INVITATION TO TENDER

PROCURING ENTITY: NAIROBI CITY COUNTY

CONTRACT NAME AND DESCRIPTION: PROPOSED RESTORATION OF WORNOUT ROOFTOP WATER TANKS AT CITY HALL ANNEXE

1. The *NAIROBI CITY COUNTY* invites sealed tenders for the **PROPOSED RESTORATION OF WORNOUT ROOFTOP WATER TANKS AT CITY HALL ANNEXE**
2. Tendering will be conducted under open competitive method (National/International) using a standardized tender document. Tendering is reserved for AGPO(YOUTH).
3. Qualified and interested tenderers may obtain further information and inspect the Tender Documents during office hours *[insert office hours if applicable i.e. 0900 to 1500 hours]* at the address given below.
4. A complete set of tender documents may be purchased or obtained by interested tenders upon payment of a non- refundable fees of (*Amount in Kenya shillings*) in cash or Banker's Cheque and payable to the address given below. Tender documents may be obtained electronically from the Website(s)www.tenders.go.ke. Tender documents obtained electronically will be free of charge.
5. Tender documents may be viewed and downloaded for free from the website (*insert website*). Tenderers who download the tender document must forward their particulars immediately to *(insert email, telephone and postal address)* to facilitate any further clarification or addendum.
6. Tenders shall be quoted be in Kenya Shillings and shall include all taxes. Tenders shall remain valid for 140 days from the date of opening of tenders.
7. All Tenders must be accompanied by a *Tender-Securing Declaration,*
8. The Tenderer shall chronologically serialize all pages of the tender documents submitted.
9. Completed tenders must be delivered to the address below on or before *3rd December 2026.* Electronic Tenders *will not* be permitted.
10. Tenders will be opened immediately after the deadline date and time specified above or any dead line date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.
11. Late tenders will be rejected.
10. The addresses referred to above are:

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A. **Address for obtaining further information and for purchasing tender documents**

Nairobi City County Government

Mama Ngina Street, Old City Hall Building, 4th Floor Room 400, Supply Chain Management.

P.O BOX 30075-00100

Head of Supply Chain Management, Tel: 0725 624 489/ 0738 041 292,
Email:nairobiprocurement@gmail.com

B. **Address for Submission of Tenders.**

Nairobi City County Government County Secretary

P.O Box 30075-00100

Mama Ngina Street, Old City Hall Building, 4th Floor Room 400

Supply Chain Management.

C. **Address for Opening of Tenders.**

Nairobi City County Government

Mama Ngina Street, Old City Hall Building, 4th Floor Room 400

Supply Chain Management

Director County Administration
Nairobi City County
P. O. Box 30075 - 00100
NAIROBI

DIRECTOR – COUNTY ADMINISTRATION

NAIROBI CITY COUNTY

Email Address: - nairobiprocurement@gmail.com

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