KAIMOSI FRIENDS UNIVERSITY
QUOTATION OPENING MINUTES
QUOTATION NO: KAFU/VEGETABLE/020/2025-2026
REQUEST FOR QUOTATION FOR GREEN GROCERY

The quotation for supply and delivery of green grocery was sent to list of prequalified supplier on 26th November, 2025. It was opened on 4th December, 2025 at 10 .00am.

1.1 COMMUNICATION FROM THE CHAIRPERSON

The Chairperson called the meeting to order at 10.00am and introduced himself plus the committee members.

He emphasized that the business of the day was to open the quotation for supply and delivery of green grocery and that integrity should be upheld in the whole exercise.

1.2 QUOTATION OPENING COMMITTEE

PRESENT

The quotation opening Committee Members present comprised of the following;

1. Mr. Nicholas Shabaya - Chairperson
2. Mr. Tom Jumba - Member
3. Mr. Seth Lugonzo - Member
4. Ms Becky Ngaira - Secretary

DETAILS OF BIDDERS WHO SUBMITTED QUOTATIONS FOR SUPPLY AND DELIVERY OF GREEN GROCERY

S/NO	NAME	BIDDER
1.	Agivi enterprises	B1
2.	Brekham general enterprises	B2
3.	Adee Green Grocery	B3
4.	Prime crest ventures limited	B4
5.	Hawk events limited	B5
6.	Ceboko company limited	B6

S/N	ITEM DESCRIPTION	UON	QTY	B1	B2	B3	B4	B5	B6
1.	White cabbages /kales	Kgs	5000	80	45	50	80	100	120
2.	Onions	Kgs	2500	150	150	180	150	180	200

3.	Tomatoes	Kgs	4500	150	110	150	150	180	200

The opening committee therefore forward these minutes to the evaluation committee for its evaluation and ascertaining of the best candidates.

The following members of the opening committee hereby append their signatures in agreement with the minutes;

S. NO.	NAME	DESIGNATION	SIGNATURE
1.	Mr. Nicholas Shabaya	Chairperson	
2.	Mr. Tom Jumba	Member	
3.	Mr. Seth Lugonzo	Member	
4.	Ms. Becky Ngaira	Secretary	