

MASENO UNIVERSITY

To:
Sellers Name & Address

REQUEST FOR QUOTATION
Quotation No: **MSU/Q/273/2020-2021**
Date:26/11/2020
PRN No.**109637/96**

From:
Buyer's Designation &Address
Maseno University
Private Bag
Maseno

You are invited to submit quotation on materials listed below.

Notes:

- (a) **THIS IS NOT AN ORDER.** Read the conditions and instructions on reverse before quoting (d) Return the original copy and retain the duplicate for your records.
- (b) This quotation should be submitted in a plain wax sealed envelope Quotation No. ----- the duplicate for your records.
- for the supply and delivery of materials for general maintenance.** (e) You MUST indicate your terms of payment.
- and be addressed to reach the buyer or be placed in the Quotation box not later than 2.30pm **04/12/2020**. (f) Save for" For Official use Only", all spaces in this quotation MUST be filled
- ©Your quotation should indicate final unit price which includes all cost for delivery, discount, duty and sales tax **and MUST remain valid for at least 30 days.**

CODE NO	ITEM DESCRIPTION	UNIT	QTY REQ'D	UNIT PRICE	DAYSTO DELIVER	BRAND	COUNTRY OF ORIGIN	REMARK
1.	P.V.C plainbend 4"	No	50					
2.	Brass Bib Tap 1/2" pegler or equivalent	No	200					
3.	W/H basin medium	No	40					
4.	G.I union 1.2"	No	100					
5.	G.I Union 1"	No	50					
6.	Brash Gate Valve 1 1/2" pegler or equivalent	No	10					
7.	Brash Gate Valve 1 1/4" pegler or equivalent	No	10					
8.	Mortice lock 3lever union or equivalent	No	100					

FOR OFFICIAL USE ONLY

Sellers' Signature
Date

Opened by (1).....
(2).....
(3).....
Date

Designation..... Signature.....
Designation.....Signature.....
Designation..... Signature.....
Time

CONDITIONS

1. The General Conditions of contract with the Maseno University apply to this transaction. This form properly submitted constitutes the entire agreement.
2. The offer shall remain firm for 30 days from the closing date.
3. The buyer shall not be bound to accept the lowest or any other offer, and reserves the right to accept any offer in part unless the contract is stipulated by the seller.
4. Samples of offers when required will be provided free, and if not destroyed during will, upon request be returned at the seller's expense.

INSTRUCTIONS

1. All entries must be typed or written in ink. Mistakes must not be erased but be crossed out and corrections be made and initiated by the person signing the quotation.
2. Quote on each item separately, and in units as specified.
3. This form must be signed by a competent person and preferably it should also be rubber-stamped.
4. Each quotation should be submitted separately in a sealed envelope with the quotation Number endorsed on the outside. Descriptive literature or samples of the items offered may be forwarded with the Quotation.
5. If you do not wish to quote, please endorse the reason on this form and return it, otherwise your name may be deleted from the buyer's mailing list for the items listed heron:-