INVITATION TO TENDER (ITT)

THE NATIONAL TREASURY

PROVISION OF STAFF MEDICAL INSURANCE COVER FOR THE FINANCING LOCALLY-LED CLIMATE ACTION (FLLoCA) PROGRAM FOR THE YEAR 2026-2027

PROGRAM IMPLEMENTATION UNIT

TENDER NO.FLLoCA/PIU/NC/01/2026-2027

1. The National Treasury, Financing Locally-Led Climate Action (FLLoCA) Program invites sealed Tenders for Provision of Staff Medical Insurance Cover for Program Implementation Unit members of staff for the Year 2026- 2027.

2. Tendering will be conducted under Open tender using a standardized tender document and is open to all qualified and interested Tenderers.

3. Qualified and interested tenderers may obtain further information and inspect the Tender Documents during office hours from 0900 hrs to 1600 hrs at the address given below.

4. Tender documents may be viewed and downloaded free of charge from the website www.tenders.go.ke , www.treasury.go.ke and www.ppip.go.ke. Tenderers who download the tender document must forward their particulars immediately to fllocaprocurement@climatefinanceken.go.ke to facilitate any further clarification or addendum.

5. The Tenderer shall **chronologically serialize all pages** of the Tender documents submitted.

6. All Tenders must be accompanied by a Bid Security of **Kenya Shillings One Hundred Fifty Thousand Only (Kshs. 150,000.00)** from a Reputable Financial Institution approved by Public Procurement Regulatory Authority (PPRA) valid for 30 days beyond the Tender Validity period

7. Completed tenders must be delivered to the address below on or before **Thursday, 3rd December, 2026 at 11:00AM.** Electronic Tenders shall not be permitted.

8. Tenders will be opened immediately after the deadline date and time specified above or any deadline date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.

9. Late tenders will be rejected.

10. The addresses referred to above are:

A. Address for obtaining further information on the tender documents

The Principal Secretary,
The National Treasury,
P.O. Box 30007 – 00100,
Nairobi, Kenya
Attn: Program Coordinator-FLLoCA
Email: fllocaprocurement@climatefinanceken.go.ke
Tel: +254 20 2252299

B. Address for Submission of Tenders.

Program Coordinator,
Financing Locally-Led Climate Action (FLLoCA) program,
The National Treasury,
P.O. Box 30007 – 00100,
Nairobi, Kenya
Tender Box Located at Reinsurance Plaza building No.4, Aga Khan Walk/Taifa Road 7th Floor, Nairobi
Attn: Program Coordinator-FLLoCA
Email: fllocaprocurement@climatefinanceken.go.ke

C. Address for Opening of Tenders.

Financing Locally-Led Climate Action (FLLoCA) Program,
Reinsurance Plaza Building, 7th Floor, Board Room,
P.O. BOX 30007-00100
Nairobi, Kenya.
Reinsurance Plaza building No.4, Aga Khan Walk/Taifa Road, 7th Floor, Nairobi

HEAD, SUPPLY CHAIN MANAGEMENT SERVICES
FOR: PRINCIPAL SECRETARY / THE NATIONAL TREASURY