KAIMOSI FRIENDS UNIVERSITY
Procurement Department.

QUOTATION EVALUATION REPORT FOR SUPPLY AND DELIVERY OF GREEN GROCERY

4th December , 2025

2.1 Invitation to Bid.

This was a request for quotation, eligible bidders were invited through an upload in our website for supply and delivery of green grocery dated 26th November 2025 .and it was opened on 4th December , 2025.

2.2 Bid Opening

Table 1: Quotation Opening Committee

S. NO.	NAME	DESIGNATION
1.	Mr. Nicholas Shabaya	Chairperson
2.	Mr. Tom Jumba	Member
3.	Mr. Seth Lugonzo	Member
4.	Ms. Becky Ngaira	Secretary

DETAILS OF BIDDERS WHO SUBMITTED QUOTATIONS FOR SUPPLY AND DELIVERY OF GREEN GROCERY

S/NO	NAME	BIDDER
1.	Agivi enterprises	B1
2.	Brekham general enterprises	B2
3.	Adee Green Grocery	B3
4.	Prime crest ventures limited	B4
5.	Hawk events limited	B5
6.	Ceboko company limited	B6

S/N	ITEM DESCRIPTION	Unit	QTY	B1	B2	B3	B4	B5	B6
1.	White cabbages /kales	Kgs	5000	80	45	80	80	100	120
2.	Onions	Kgs	2500	150	150	180	180	190	200
3.	Tomatoes	Kgs	4500	160	160	150	150	180	200

1.0 BID EVALUATION

3.1 Bid Evaluation Committee

Table 3: Quotation evaluation committee.

1. Dr. Margaret Otieno - Chair Person
2. Mr. Patrick Nyanganga - Member
3. Mr. Joseph Sandagi - Member

4. Mr David Wanyonyi – Member
5. Mr Trensa Mtiti – Member
6. Ms.Josephine Rapando - Secretary

3.2. Evaluation for supply and delivery of graduation dry foodstuff

3.2 Preliminary Evaluation

The preliminary evaluation was carried out as per section 80 (1) - (7) of the PPAD Act, 2015, and the evaluation criteria attached. These following items were examined to determine responsiveness of the bids:

1. Submit certificate of registration.
2. Submit tax compliance certificate.
3. Submit AGPO certificate
4. All documents must be paginated

Discussions
The committee was guided by the secretary on the stated areas: -

i. Preliminary Mandatory evaluation
ii. Financial evaluation
iii. Procurement procedures and principles

Table
PRELIMINARY EVALUATION STAGE

S/NO	Parameters/Requirements	B1	B2	B3	B4	B5	B6
1.	KRA certificate/ Tax Compliance certificate	√	√	✓	✓	✓	✓
2.	Certificate of incorporation	√	√	√	✓	✓	✓
3.	AGPO certificate if your company is under special group	X	X	✓	✓	✓	✓
4.	Pagination of the document	√	✓	✓	✓	✓	✓
	RESPONSIVENESS	NR	NR	R	R	R	R

KEY
√-Yes
X-No

R – Responsive
NR – Non – Responsive

NA-Not Applicable

DISCUSSION
Two bidders were responsive in the preliminary stage and therefore qualified to proceed to the next stage of financial evaluation

3.1 Financial Evaluation

Bidders were evaluated based on their quoted prices.

FINANCIAL EVALUATION

S/N	ITEM DESCRIPTION	UON	QTY	B3	B4	B5	B6	Ranking
1.	White cabbages /kales	Kgs	5000	80	80	100	120	Bider 3 & 4
2.	Onions	Kgs	2500	180	180	190	200	Bidder 3 & 4
3.	Tomatoes	Kgs	4500	150	150	180	200	Bidder 3 & 4

The committee recommends the award for supply and delivery of green grocery be awarded as a frame work contract period of one year to the lowest responsive bidders who are bidder three and

SUMMARY TABLE

S/N	ITEMS DESCRIPTION	B3	B4
1.			
2.	WHITE CABBAGES/KALES	@80*2500kg=200,000	@80*2500kg=200,000
3.	Onions	@150*1250kg=187,500	@150*1250kg 187,500
4.	Tomatoes	@150*2250kgs=337,500	@150*2250kgs=337,500
	totals	725,000/=	725,000/=

The Members of the Evaluation Committee appended their signatures in agreement with the report as follows,

S. No.	Name	Designation	Signature
1.	Dr. Margaret Omondi	Chairperson	
2.	Mr. Patrick Nyanganga	Member	
3.	Mr. Joseph Sandagi	Member	
4.	Mr. David wanyonyi	Member	
5.	Mr Trensa Mtiti	Member	
6.	Ms. Josphine Rapando	Secretary	

Pursuant to section 84 (1) of the Public Procurement and Asset Disposal, the head of procurement entity shall, alongside the procurement report to the evaluation Committee as secretariat comments, review the tender evaluation report and provide a signed professional opinion to the Accounting Officer on the procurement or Asset disposal proceedings.

Forwarded to the appointed Procurement expert for Comments, review and Professional opinio