NATIONAL GENDER AND EQUALITY COMMISSION

EVALUATION REPORT ON TENDER FOR PROVISION OF CATERING SERVICES (FRAMEWORK AGREEMENT) TENDER NO. NGEC/FA/CAT/04/2025-2026 – (RE-ADVERTISEMENT)

On 11th June, 2026 the Commission advertised tender for provision of catering services (framework agreement) in the government portal, www.tenders.go.ke and the NGEC Website, www.ngeckenya.org. The closing date for submission of bids was 25th June, 2026 at 11.00 am. Tenders were opened by a tender opening Committee in the presence of tenderers' representatives as per the tender Tenders opening report.

TENDER OPENING COMMITTEE

	Name	Position	Responsibility
1	Benard Sompoika	Senior Monitoring and Evaluation Officer	Chairperson
2	Hellen Kogo	Administration Officer	Member
3	Daniel Gichumbi	ICT Officer	Member
4	Amon Wamuti	Supply Chain Management Officer	Secretary

TENDER EVALUATION

The evaluation was done in three stages:-

a) Preliminary Stage/ Mandatory Stage
b) Technical Stage
c) Financial Stage

1. Preliminary Stage

This stage of evaluation involved the examination of requirements as set out in the tender document. All the under-listed conditions had to be fulfilled for the bidder to be considered compliant and move to the next stage of evaluation.

The conditions set out in this stage were mandatory and all bidders were required to have attached all the documentation to be considered compliant and successful. Bidders that did not attach any of the required documents were not considered for technical evaluation.

2. Technical Evaluation Stage

In this stage, the bids were analysed to determine compliance with technical evaluation criteria set out in the tender document. Bidders who qualified to attain 80 marks out of 100 marks were allowed to proceed to financial evaluation.

3. Financial Evaluation Stage

For those Bidders who passed the technical evaluation stage, they all qualified for the financial evaluation stage where bidders were ranked according to their total quoted prices.

EVALUATION OF BIDS

The following twelve (12) firms submitted their bids for Provision of Catering Services (Framework Agreement) and were subjected to the tender evaluation process;

1. Kafoca-Mukuru Studyville Ltd
2. Kilimanjaro Upper Hill Ltd
3. Bonds Garden Restaurant Ltd
4. Divine Homes Resort Ltd
5. Weston Hotel Ltd
6. Barsalinga Towers Ltd
7. The Encore Hotel
8. Kipevu Restaurant Ltd
9. Digest Ventures
10. Kuleni Foods Ltd
11. Stardom Hotels Ltd
12. Nadmar Caterers

TENDER FOR PROVISION OF CATERING SERVICES (FRAMEWORK AGREEMENT)
TENDER NO. NGEC/FA/CAT/04/2025-2026 – (RE-ADVERTISEMENT)
STAGE 1 : PRELIMINARY EVALUATION

		BIDDERS											
Mandatory Requirement		**B1**	**B2**	**B3**	**B4**	**B5**	**B6**	**B7**	**B8**	**B9**	**B10**	**B11**	**B**
MR1	Must submit a Copy of Certificate of incorporation/ Registration	√	√	√	√	√	√	√	√	√	√	√	√
MR2	Must submit copy of business permit	√	√	√	√	√	√	√	√	√	√	√	√
MR3	Must provide a copy of CR 12 from registrar of companies, If Certificate of Registration, summit copies of director's ID(s)	√	√	√	√	√	√	√	√	√	√	√	√

MR4	Must submit a Duly filled, Tender Information Form.	√	√	√	√	√	√	X	√	√	√	√	√
MR5	Must submit a Duly filled, Qualification Information Form.	√	√	√	X	√	√	X	√	√	√	√	√
MR6	Must submit a Duly filled, Tender's eligibility-confidential business questionnaire Form.	√	√	√	√	√	√	√	√	√	√	√	√
MR7	Must submit a Copy of a valid tax compliance certificate	√	√	√	√	√	√	√	√	√	√	√	√
MR8	Must submit a Duly filled, Form of Tender in the format provided.	√	√	√	X	√	X	X	√	√	√	√	√
MR9	Must submit a duly filled price schedule	√	√	√	√	√	√	√	√	√	√	√	√
MR10	Must attach dully filled, tender security declaration form	√	√	√	√	√	X	X	√	√	√	√	√
MR11	Must submit a Duly filled Litigation History Form.	√	√	√	X	X	X	X	√	√	√	√	X
MR12	Must submit a Duly filled certificate of independent tender determination Form.	√	√	√	√	√	√	X	√	√	√	√	√
MR13	Must submit a Duly filled Self declaration that the firm is not debarred in matter of the Public Procurement and Asset Disposal act, 2015 Form-SD 1	√	√	√	√	√	√	√	√	√	√	√	√
MR14	Must submit a Duly filled Declaration that the bidder will not engage in any corrupt or fraudulent practices-SD2	√	√	√	√	√	√	√	√	√	√	√	√
MR 15	Must submit a Duly filled Declaration and Commitment to the code of Ethics Form.	√	√	√	√	√	√	X	√	√	√	√	√
MR 16	Submission of original and copy of technical tender document	√	√	√	X	√	X	√	√	√	√	√	√
	VERDICT	**R**	**R**	**R**	**NR**	**NR**	**NR**	**NR**	**R**	**R**	**R**	**R**	**NR**
		Bidders who fail to meet any of each of the above MANDATORY REQUIREMENT will not proceed to technical evaluation.											

Key:

√- Complied to mandatory requirement

X – Did not comply to mandatory requirement

R- Responsive

NR – Non Responsive

Analysis for non-responsive bids

Bidder No.	Firm	Reasons
4	Divine Homes Resort Ltd	- Did not submit a Duly filled, Qualification Information Form - Did not submit a Duly filled, Form of Tender in the format provided. - Did not submit a Duly filled Litigation History Form. - Submitted only original of technical tender document
5	Weston Hotel Ltd	- Did not submit a Duly filled Litigation History Form.
6	Barsalinga Towers Ltd	- Did not submit a Duly filled, Form of Tender in the format provided - Did not attach dully filled, tender security declaration form - Did not submit a Duly filled Litigation History Form. - Submitted only original of technical tender document
7	The Encore Hotel	- Did not submit a Duly filled, Tender Information Form - Did not submit a Duly filled, Qualification Information Form - Did not submit a Duly filled, Form of Tender in the format provided - Did not attach dully filled, tender security declaration form - Did not submit a Duly filled Litigation History Form. - Did not submit a Duly filled certificate of independent tender determination Form. - Did not submit a Duly filled Declaration and Commitment to the code of Ethics Form
12	Nadmar Caterers	- Did not submit a Duly filled Litigation History Form.

SATEG 2: TECHNICAL EVALUATION

The following seven (7) bidders met all the mandatory requirements and qualified for technical evaluation as indicated below;

TENDER FOR PROVISION OF CATERING SERVICES (FRAMEWORK AGREEMENT) TENDER NO. NGEC/FA/CAT/04/2025-2026 – (RE-ADVERTISEMENT)									
STAGE 2: TECHNICAL EVALUATION									
		BIDDERS							
Technical Requirement		**Max. Score**	**B1**	**B2**	**B3**	**B8**	**B9**	**B10**	**B11**
TR1	Conformance to Minimum Requirement/ Specifications- bidders to sign the schedule of requirements provided in Section V Full compliance – 30 Marks Partial OR Non-compliance -0 marks	**30**	**30**	**30**	30	30	30	30	30
TR2	Number of years in provision of catering services 4 years and above (20 Marks) Below 4 years – 0 Marks	**20**	**20**	20	20	20	20	20	20

TR3	Provide a list of corporate clients and references to which the company has offered similar services in the last 1 year. (Attach references written and signed on the clients letterhead) Provide recommendation letters from 5 clients (4 marks each)	**20**	**8**	20	20	20	12	20	20
TR4	Management Profile Managerial and Key Personnel Competency Profile Organizational Chart (2 marks) • Details of at least 3 staff members (6 marks for each staff and a Maximum of 18 marks). Provide CVs	**20**	**18**	20	20	20	0	20	3

	with details of relevant experiences, academic qualificatio ns and professional qualificatio ns and/or accreditatio ns.								
TR5	Physical Facilities - Details of physical address and contacts with copy of title of lease or lease documents accompanie d with latest utility bill (water or electricity bill)-10 marks Otherwise – 0 marks	**10**	**10**	10	10	10	10	10	0
	VERDICT	**100**	**86**	**100**	**100**	**100**	**72**	**100**	**73**
	The bidder who attains 70% and above in the Technical Evaluation sha proceed to financial evaluation.								

All the seven (7) bidders attained the 70% cut off marks and therefore proceeded to financial evaluation as indicated below;

Bidder No	Name of Firm
1.	Kafoca-Mukuru Studyville Ltd
2.	Kilimanjaro Upper Hill Ltd
3.	Bonds Garden Restaurant Ltd
8.	Kipevu Restaurant Ltd

9.	Digest Ventures
10.	Kuleni Foods Ltd
11.	Stardom Hotels Ltd

FINANCIAL EVALUATION

PRICE COMPARISON SCHEDULE

A. (NGEC HEAD QUARTERS)

		BIDDERS						
	Requirement	**1**	**2**	**3**	**8**	**9**	**10**	**11**
	Tea	200	119	180	80	150	140	250
2.	Coffee	200	297.50	180	80	150	140	250
3.	Chocolate	200	297.50	180	80	150	140	250
4.	Soft Drinks 500ml e.g soda	100	119	150	100	120	100	250
5.	Fresh Juice 500ml	300	250	350	200	150	100	350
6.	Mineral Water (Keringet) 500ml	100	100	200	100	100	100	250
7.	Standard Breakfast	1,000	406	500	300	250	240	1,200
8.	Medium Breakfast	1,300	522	650	800	350	360	1,200
9.	Executive Breakfast	1,600	1,392	1,100	1,200	1,400	760	2,000
10	Standard Lunch	1,000	580	1,200	800	650	600	2,000
11	Medium Lunch	1,500	928	1,750	1,000	1,800	1,100	2,000
12.	Executive Lunch (Buffet)	2,500	1,972	2,100	1,500	2,500	1,990	3,000

B. (NAKURU REGIONAL OFFICE)

		BIDDERS		
	Requirement	**1**	**8**	**11**
1.	Tea	180	50	250
2.	Coffee	180	50	250
3.	Chocolate	180	50	250
4.	Soft Drinks 500ml e.g soda	100	60	250
5.	Fresh Juice 500ml	280	100	350
6.	Mineral Water (Keringet) 500ml	100	80	250
7.	Standard Breakfast	1,000	160	1,200
8.	Medium Breakfast	1,300	220	1,200
9.	Executive Breakfast	1,500	500	2,000
10	Standard Lunch	1,000	650	2,000
11	Medium Lunch	1,400	950	2,000
12.	Executive Lunch (Buffet)	2,350	1,410	3,000

C. (KISUMU REGIONAL OFFICE)

		BIDDERS	
	Requirement	**1**	**11**
1.	Tea	200	250
2.	Coffee	200	250
3.	Chocolate	200	250
4.	Soft Drinks 500ml e.g soda	100	250
5.	Fresh Juice 500ml	300	350
6.	Mineral Water (Keringet) 500ml	100	250
7.	Standard Breakfast	1,000	1,200
8.	Medium Breakfast	1,300	1,200
9.	Executive Breakfast	1,600	2,000
10	Standard Lunch	1,000	2,000
11	Medium Lunch	1,500	2,000
12.	Executive Lunch (Buffet)	2,500	3,000

D. (MALINDI REGIONAL OFFICE)

		BIDDERS	
	Requirement	**1**	**11**
1.	Tea	200	250
2.	Coffee	200	250
3.	Chocolate	200	250
4.	Soft Drinks 500ml e.g soda	100	250
5.	Fresh Juice 500ml	350	350
6.	Mineral Water (Keringet) 500ml	100	250
7.	Standard Breakfast	1,300	1,200
8.	Medium Breakfast	1,600	1,200
9.	Executive Breakfast	2,000	2,000
10	Standard Lunch	1,500	2,000
11	Medium Lunch	2,000	2,000
12.	Executive Lunch (Buffet)	2,800	3,000

E. (KITUI REGIONAL OFFICE)

		BIDDERS		
	Requirement	**1**	**8**	**11**
1.	Tea	180	50	250
2.	Coffee	180	50	250
3.	Chocolate	180	50	250
4.	Soft Drinks 500ml e.g soda	100	50	250
5.	Fresh Juice 500ml	350	80	350
6.	Mineral Water (Keringet) 500ml	100	50	250
7.	Standard Breakfast	1,300	130	1,200
8.	Medium Breakfast	1,600	200	1,200
9.	Executive Breakfast	1,850	380	2,000
10	Standard Lunch	1,500	480	2,000
11	Medium Lunch	2,000	780	2,000
12.	Executive Lunch (Buffet)	2,800	1,100	3,000

F. (GARISSA REGIONAL OFFICE)

		BIDDERS	
	Requirement	**1**	**11**
1.	Tea	200	250
2.	Coffee	200	250
3.	Chocolate	200	250
4.	Soft Drinks 500ml e.g soda	100	250
5.	Fresh Juice 500ml	350	350
6.	Mineral Water (Keringet) 500ml	100	250
7.	Standard Breakfast	1,300	1,200
8.	Medium Breakfast	1,600	1,200
9.	Executive Breakfast	2,000	2,000
10	Standard Lunch	1,500	2,000
11	Medium Lunch	2,000	2,000
12.	Executive Lunch (Buffet)	2,800	3,000

G. (ISIOLO REGIONAL OFFICE)

		BIDDERS	
	Requirement	**1**	**11**
1.	Tea	200	250
2.	Coffee	200	250
3.	Chocolate	200	250
4.	Soft Drinks 500ml e.g soda	100	250
5.	Fresh Juice 500ml	350	350
6.	Mineral Water (Keringet) 500ml	100	250
7.	Standard Breakfast	1,300	1,200
8.	Medium Breakfast	1,600	1,200
9.	Executive Breakfast	2,000	2,000
10	Standard Lunch	1,500	2,000
11	Medium Lunch	2,000	2,000
12.	Executive Lunch (Buffet)	2,800	3,000

Recommendation

The Tender Evaluation Committee recommends the following seven (7) bidders to be considered for award of the tender for the provision of catering services (framework agreement) as detailed below;

Bidder No	Name of Firm
1.	Kafoca-Mukuru Studyville Ltd
2.	Kilimanjaro Upper Hill Ltd
3.	Bonds Garden Restaurant Ltd
8.	Kipevu Restaurant Ltd
9.	Digest Ventures
10.	Kuleni Foods Ltd
11.	Stardom Hotels Ltd

A. (NGEC HEAD QUARTERS)

		BIDDERS						
	Requirement	**1**	**2**	**3**	**8**	**9**	**10**	**11**
1.	Tea	200	119	180	80	150	140	250
2.	Coffee	200	297.50	180	80	150	140	250
3.	Chocolate	200	297.50	180	80	150	140	250
4.	Soft Drinks 500ml e.g soda	100	119	150	100	120	100	250
5.	Fresh Juice 500ml	300	250	350	200	150	100	350
6.	Mineral Water (Keringet) 500ml	100	100	200	100	100	100	250
7.	Standard Breakfast	1,000	406	500	300	250	240	1,200
8.	Medium Breakfast	1,300	522	650	800	350	360	1,200
9.	Executive Breakfast	1,600	1,392	1,100	1,200	1,400	760	2,000
10	Standard Lunch	1,000	580	1,200	800	650	600	2,000
11	Medium Lunch	1,500	928	1,750	1,000	1,800	1,100	2,000
12.	Executive Lunch (Buffet)	2,500	1,972	2,100	1,500	2,500	1,990	3,000

B. (NAKURU REGIONAL OFFICE)

		BIDDERS		
	Requirement	**1**	**8**	**11**
1.	Tea	180	50	250
2.	Coffee	180	50	250
3.	Chocolate	180	50	250
4.	Soft Drinks 500ml e.g soda	100	60	250
5.	Fresh Juice 500ml	280	100	350
6.	Mineral Water (Keringet) 500ml	100	80	250
7.	Standard Breakfast	1,000	160	1,200
8.	Medium Breakfast	1,300	220	1,200
9.	Executive Breakfast	1,500	500	2,000
10	Standard Lunch	1,000	650	2,000
11	Medium Lunch	1,400	950	2,000
12.	Executive Lunch (Buffet)	2,350	1,410	3,000

C. (KISUMU REGIONAL OFFICE)

		BIDDERS	
	Requirement	**1**	**11**
1.	Tea	200	250
2.	Coffee	200	250
3.	Chocolate	200	250
4.	Soft Drinks 500ml e.g soda	100	250
5.	Fresh Juice 500ml	300	350
6.	Mineral Water (Keringet) 500ml	100	250
7.	Standard Breakfast	1,000	1,200
8.	Medium Breakfast	1,300	1,200
9.	Executive Breakfast	1,600	2,000
10	Standard Lunch	1,000	2,000
11	Medium Lunch	1,500	2,000
12.	Executive Lunch (Buffet)	2,500	3,000

D. (MALINDI REGIONAL OFFICE)

		BIDDERS	
	Requirement	**1**	**11**
1.	Tea	200	250
2.	Coffee	200	250
3.	Chocolate	200	250
4.	Soft Drinks 500ml e.g soda	100	250
5.	Fresh Juice 500ml	350	350
6.	Mineral Water (Keringet) 500ml	100	250
7.	Standard Breakfast	1,300	1,200
8.	Medium Breakfast	1,600	1,200
9.	Executive Breakfast	2,000	2,000
10	Standard Lunch	1,500	2,000
11	Medium Lunch	2,000	2,000
12.	Executive Lunch (Buffet)	2,800	3,000

E. (KITUI REGIONAL OFFICE)

		BIDDERS		
	Requirement	**1**	**8**	**11**
1.	Tea	180	50	250
2.	Coffee	180	50	250
3.	Chocolate	180	50	250
4.	Soft Drinks 500ml e.g soda	100	50	250
5.	Fresh Juice 500ml	350	80	350
6.	Mineral Water (Keringet) 500ml	100	50	250
7.	Standard Breakfast	1,300	130	1,200
8.	Medium Breakfast	1,600	200	1,200
9.	Executive Breakfast	1,850	380	2,000
10	Standard Lunch	1,500	480	2,000
11	Medium Lunch	2,000	780	2,000
12.	Executive Lunch (Buffet)	2,800	1,100	3,000

F. (GARISSA REGIONAL OFFICE)

		BIDDERS	
	Requirement	**1**	**11**
1.	Tea	200	250
2.	Coffee	200	250
3.	Chocolate	200	250
4.	Soft Drinks 500ml e.g soda	100	250
5.	Fresh Juice 500ml	350	350
6.	Mineral Water (Keringet) 500ml	100	250
7.	Standard Breakfast	1,300	1,200
8.	Medium Breakfast	1,600	1,200
9.	Executive Breakfast	2,000	2,000
10	Standard Lunch	1,500	2,000
11	Medium Lunch	2,000	2,000
12.	Executive Lunch (Buffet)	2,800	3,000

G. (ISIOLO REGIONAL OFFICE)

		BIDDERS	
	Requirement	**1**	**11**
1.	Tea	200	250
2.	Coffee	200	250
3.	Chocolate	200	250
4.	Soft Drinks 500ml e.g soda	100	250
5.	Fresh Juice 500ml	350	350
6.	Mineral Water (Keringet) 500ml	100	250
7.	Standard Breakfast	1,300	1,200
8.	Medium Breakfast	1,600	1,200
9.	Executive Breakfast	2,000	2,000
10	Standard Lunch	1,500	2,000
11	Medium Lunch	2,000	2,000
12.	Executive Lunch (Buffet)	2,800	3,000

PREPARED BY:

	Name	**Designation**	**Position**	**Signature**	**Date**
1	Andrew Mwithiga	Principal Administration Officer	Chairperson		3/7/26
2	Victoria Ng'ethe	Principal Planning Officer	Member		3/7/26
3	Fiona Njeru	Senior Programs Officer	Member		3/7/26
4	Sydney Baraza	ICT Officer	Member		3/7/26

MINUTES OF TENDER EVALUATION COMMITTEE MEETING HELD ON 3RD JULY, 2026 TO EVALUATE TENDER FOR PROVISION OF CATERING SERVICES (FRAMEWORK AGREEMENT) TENDER NO. NGEC/FA/CAT/04/2025-2026 – (RE-ADVERTISEMENT)

MEMBERS PRESENT

1.	Andrew Mwithiga	Principal Administration Officer	Chairperson
2.	Victoria Ng'ethe	Principal Planning Officer	Member
3.	Fiona Njeru	Senior Programs Officer	Member
4.	Sydney Baraza	ICT Officer	Member
5.	Amon Wamuti	Supply Chain Management Officer	Secretary

AGENDA

1. Introduction
2. Declaration of Interest
3. Evaluation of Tender for Provision of Catering Services (framework agreement).

MIN1/PROC/NGEC/FA/CAT/04/2025-2026: INTRODUCTION

The Chairperson called the meeting to order at 11.30am with a word of prayer from Amon Wamuti. The Secretary presented the tenders received to members and briefed on the process to be undertaken using open tendering procurement method in line with open tender requirements.

MIN2/PROC/NGEC/FA/CAT/04/2025-2026: DECLARATION OF INTEREST

There was no conflict of interest to the Service in the agenda.

MIN3/PROC/NGEC/FA/CAT/04/2025-2026: EVALUATION OF TENDER FOR PROVISION OF CATERING SERVICES (FRAMEWORK AGREEMENT)

The secretary presented the following twelve (12) bids for Provision of Catering Services (Framework Agreement) which were subjected to the tender evaluation process;

1. Kafoca-Mukuru Studyville Ltd
2. Kilimanjaro Upper Hill Ltd
3. Bonds Garden Restaurant Ltd
4. Divine Homes Resort Ltd
5. Weston Hotel Ltd

6. Barsalinga Towers Ltd
7. The Encore Hotel
8. Kipevu Restaurant Ltd
9. Digest Ventures
10. Kuleni Foods Ltd
11. Stardom Hotels Ltd
12. Nadmar Caterers

The Committee undertook an evaluation of tenders as per requirements of framework agreement and recommended the award as follows:

The following seven (7) bidders to be considered for award of the tender for the provision of catering services (framework agreement). **(Evaluation Report Attached)**

1. Kafoca-Mukuru Studyville Ltd
2. Kilimanjaro Upper Hill Ltd
3. Bonds Garden Restaurant Ltd
4. Kipevu Restaurant Ltd
5. Digest Ventures
6. Kuleni Foods Ltd
7. Stardom Hotels Ltd

There being no other business the meeting ended at 12.00 Noon.

SIGNED BY:

	Name	**Designation**	**Position**	**Signature**	**Date**
1	Andrew Mwithiga	Principal Administration Officer	Chairperson		3/7/26
2	Victoria Ng'ethe	Principal Planning Officer	Member		3/7/26
3	Fiona Njeru	Senior Programs Officer	Member		3/7/26
4	Sydney Baraza	ICT Officer	Member		3/7/26
5	Amon Wamuti	Supply Chain Management Officer	Secretary		3/7/2026