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PROFESSIONAL OPINION

PART A — BASIC INFORMATION	
1. Name of Procuring Entity:	**NATIONAL GENDER AND EQUALITY COMMISSION**
2. Item Description:	TENDER FOR PROVISION OF CATERING SERVICES (FRAMEWORK AGREEMENT) RE-ADVERTISEMENT
3. Tender No.	**RFQ NO.** / **RFQ Description** NGEC/FA/CAT/04/2025-2026 / Provision of Catering Services (Framework Agreement) Re-advertisement
4. Date Tenders Invited:	11th June, 2026 - Provision of Catering Services (Framework Agreement) Re-advertisement
6. Members of Tender Opening Committee and Bidders Present (Annex list, if many):	Date of appointment: 17th June, 2026 Memo reference Number: NGEC/CS/MEMO/VOL.1 (340) Appointment Memo: ***Annex 1***
7. No. of Tenderers Issued with Tenders Documents (where applicable):	N/A
8. No. of Bids received:	12 - Provision of Catering Services (Framework Agreement) Re-advertisement

9. Method of Procurement Applied/used (specify provision of law):	Framework Procurement method as provided in **section 114 of the PPAD Act 2015** which states; *A procuring entity may enter into a framework agreement through open tender if:(a) the procurement value is within the thresholds prescribed under Regulations to this Act;(b) the required quantity of goods, works or non-consultancy services cannot be determined at the time of entering into the agreement; and (c) a minimum of seven alternative vendors are included for each category*
10. Names of Appointed Evaluation Committee Members (specify names, designation, section/org, memo/Letter reference number and date)-annex appointment letter	Date of appointment: 22nd June, 2026 Memo reference Number: NGEC/CS/MEMO/VOL.1 (341) Appointment Memo: ***Annex 2***
PART B — LEGAL & PRACTICAL ASPECTS OF THE TENDER	
1. A brief background statement of the procurement/asset disposal proceeding from planning to tender evaluation.	The subject procurement is duly budgeted for and included in the annual procurement plan for the financial year 2025-2026 duly approved by the Commission. The Commission advertised tenders for the provision of Catering Services (Framework Agreement) in the NGEC website and government portal, www.tenders.go.ke on 11th June, 2026. The Availability of funds to meet the resultant obligations was confirmed by the Assistant Director, Finance and Planning prior to the Commencement of the procurement process. The Procurement Division identified Framework Agreement as the most appropriate Procurement method as provided under **section 114 of the PPAD Act 2015.** The Commission re-advertised tenders for the provision of Catering Services (Framework Agreement) in the NGEC website and government portal, www.tenders.go.ke on 11th June, 2026. The deadline for submission of tenders was 25th June, 2026. Twelve firms (12) responded to the invitation. Evaluation of tenders was conducted by a Tender Evaluation committee appointed in writing by the Commission Secretary/CEO. The Committee undertook the evaluation, and made the following recommendations;

Provision of catering services (framework agreement) to be awarded to the following seven (7) bidders at their respective quoted unit prices for various NGEC offices as detailed below;

Bidder No	Name of Firm
1.	Kafoca-Mukuru Studyville Ltd
2.	Kilimanjaro Upper Hill Ltd
3.	Bonds Garden Restaurant Ltd
8.	Kipevu Restaurant Ltd
9.	Digest Ventures
10.	Kuleni Foods Ltd
11.	Stardom Hotels Ltd

A. NGEC HEAD QUARTERS)

		BIDDERS						
	Requirement	**1**	**2**	**3**	**8**	**9**	**10**	**11**
1.	Tea	200	119	180	80	150	140	250
2.	Coffee	200	297.50	180	80	150	140	250
3.	Chocolate	200	297.50	180	80	150	140	250
4.	Soft Drinks 500ml e.g soda	100	119	150	100	120	100	250
5.	Fresh Juice 500ml	300	250	350	200	150	100	350
6.	Mineral Water (Keringet) 500ml	100	100	200	100	100	100	250
7.	Standard Breakfast	1,000	406	500	300	250	240	1,200
8.	Medium Breakfast	1,300	522	650	800	350	360	1,200
9.	Executive Breakfast	1,600	1,392	1,100	1,200	1,400	760	2,000
10	Standard Lunch	1,000	580	1,200	800	650	600	2,000
11	Medium Lunch	1,500	928	1,750	1,000	1,800	1,100	2,000

12.	Executive Lunch (Buffet)	2,500	1,972	2,100	1,500	2,500	1,990	3,000

B. (NAKURU REGIONAL OFFICE)

		BIDDERS		
	Requirement	**1**	**8**	**11**
1.	Tea	180	50	250
2.	Coffee	180	50	250
3.	Chocolate	180	50	250
4.	Soft Drinks 500ml e.g soda	100	60	250
5.	Fresh Juice 500ml	280	100	350
6.	Mineral Water (Keringet) 500ml	100	80	250
7.	Standard Breakfast	1,000	160	1,200
8.	Medium Breakfast	1,300	220	1,200
9.	Executive Breakfast	1,500	500	2,000
10	Standard Lunch	1,000	650	2,000
11	Medium Lunch	1,400	950	2,000
12.	Executive Lunch (Buffet)	2,350	1,410	3,000

C. (KISUMU REGIONAL OFFICE)

		BIDDERS	
	Requirement	**1**	**11**
1.	Tea	200	250
2.	Coffee	200	250
3.	Chocolate	200	250
4.	Soft Drinks 500ml e.g soda	100	250
5.	Fresh Juice 500ml	300	350
6.	Mineral Water (Keringet) 500ml	100	250
7.	Standard Breakfast	1,000	1,200
8.	Medium Breakfast	1,300	1,200
9.	Executive Breakfast	1,600	2,000
10	Standard Lunch	1,000	2,000
11	Medium Lunch	1,500	2,000
12.	Executive Lunch (Buffet)	2,500	3,000

D. (MALINDI REGIONAL OFFICE)

		BIDDERS	
	Requirement	**1**	**11**
1.	Tea	200	250
2.	Coffee	200	250
3.	Chocolate	200	250
4.	Soft Drinks 500ml e.g soda	100	250
5.	Fresh Juice 500ml	350	350
6.	Mineral Water (Keringet) 500ml	100	250
7.	Standard Breakfast	1,300	1,200
8.	Medium Breakfast	1,600	1,200
9.	Executive Breakfast	2,000	2,000
10	Standard Lunch	1,500	2,000
11	Medium Lunch	2,000	2,000
12.	Executive Lunch (Buffet)	2,800	3,000

E. (KITUI REGIONAL OFFICE)

		BIDDERS		
	Requirement	**1**	**8**	**11**
1.	Tea	180	50	250
2.	Coffee	180	50	250
3.	Chocolate	180	50	250
4.	Soft Drinks 500ml e.g soda	100	50	250
5.	Fresh Juice 500ml	350	80	350
6.	Mineral Water (Keringet) 500ml	100	50	250
7.	Standard Breakfast	1,300	130	1,200
8.	Medium Breakfast	1,600	200	1,200
9.	Executive Breakfast	1,850	380	2,000
10	Standard Lunch	1,500	480	2,000
11	Medium Lunch	2,000	780	2,000
12.	Executive Lunch (Buffet)	2,800	1,100	3,000

F. (GARISSA REGIONAL OFFICE)

		BIDDERS	
	Requirement	**1**	**11**
1.	Tea	200	250
2.	Coffee	200	250
3.	Chocolate	200	250
4.	Soft Drinks 500ml e.g soda	100	250
5.	Fresh Juice 500ml	350	350
6.	Mineral Water (Keringet) 500ml	100	250
7.	Standard Breakfast	1,300	1,200
8.	Medium Breakfast	1,600	1,200
9.	Executive Breakfast	2,000	2,000
10	Standard Lunch	1,500	2,000
11	Medium Lunch	2,000	2,000
12.	Executive Lunch (Buffet)	2,800	3,000

G. (ISIOLO REGIONAL OFFICE)

		BIDDERS	
	Requirement	**1**	**11**
1.	Tea	200	250
2.	Coffee	200	250
3.	Chocolate	200	250
4.	Soft Drinks 500ml e.g soda	100	250
5.	Fresh Juice 500ml	350	350
6.	Mineral Water (Keringet) 500ml	100	250
7.	Standard Breakfast	1,300	1,200
8.	Medium Breakfast	1,600	1,200
9.	Executive Breakfast	2,000	2,000
10	Standard Lunch	1,500	2,000
11	Medium Lunch	2,000	2,000
12.	Executive Lunch (Buffet)	2,800	3,000

2. State whether due diligence was conducted on the successful bidder (if applicable) and give brief statement of the outcome thereof.	*Not applicable*
3. State whether the award is appropriate for the method of procurement/asset disposal applied citing specific provision of law and tender document.	Framework Agreement through Open tender was the most appropriate method of procurement. Section 114 of the PPADA,2015 provides that; *A procuring entity may enter into a framework agreement through open tender if—* (a) *the procurement value is within the thresholds prescribed under Regulations to this Act;* (b) *the required quantity of goods, works or non-consultancy services cannot be determined at the time of entering into the agreement; and* (c) *a minimum of seven alternative vendors are included for each category.*
4. State whether the recommended price for standard goods, services and works are within the indicative market prices;	The Framework Agreement was conducted through open tender which is the post competitive method of Procurement
5. State how evaluation criteria set forth in tender document was applied and whether or not the Tender Evaluation Committee members adhered to the law in bid evaluation	The Committee adhered to the requirements of Framework Agreement prepared an evaluation report in adherence to the statutory requirements.
6. Confirm if adequate funds are set aside (budgeted) for the procurement/asset disposal	There are funds in the FY 2026-2027 budget for Provision of Catering Services

PART C — RECOMMENDATION TO ACCOUNTING OFFICER FOR APPROVAL/REJECTION

Give opinion whether procurement law and practice was applied in the proceeding leading to the recommendation of the evaluation committee and whether or not Accounting Officer may consider approval/rejection of the recommendations of the evaluation report	The subject procurement satisfies the constitutional requirements of Article 227 (1) and statutory requirements of the Public Procurement and Asset Disposal Act, 2015 and Public Procurement and Asset Disposal Regulations, 2020. The Accounting Officer is therefore requested to award as follows; Provision of catering services (framework agreement) to the following seven (7) bidders for a period of three (3) calendar years at their respective quoted unit prices for various NGEC offices as detailed below;

Bidder No	Name of Firm
1.	Kafoca-Mukuru Studyville Ltd
2.	Kilimanjaro Upper Hill Ltd
3.	Bonds Garden Restaurant Ltd
8.	Kipevu Restaurant Ltd
9.	Digest Ventures
10.	Kuleni Foods Ltd
11.	Stardom Hotels Ltd

H. NGEC HEAD QUARTERS)

		BIDDERS						
	Requirement	**1**	**2**	**3**	**8**	**9**	**10**	**11**
1.	Tea	200	119	180	80	150	140	250
2.	Coffee	200	297.50	180	80	150	140	250
3.	Chocolate	200	297.50	180	80	150	140	250
4.	Soft Drinks 500ml e.g soda	100	119	150	100	120	100	250
5.	Fresh Juice 500ml	300	250	350	200	150	100	350

6.	Mineral Water (Keringet) 500ml	100	100	200	100	100	100	250
7.	Standard Breakfast	1,000	406	500	300	250	240	1,200
8.	Medium Breakfast	1,300	522	650	800	350	360	1,200
9.	Executive Breakfast	1,600	1,392	1,100	1,200	1,400	760	2,000
10	Standard Lunch	1,000	580	1,200	800	650	600	2,000
11	Medium Lunch	1,500	928	1,750	1,000	1,800	1,100	2,000
12.	Executive Lunch (Buffet)	2,500	1,972	2,100	1,500	2,500	1,990	3,000

I. (NAKURU REGIONAL OFFICE)

		BIDDERS		
	Requirement	**1**	**8**	**11**
1.	Tea	180	50	250
2.	Coffee	180	50	250
3.	Chocolate	180	50	250
4.	Soft Drinks 500ml e.g soda	100	60	250
5.	Fresh Juice 500ml	280	100	350
6.	Mineral Water (Keringet) 500ml	100	80	250
7.	Standard Breakfast	1,000	160	1,200
8.	Medium Breakfast	1,300	220	1,200
9.	Executive Breakfast	1,500	500	2,000
10	Standard Lunch	1,000	650	2,000
11	Medium Lunch	1,400	950	2,000
12.	Executive Lunch (Buffet)	2,350	1,410	3,000

J. (KISUMU REGIONAL OFFICE)

		BIDDERS	
	Requirement	**1**	**11**
1.	Tea	200	250
2.	Coffee	200	250
3.	Chocolate	200	250
4.	Soft Drinks 500ml e.g soda	100	250
5.	Fresh Juice 500ml	300	350

6.	Mineral Water (Keringet) 500ml	100	250
7.	Standard Breakfast	1,000	1,200
8.	Medium Breakfast	1,300	1,200
9.	Executive Breakfast	1,600	2,000
10	Standard Lunch	1,000	2,000
11	Medium Lunch	1,500	2,000
12.	Executive Lunch (Buffet)	2,500	3,000

K. (MALINDI REGIONAL OFFICE)

		BIDDERS	
	Requirement	**1**	**11**
1.	Tea	200	250
2.	Coffee	200	250
3.	Chocolate	200	250
4.	Soft Drinks 500ml e.g soda	100	250
5.	Fresh Juice 500ml	350	350
6.	Mineral Water (Keringet) 500ml	100	250
7.	Standard Breakfast	1,300	1,200
8.	Medium Breakfast	1,600	1,200
9.	Executive Breakfast	2,000	2,000
10	Standard Lunch	1,500	2,000
11	Medium Lunch	2,000	2,000
12.	Executive Lunch (Buffet)	2,800	3,000

L. (KITUI REGIONAL OFFICE)

		BIDDERS		
	Requirement	**1**	**8**	**11**
1.	Tea	180	50	250
2.	Coffee	180	50	250
3.	Chocolate	180	50	250
4.	Soft Drinks 500ml e.g soda	100	50	250
5.	Fresh Juice 500ml	350	80	350

6.	Mineral Water (Keringet) 500ml	100	50	250
7.	Standard Breakfast	1,300	130	1,200
8.	Medium Breakfast	1,600	200	1,200
9.	Executive Breakfast	1,850	380	2,000
10	Standard Lunch	1,500	480	2,000
11	Medium Lunch	2,000	780	2,000
12.	Executive Lunch (Buffet)	2,800	1,100	3,000

M. (GARISSA REGIONAL OFFICE)

		BIDDERS	
	Requirement	**1**	**11**
1.	Tea	200	250
2.	Coffee	200	250
3.	Chocolate	200	250
4.	Soft Drinks 500ml e.g soda	100	250
5.	Fresh Juice 500ml	350	350
6.	Mineral Water (Keringet) 500ml	100	250
7.	Standard Breakfast	1,300	1,200
8.	Medium Breakfast	1,600	1,200
9.	Executive Breakfast	2,000	2,000
10	Standard Lunch	1,500	2,000
11	Medium Lunch	2,000	2,000
12.	Executive Lunch (Buffet)	2,800	3,000

N. (ISIOLO REGIONAL OFFICE)

		BIDDERS	
	Requirement	**1**	**11**
1.	Tea	200	250
2.	Coffee	200	250
3.	Chocolate	200	250
4.	Soft Drinks 500ml e.g soda	100	250
5.	Fresh Juice 500ml	350	350
6.	Mineral Water (Keringet) 500ml	100	250

	7.	Standard Breakfast	1,300	1,200
	8.	Medium Breakfast	1,600	1,200
	9.	Executive Breakfast	2,000	2,000
	10	Standard Lunch	1,500	2,000
	11	Medium Lunch	2,000	2,000
	12.	Executive Lunch (Buffet)	2,800	3,000
2. Where the recommended bid price is in excess of available budget state:-	The actual provision of catering services will be done on need basis and subject to availability of funds			
(a) where applicable, if change of scope would/would not materially alter the substance of the tender and would be consistent with the provisions of the tender documents;	*Not applicable*			
(b) whether there is need to result to use competitive negotiations	*Not applicable*			
3. Any other relevant information.	The subject procurement satisfies the constitutional requirements of Article 227(1) and statutory requirements of the Public Procurement and Asset Disposal Act, 2015 and Public Procurement and Asset Disposal Regulations, 2020.			
Procurement Professional	**Name:** Mathew Kioko Musau, MKISM **Designation:** Head of Procurement **Signature**_____ Date 10th July 2026			

Accounting Officer Decision	Awarded as follows; Provision of catering services (framework agreement) to the following seven (7) bidders for a period of three (3) calendar years at their respective quoted unit prices for various NGEC offices as detailed below;

Bidder No	Name of Firm
1.	Kafoca-Mukuru Studyville Ltd
2.	Kilimanjaro Upper Hill Ltd
3.	Bonds Garden Restaurant Ltd
8.	Kipevu Restaurant Ltd
9.	Digest Ventures
10.	Kuleni Foods Ltd
11.	Stardom Hotels Ltd

A. NGEC HEAD QUARTERS)

		BIDDERS						
	Requirement	**1**	**2**	**3**	**8**	**9**	**10**	**11**
1.	Tea	200	119	180	80	150	140	250
2.	Coffee	200	297.50	180	80	150	140	250
3.	Chocolate	200	297.50	180	80	150	140	250
4.	Soft Drinks 500ml e.g soda	100	119	150	100	120	100	250
5.	Fresh Juice 500ml	300	250	350	200	150	100	350
6.	Mineral Water (Keringet) 500ml	100	100	200	100	100	100	250
7.	Standard Breakfast	1,000	406	500	300	250	240	1,200
8.	Medium Breakfast	1,300	522	650	800	350	360	1,200
9.	Executive Breakfast	1,600	1,392	1,100	1,200	1,400	760	2,000
10	Standard Lunch	1,000	580	1,200	800	650	600	2,000
11	Medium Lunch	1,500	928	1,750	1,000	1,800	1,100	2,000

12.	Executive Lunch (Buffet)	2,500	1,972	2,100	1,500	2,500	1,990	3,000

B. (NAKURU REGIONAL OFFICE)

		BIDDERS		
	Requirement	**1**	**8**	**11**
1.	Tea	180	50	250
2.	Coffee	180	50	250
3.	Chocolate	180	50	250
4.	Soft Drinks 500ml e.g soda	100	60	250
5.	Fresh Juice 500ml	280	100	350
6.	Mineral Water (Keringet) 500ml	100	80	250
7.	Standard Breakfast	1,000	160	1,200
8.	Medium Breakfast	1,300	220	1,200
9.	Executive Breakfast	1,500	500	2,000
10	Standard Lunch	1,000	650	2,000
11	Medium Lunch	1,400	950	2,000
12.	Executive Lunch (Buffet)	2,350	1,410	3,000

C. (KISUMU REGIONAL OFFICE)

		BIDDERS	
	Requirement	**1**	**11**
1.	Tea	200	250
2.	Coffee	200	250
3.	Chocolate	200	250
4.	Soft Drinks 500ml e.g soda	100	250
5.	Fresh Juice 500ml	300	350
6.	Mineral Water (Keringet) 500ml	100	250
7.	Standard Breakfast	1,000	1,200
8.	Medium Breakfast	1,300	1,200
9.	Executive Breakfast	1,600	2,000
10	Standard Lunch	1,000	2,000
11	Medium Lunch	1,500	2,000
12.	Executive Lunch (Buffet)	2,500	3,000

D. (MALINDI REGIONAL OFFICE)

		BIDDERS	
	Requirement	**1**	**11**
1.	Tea	200	250
2.	Coffee	200	250
3.	Chocolate	200	250
4.	Soft Drinks 500ml e.g soda	100	250
5.	Fresh Juice 500ml	350	350
6.	Mineral Water (Keringet) 500ml	100	250
7.	Standard Breakfast	1,300	1,200
8.	Medium Breakfast	1,600	1,200
9.	Executive Breakfast	2,000	2,000
10	Standard Lunch	1,500	2,000
11	Medium Lunch	2,000	2,000
12.	Executive Lunch (Buffet)	2,800	3,000

E. (KITUI REGIONAL OFFICE)

		BIDDERS		
	Requirement	**1**	**8**	**11**
1.	Tea	180	50	250
2.	Coffee	180	50	250
3.	Chocolate	180	50	250
4.	Soft Drinks 500ml e.g soda	100	50	250
5.	Fresh Juice 500ml	350	80	350
6.	Mineral Water (Keringet) 500ml	100	50	250
7.	Standard Breakfast	1,300	130	1,200
8.	Medium Breakfast	1,600	200	1,200
9.	Executive Breakfast	1,850	380	2,000
10	Standard Lunch	1,500	480	2,000
11	Medium Lunch	2,000	780	2,000
12.	Executive Lunch (Buffet)	2,800	1,100	3,000

F. (GARISSA REGIONAL OFFICE)

		BIDDERS	
	Requirement	**1**	**11**
1.	Tea	200	250
2.	Coffee	200	250
3.	Chocolate	200	250
4.	Soft Drinks 500ml e.g soda	100	250
5.	Fresh Juice 500ml	350	350
6.	Mineral Water (Keringet) 500ml	100	250
7.	Standard Breakfast	1,300	1,200
8.	Medium Breakfast	1,600	1,200
9.	Executive Breakfast	2,000	2,000
10	Standard Lunch	1,500	2,000
11	Medium Lunch	2,000	2,000
12.	Executive Lunch (Buffet)	2,800	3,000

G. (ISIOLO REGIONAL OFFICE)

		BIDDERS	
	Requirement	**1**	**11**
1.	Tea	200	250
2.	Coffee	200	250
3.	Chocolate	200	250
4.	Soft Drinks 500ml e.g soda	100	250
5.	Fresh Juice 500ml	350	350
6.	Mineral Water (Keringet) 500ml	100	250
7.	Standard Breakfast	1,300	1,200
8.	Medium Breakfast	1,600	1,200
9.	Executive Breakfast	2,000	2,000
10	Standard Lunch	1,500	2,000
11	Medium Lunch	2,000	2,000
12.	Executive Lunch (Buffet)	2,800	3,000

	Name: Purity Ngina, **PhD, MBS** **Designation:** Commission Secretary/CEO **Signature**_____ Date 06/07/2026