Organization)……
   Address of Client (Organization)……
   Name of contact person at the client (Organization)……
   Telephone No.of Client……
   Value of contract……
   Duration of contract (date)…… ……

2. Name of 2nd Client (Organization……
   Address of Client (Organization)……
   Name of contact person at the client (Organization) ……
   Telephone No.of Client……
   Value of contract…… ……
   Duration of contract (date)……

3. Name of 3rd Client (Organization)
   Address of Client (Organization)……
   Name of contact person at the client (Organization)……
   Telephone No.of Client……
   Value of contract……
   Duration of contract (date)…… ……

4. Others……

Note The information provided in Items **1, 2, 3 and 4** should be accompanied by references from the Organization that you have listed showing the value of the Contracts/orders awarded and executed by your firm. Copies of LPO/LSO or contracts need to be presented as evidence.

FORM RQ-5: SWORN STATEMENT

Having studied the registration information for the above project I/we hereby state:

a) That the information furnished in our application is accurate to the best of our knowledge.

b) That in case of being registered I/we acknowledge that this grants us the right to participate in due time in the submission of a tender or quotation on the basis of provisions in the tender or quotation documents to follow.

c) When the call for Tenders/Quotations is issued the legal technical or financial conditions or the contractual capacity of the firm changes we come ourselves to inform you and acknowledge your right to review the registration made.

d) I/We enclose all the required documents and information required for the Registration.

e) I/We also accept liability/penalty arising from misleading or incorrect information/documentation submitted and on the basis of which the Council relies on it to registration of our Firm/Company. I/We are aware that the Council is at liberty to Institute legal proceedings as Stipulated in the Public Procurement and Asset Disposal Act 2015, Regulations, 2020 and subsequent regulations.

Date……..

Applicant's Name…….

Represented by…….

Signature……

(Full name and designation of the person signing and stamp or seal)

FORM RQ-6: CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particulars indicated in Part 1; either Part 2(a), 2(b) or 2 (c) whichever applied to your type of business; and Part 3.

You are advised that it is a serious offence to give false information on this form.

Part 1 – General

1.1 Business Name……

1.2 Location of Business Premises……

1.3 Plot No……

Street/Road ……

Postal Address……

Tel No…… Fax……

Email……

…..

1.4 Nature of Business……

1.5 Registration Certificate No……

1.6 Maximum Value of Business which you can handle at any one time – KSHS……

1.7 Name of your Bankers ……

Branch ……

Part 2 (a) – Sole Proprietor

2a.1 Your Name in Full……

Age ……

2a.2 Nationality ……

Country of Origin ……

Citizenship Details……

Part 2 (b) Partnership

2b.1 Given details of Partners as follows:

2b.2

	Name	Nationality	Citizenship Details	Shares
1	……	……	……	……
2	……	……	……	……
3	……	……	……	……
4	……	……	……	……

Part 2 (c) – Registered Company

2c.1 Private or Public ……

2c.2 State the Nominal and Issued Capital of Company-

Nominal KSHS. ……

Issued KSHS. ……

2c.3 Given details of all Directors as follows

Name	Nationality	Citizenship Details	Shares
1……			
2……			
3……			
4……			
5……			

Part 3 – Eligibility Status

3.1 Are you related to an Employee, Council Member of NATIONAL COUNCIL FOR NOMADIC EDUCATION IN KENYA? Yes _____No_____

3.2 If answer in '3.1' is **YES** give the relationship.

……
……
……
……

3.3 Does an Employee, Council Member of NATIONAL COUNCIL FOR NOMADIC EDUCATION IN KENYA sit in the Board of Directors or Management of your Organization, Subsidiaries or Joint Ventures? Yes_____No_____

3.4 If answer in '3.3' above is **YES** give details.

……
……
……
……
……

3.5 Has your Organization, Subsidiary Joint Venture or Sub-contractor been involved in the past directly or indirectly with a firm or any of its affiliates that have been engaged by NATIONAL COUNCIL FOR NOMADIC EDUCATION IN KENYA to provide consulting

services for preparation of design, specifications and other documents to be used for procurement of the goods under this invitation? Yes_____No_____

3.6 If answer in '3.5' above is **YES** give details.

.....
.....
.....
.....
.....
.....

3.7 Are you under a declaration of ineligibility for corrupt and fraudulent practices? YES_____ No_____

3.8 If answer in '3.7' above is **YES** give details:

.....
.....
.....
.....
.....
.....

3.9 Have you offered or given anything of value to influence the procurement process? Yes _____No_____

3.10 If answer in '3.9' above is **YES** give details

.....
.....

I DECLARE that the information given on this form is correct to the best of my knowledge and belief.

Date..... Signature of Candidate. .....

RQ - 7 LITIGATION HISTORY

Name of Contractor/Supplier……

Contractor/Supplier should provide information on any history litigation or Arbitration resulting from contracts executed in the last five years or currently under execution.

Year	**Award for Against**	**Name of Client cause of Litigation and matter in dispute**	**Disputer amount (Current Value Kshs. Equivalent)**